



INDIAN OIL CORPORATION LIMITED
(Refineries Division)
HALDIA REFINERY
(A Govt. of India Undertaking)

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Advertisement No.

PH/R/02/2011

Applications are invited from Indian Nationals fulfilling the eligibility criteria for the below mentioned posts at Indian Oil Corporation Ltd, Haldia Refinery.

SNO	POST	DISCIPLINE	PAY SCALE	No. of # Vacancies	RESERVATION #
1	Assistant Chemist	Quality Control	13,800-38,500	02(Two)	ST-01, 01-Orthopaedically Handicapped
2	Jr. Engg. Asstt-IV (Production)	Chemical	11,900-32,000	08(Eight)	UR-04, SC-02, ST-01, OBC-01
3	Jr. Engg. Asstt-IV (P&U)	Mechanical	11,900-32,000	01(One)	ST-01
4	Jr. Engg. Asstt-IV (Electrical)	Electrical	11,900-32,000	03(Three)	UR-02, SC-01
5	Jr. Engg. Asstt-IV (F&S)	Fire & Safety	11,900-32,000	03(Three)	UR-01, SC-01, OBC-01
6	Jr. Engg. Asstt-IV (Instrumentation)	Instrumentation	11,900-32,000	05(Five)	UR-02, SC-01, OBC-02

The vacancies & reservations indicated above is tentative and may either increase/decrease at the absolute discretion of Management and in compliance with the presidential directives on reservation at the time of appointment.

The above posts carry other allowances / benefits as admissible under the rules of the Corporation.

Note: All the above mentioned posts are operated in rotating shift.

Qualification & Experience: The prescribed qualification from Govt. recognized Indian university/Institute as a **regular student** and the required minimum **post qualification experience** as on **31/12/2011** for each post is given below.

SNo.	Post	Qualification	Minimum post qualification Experience As on 31/12/2011
1	Assistant Chemist	B.SC (H) in chemistry with Physics & Mathematics as compulsory subjects.	2(two) years experience in a reputed chemical industry preferably in petrochemical /Refinery sector. Should have hands on experience on UV visible spectro photometer, AAS, GC, HPLC etc
2	Jr. Engg. Asstt-IV- (Production)	B.Sc with Physics, Chemistry & Mathematics or 3 yrs Diploma in Chemical Engineering	1(One) year experience in the operation of continuous chemical process plants in Fertilizer/Hydrocarbon Sector.
3	Jr. Engg. Asstt-IV- (P&U)	B.Sc with Phy., Chem., & Math or 3 years Diploma in Mechanical Engineering.	1 (One) year experience in Power Plant Operation (GT/Steam Turbine) including Raw/DM Water Treatment Plant/Air Compressor handling and RO plant operation.
4	Jr. Engg. Asstt-IV- (Electrical)	3 Yrs. Diploma in Electrical Engineering	1 (One) year experience in maintenance and repair of electrical equipments preferably in Chemical process plants in Fertilizer/Hydrocarbon Sector.
5	Jr. Engg. Asstt-IV (F&S)	Matric with Sub-Officer's course from NFSC-Nagpur & HMV	2 (Two) years experience in Fire Service in Petroleum/Petrochemical/

		License; OR ; Matric with fireman's course of equivalent duration & HMV License. (B.Sc with Phy., Chem. & Math along with the aforesaid qualification will be preferred)	Fertilizer or other large scale Industries. Experience may be relaxed in case of suitable candidates.
6	Jr. Engg. Asstt-IV (Instrumentation)	3 yrs Diploma in Instrumentation Engineering / Industrial Electronics	1 (One) yr. experience in maintenance of process control instrumentation in medium scale process units like Refinery/ petrochemical/fertilizer industries.

AGE LIMIT:

- Minimum 18 years and maximum 26 years as on **31/12/2011** (Relaxable by 5 years for SC/ST and 3 years for OBC candidates for the posts reserved for them). Age relaxation applicable for Ex-Serviceman/PWD as per Govt. directives.

SELECTION METHODOLOGY:

- Selection would be based on written test / trade test and personal interview. The candidates will have to pass successfully through each stage of the selection process including medical fitness for being adjudged suitable for selection. Canvassing in any form will be considered a disqualification.
- Filling up of vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled due to unsuitability/insufficient number of candidates.

CONCESSIONS/RELAXATION:

- In case of candidates who have successfully completed Apprenticeship training under Apprentices Act 1961 and Apprentices (Amendment) Act 1973 in the relevant discipline & area of Training, requisite experience would be condoned to the extent of apprenticeship period undergone.
- SC/ST/PWD candidates appearing for written test / interview shall be reimbursed second class rail/bus fare by the shortest route as per rules on production of tickets.
- SC/ST/PWD/EXSM candidates are exempted from payment of application fee.

GENERAL INSTRUCTIONS:

- Applicants from Govt./Semi Govt./PSU must apply through proper channel
- The period of Experience will be determined as on **31/12/2011**.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect are liable to be rejected.
- Candidates belonging to OBC category should submit proper caste certificate as per the proforma of Govt. of India which should among others specifically mention that He / She does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the department of personnel and training in the Govt. of India OM No 36012/22/93-Estt (SCT dtd 08/09/1993)
- One candidate can apply for one post only. Candidates applying for more than one post will not be considered.

APPLICATION FEE: SC/ST/PWD/EXSM candidates are exempted from payment of application fee. Candidates from other categories should enclose a crossed D/D of Rs.100/- (Rs. One hundred only) as application fee (non-refundable) in favour of **Indian Oil Corporation Ltd.** payable at SBI, Haldia Refinery Campus Branch. (Branch Code: 7090). Candidates must write their full name and address on the back side of Demand Draft.

Applications in the prescribed format (download from the link) supported by all relevant documents (qualification/experience/age/caste etc.) duly attested by a Gazetted officer with latest passport size photograph should be sent by Post/Courier to **Chief Human Resource Manager, Indian Oil Corporation Limited, Haldia Refinery, P.O.: Haldia Oil Refinery, Dist.: Purba Medinipur, West Bengal, Pin Code-721 606 latest by 10.01.2012.** Candidates should superscribe Advt. No. and Name of the post applied for on the top of the envelope. Applications received after last date shall be summarily rejected. In case of any clarification, please contact **Shri Angshuman Bhattacharya, Manager (Employee Relations) on 03224 – 223223** or **Shri Naveen Mugadur, Senior Officer (Employee Relations) on 03224-223228.**