

Date of Notification of Advertisement: 26/05/2011



IndianOil
Indian Oil Corporation Limited
(Pipelines Division)
Western Region Pipelines
Morbi Road, Gauridad
Rajkot-360003 (Gujarat)

Advertisement No. WRPL/HR/01/2011

Indian Oil Corporation Limited is the largest commercial undertaking and India's No.1 Company in Fortune magazine's prestigious listing of the world's 500 largest Corporations, ranked 125 for the year 2010 based on fiscal 2009 performance. IndianOil's Pipelines Division owns and operates the largest network of over 10,000 kms. of crude oil, petroleum product and gas pipelines.

Western Region Pipelines of Indian Oil Corporation Limited transports crude & petroleum products through its Pipeline network spread across States of Gujarat, Rajasthan and Madhya Pradesh.

Applications are invited from eligible Indian Nationals for the following positions in non-executive category:

Sl. No.	Name of Post	Pay Scale (Rs.)	No. of Vacancies*	Reservation of Posts			
				Unreserved	SC	ST	OBC
1.	Engineering Assistant-Grade IV (Mechanical)	11900-32000	4	2	0	0	2
2.	Engineering Assistant-Grade IV(Electrical)	11900-32000	3	2	0	1	0
3.	Engineering Assistant-Grade IV (Telecom & Instrumentation)	11900-32000	9	5	1	1	2
4.	Technical Attendant-Grade I	10500-24500	8	7	0	0	1

* No. of vacancies may increase or decrease.

Note:

- a) 01 post of Engineering Assistant (T&I) is reserved for Physically Challenged Person (PCP) (Orthopedically Handicapped i.e. Hunchback/deformity of chest with not less than 40% disability).
- b) 03 posts are reserved for Ex-servicemen candidates (01 post is for Engineering Assistant (Mechanical) and 02 posts are for Engineering Assistant in any discipline).
- c) 01 post of Technical Attendant-I is reserved for Ex-servicemen candidate.
- d) Post of Technical Attendant is not suitable for Physically Challenged Persons.
- e) Reservation for Physically Challenged Persons (PCP) and Ex-Servicemen would be as per rules.
- f) The above vacancies may arise at our stations namely Sidhpur/Vadinar/ Mundra/Bareja/ Hazira in the state of Gujarat, Abu Road/ Sendra/ Sanganer/ Chittorgarh/ Beawar/ Ramsar in the state of Rajasthan and Ratlam in the state of Madhya Pradesh.

In addition to the Basic Pay, DA and HRA, other benefits like Provident Fund, Gratuity, LTC, liberalized Medical benefits, Productivity/Performance linked incentive, Leave encashment, Superannuation benefits, Post Retirement Medical Attendance benefits, etc. shall also be admissible according to the rules of the Corporation.

Prescribed Education Qualification & Experience:

Post	Qualification	Experience
Engineering Assistant– Grade IV (Mechanical)	3 yrs full-time Diploma in Mechanical/Automobile Engineering from a recognized Institute with minimum 55% marks for General/OBC candidates and pass class for SC/ST candidates.	Preferably two-years post qualification experience in relevant area. Working knowledge of computer is desirable.
Engineering Assistant– Grade IV (Electrical)	3 yrs full-time Diploma in Electrical Engineering from a recognized Institute with minimum 55% marks for General/OBC candidates and pass class for SC/ST candidates.	
Engineering Assistant– Grade IV(T&I)*	3 yrs full-time Diploma in Electronics & Communication or Electronics & Telecommunication or Electronics & Radio Communication or Instrumentation & Control or Instrumentation & Process Control Engineering from a recognized Institute with minimum 55% marks for General/OBC candidates and pass class for SC/ST candidates.	
Technical Attendant– Grade I	Matric/10 th pass with ITI (any trade) from a recognized Institute.	Preferably two-years post qualification experience in relevant area.

* Candidates having done Diploma in Electronics & Communication or Instrumentation & Control Engineering from Technical Examination Board, Gujarat with minimum 2 ½ years full time course post Higher Secondary Certificate (12th pass) or Secondary School Certificate (10th pass) with 3 ½ years Diploma (7 semester system) or 3 years Diploma (6 semester system) are also eligible to apply.

Age Limit:

Between 18 to 26 years as on 31.05.2011

Concessions/Relaxation:

1. Relaxation in age by 5 years for SC/ST candidates, 3 years for OBC candidates and 10 years for Physically Challenged Persons (PCP). Age relaxation for Ex-servicemen is applicable as per rules.
2. Minimum percentage requirement (55%) for the qualification prescribed above may be relaxed at the discretion of the Management for Physically Challenged Person (PCP) / Ex-servicemen category candidates in the event of non-availability of suitable candidates.
3. SC/ST candidates called for test/interview will be reimbursed single 2nd class railway fare limited to rail fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route on production of bus/rail ticket, provided the distance is not less than 30 kms. each side.
4. SC/ST/PCP candidates are exempted from payment of application fee.

Selection Procedure:

- The selection procedure will comprise of Written Test/Trade Test. Candidates shortlisted on the basis of their performance in the written test would be called for Personal Interview. The candidates will have to pass through each stage including medical fitness for being adjusted as suitable for selection.

- Filling up of vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled due to unsuitability/ insufficient number of candidates.

General Instructions:

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of the application. Incomplete applications, applications not received in the prescribed format or applications received after the due date will be rejected.
2. The vacancies mentioned above are likely vacancies which may increase or decrease.
3. Candidates fulfilling the eligibility criteria should send their neatly typed applications in the prescribed Performa only along with the application fee, latest passport size colored photograph affixed on the application form and photocopies (duly attested by a Gazetted Officer) of Diploma/SSC mark sheets & certificate, Birth certificate, Caste Certificate (for SC/ST/OBC candidates), Disability Certificate (for Physically Challenged candidates), Discharge Certificate (for Ex-Servicemen). No other enclosures apart from those mentioned above are required at this stage.
4. The cut off date for reckoning educational qualification, experience, age, etc. shall be 31.05.2011.
5. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma Examination, its equivalent percentage of marks and class/division must be indicated in the application form as per the norms adopted by University/Institute.
6. SC/ST candidates should submit their caste/tribe certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim to avail relaxation/concession.
7. SC/ST/OBC candidates applying against un-reserved posts shall be considered under general standards and no relaxation in age, qualification marks, etc. shall be extended to them.
8. For claiming the benefit of OBC category, the candidate must ensure that their Caste certificate is as per prescribed format and has been issued recently by the Competent authority. The Caste certificate should be as per the Performa prescribed by Govt. of India, which would, among others specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel and Training in the Govt. of India IOM No. 36012/22/93-Estt. (SCT) dated 08/9/1993. Ours being a Govt. of India, Public Sector Undertaking, only those community that are mentioned in the common list of OBC prepared by Central Govt. shall be treated as OBC for the purpose of reservation.
9. Ex-servicemen fulfilling eligibility criteria can apply against the above post along with relevant service certificates and qualification documents prescribed above.
10. Applications under the category of Physically Challenged Persons (PCP) should attach copy of Medical Certificate issued by a Medical Board attached to the Special Employment Exchange/Vocational Rehabilitation Centre for PCP or Head of concerned Department of a Government Civil Hospital satisfying the prescribed disability criteria.
11. Candidates serving in Government/Semi-Government Departments/Public Sector Organizations/ Local Bodies must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Test/Interview. In case, the candidate fails to submit/ produce the certificate, his/her candidature will not be considered.
12. Service is transferable to anywhere in India. No preference for posting would be entertained.
13. The decision of the Management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection will be final and Management will not entertain any query or correspondence in this regard.
14. Application of a candidate having higher qualification than the prescribed qualification shall be rejected.
15. Canvassing in any form shall disqualify the candidature.
16. In case large number of applications is received, Management reserves the right to fix/increase the minimum percentage of cut-off marks in the prescribed qualification for short-listing the candidates for test/interview.
17. Candidates short-listed for written test will have the option to take the test in either English or Hindi. They are required to mention the medium for taking the written test in their application form itself in the place provided for that purpose.
18. Application fee (non-refundable) of **Rs. 100/- (Rupees One Hundred Only)** through crossed Demand Draft in favour of **INDIAN OIL CORPORATION LTD. – PIPELINES DIVISION** payable at State Bank of India, Jagnath Plot, Rajkot (Bank Code - 3829) should be enclosed along with application form. Any other mode of payment is not acceptable and application not accompanying the application fee will be rejected

without any further reference to the applicant. (SC/ST/PCP candidates are exempted from payment of application fee)

19. **A candidate can apply for one post only**, which must be super-scribed on the envelope. If a candidate applies for more than one post, the candidature will be cancelled and he will not be considered for any post.
20. No claim for refund of application fee would be entertained under any circumstances.

The application along with fee (wherever applicable) should be sent by **ONLY BY ORDINARY POST** in the prescribed format super scribing on the envelope – **NAME OF THE POST APPLIED FOR** _____ to **Human Resource Manager, Indian Oil Corporation Limited (Pipelines Division), Western Region Pipelines, Post Box No. 1007, P.O. Bedipara, Morvi Road, Gauridad, Rajkot-360003 (GUJARAT) so as to reach by 14/06/2011.**

Queries if any may be addressed to rajeshk@iocl.co.in.

Please appreciate that only such queries would be replied to which are relevant and have not been addressed in the above advertisement. Also, applicants are requested not to send any query which is not connected with the vacancies advertised herein.

[Download Application Form](#)
[Download Caste Certificate Form for OBC](#)
[Download Caste Certificate Form for SC/ST](#)