



IndianOil

Indian Oil Corporation Ltd.

(Pipelines Division)

Northern Region Pipelines

P.O. Panipat Refinery, Baholi, Panipat-132140 (Haryana)

Advertisement No. : NRPL/HR/P/C/4(2016)

Date of Notification : 20.08.2016

Date : 17.10.2016

Name of the Post : Engineering Assistant (Electrical)
Post Code : 01
Date & time of Written Test : 20.11.2016 (Sunday); 10.00 AM – 12.00 Noon
Venue of Written Test : Arya P.G. College, Opposite Bus Stand, G.T. Road, Panipat (Phone No. 0180-2695733)

List of Shortlisted Candidates for written Test, sponsored by Employment Exchange

Sl. No.	ROLL NO.	NAME OF CANDIDATE (S/Shri)	ADDRESS
1	102001	AMAN	AJMER BASTI , KIWANI ROAD, JIND, HARYANA - 126102
2	102002	AMIT KUMAR	H.NO 921, JITU PATTI , VPO KARSINDHU , JIND, HARYANA - 126115

सामान्य निर्देश / General Instructions

- आपका नाम संबंधित रोजगार एक्सचेंज द्वारा उपर्युक्त पद के लिए रुपए 11900-32000/- के वेतनमान में प्रायोजित (स्पांसर) किया गया है।
Your name has been sponsored by concerned Employment Exchange for the abovementioned post in the pay scale of Rs. 11900-32000/-.
- पद के लिए आपकी उम्मीदवारी पर विचार संबंधित रोजगार एक्सचेंज द्वारा दी गई जानकारी के आधार पर किया गया है। तथापि, आपको सलाह दी जाती है कि पद की अधिसूचना, जिसकी प्रति प्रवेश पत्र के साथ संलग्न है, को अच्छी तरह से पढ़ लें और इस पद के लिए आपकी योग्यता, अंकों की प्रतिशतता, आयु आदि के निर्धारित मानदण्ड पूरा करने की स्थिति में, संलग्न आवेदन फार्म भर दें और लिखित परीक्षा के दिन अपने साथ लाएं तथा साथ ही उपर्युक्त उल्लिखित तारीख, समय व स्थान पर शैक्षणिक योग्यता (मैट्रिक व आगे की), जाति प्रमाण पत्र, सशस्त्र बलों से मुक्ति प्रमाण पत्र, जैसा भी लागू हो, की सत्यापित प्रतियां अपने साथ लाएं।

Your candidature for the post is being considered based on the information furnished by the concerned Employment Exchange. However, you are advised to go through the notification of vacancy for the above post attached with the Admit Card and in case you meet the eligibility criteria of qualification, percentage of marks, age etc. prescribed for the said post, please fill the attached application form and bring the same on the day of Written Test along with attested copies of your educational qualification (Matric onwards), Caste Certificate, Discharge Certificate from Armed forces as applicable on the date, time and venue mentioned above.

3. आप लिखित परीक्षा तथा तत्पश्चात चयन प्रक्रिया में तभी आएँ जबकि आप पद के लिए निर्धारित पात्रता को पूरा करते हैं। चयन प्रक्रिया की किसी भी अवस्था में यदि यह पाया जाता है कि आप पद के लिए निर्धारित पात्रता को पूरा नहीं करते हैं तो आपकी उम्मीदवारी को अयोग्य ठहरा दिया जाएगा। **You need to come for Written Test and further selection process only in case you meet the eligibility criteria for the post.** If at any stage of selection process, it is found that you are not meeting the prescribed eligibility criteria for the post; your candidature shall be liable for disqualification and shall be cancelled unilaterally.

4. कृपया परीक्षा केन्द्र में निर्धारित समय से एक घंटा पूर्व पहुंच जाएं। परीक्षा प्रारम्भ होने के पश्चात लिखित परीक्षा में बैठने के लिए देरी से आने वाले परीक्षार्थी को लिखित परीक्षा में बैठने की अनुमति नहीं दी जाएगी।

Please reach at the Test Center one hour prior to the scheduled time. Candidates coming late for the Written Exam shall not be allowed to sit in the Written Exam after the commencement of the exam.

5. कृपया अपनी हाल के पासपोर्ट आकार की यथा हस्ताक्षरित फोटो ऊपर प्रदान की खाली जगह पर चिपकाएं। परीक्षा केन्द्र में यह प्रवेश पत्र लाना आवश्यक है और कक्ष पर्यवेक्षक को देना होगा।

Please affix your recent passport size photograph duly signed at the blank space provided above. This Admit Card should be brought to the examination center and handed over to the Room Invigilator.

6. चयन प्रक्रिया में लिखित परीक्षा, ट्रेड टेस्ट (लिखित प्रारूप में) और व्यक्तिगत साक्षात्कार शामिल होगा। चयन प्रक्रिया के अगले चरण में शार्ट-लिस्ट हेतु पात्रता के लिए परीक्षार्थी को चयन प्रक्रिया के प्रत्येक चरण, जैसाकि पद की अधिसूचना में उल्लेख किया गया है, को उत्तीर्ण करना होगा।

Selection process shall consist of Written Test, Trade Test (in written format) and Personal Interview. Candidates have to qualify each stage of selection process to be eligible for short-listing to next stage of selection process as mentioned in the notification of vacancies.

7. लिखित परीक्षा में, कुल वस्तुनिष्ठ प्रश्न 120ों में से 80प्रश्न डिप्लोमा स्तर के संबंधित विषय से किए जाएंगे और 40 प्रश्न सामान्य एप्टीट्यूड और रीजनिंग, सामान्य अंग्रेजी/हिंदी/, न्यूमेरिकल एप्टीट्यूड और सामान्य ज्ञान पर होंगे। लिखित परीक्षा में वस्तुनिष्ठ प्रकार के बहु विकल्प प्रश्न (MCQ) होंगे जिनमें एक सही विकल्प के साथ विकल्प 4होंगे। उम्मीदवार को सही विकल्प का चयन करना होगा। लिखित परीक्षा में कुल 60 अंक के प्रश्न होंगे 120। प्रत्येक सही उत्तर के 0.5 अंक होंगे। गलत उत्तर के लिए कोई नकारात्मक अंक नहीं दिए जाएंगे।

In the Written Exam, there shall be total 120 objective type questions out of which 80 questions shall be from the concerned discipline of Diploma level and 40 questions on General Aptitude and Reasoning, General English/Hindi, Numerical Aptitude and

General Knowledge. Written Test shall be of Objective Type Multiple Choice Questions (MCQ's) consisting of 4 options with one correct option. Candidate has to choose the correct option. There shall be 120 questions in the Written Test and Total marks shall be 60. Each correct answer shall carry 0.5 mark. There shall be no negative marking for wrong answers.

8. लिखित परीक्षा से ट्रेड टेस्ट के लिए शार्ट-लिस्ट किए गए परीक्षार्थी को लिखित परीक्षा के अगले दिन ट्रेड टेस्ट में भाग लेना होगा।

Candidate who are short-listed from Written Test for Trade Test, they have to appear in Trade Test on the next day of Written Test.

9. ट्रेड परीक्षा लिखित रूप में होगी। ट्रेड परीक्षा में अधिकतम अंक हो 25 ंगे और ट्रेड परीक्षा की अवधि मिनट 25 होगी। ट्रेड टेस्ट के दौरान बुनियादी इंजीनियरिंग वस्तुएं/उपकरण और इंजीनियरिंग/आईटीआई में इस्तेमाल किए जाने वाले उपकरणों की एक सूची प्रदर्शित की जाएगी और चुने हुए अभ्यर्थियों को इन उपकरणों की पहचान करनी होगी और उत्तरपुस्तिका में इनके नाम और इनके उपयोगविशेषता/एं लिखनी होंगी।

The Trade Test shall be in written form. Maximum marks in Trade Test shall be 25 and the duration of Trade Test shall be of 25 minutes. A list of basic Engineering items / tools & instruments used in Engineering/ITI shall be displayed during Trade Test and the short-listed candidates will be asked to identify these tools and write its name and usages/characteristics in the answer sheet.

10. केवल वही परीक्षार्थी, जोकि ट्रेड टेस्ट से शार्ट-लिस्ट किए जाएंगे, व्यक्तिगत साक्षात्कार में भाग लेने के लिए पात्र होंगे।

Only those candidates who are short-listed from Trade Test, shall be eligible to appear in Personal Interview.

11. लिखित परीक्षा, ट्रेड टेस्ट और साक्षात्कार में न्यूनतम अर्हता अंक तथा अन्य चयन प्रक्रिया का विवरण आईओसीएल वेबसाइट www.iocl.com में पदों की अधिसूचना में दिया गया है।

The minimum qualifying marks in Written Test, Trade Test and Interview and other selection process is already detailed in the notification of vacancies in IOCL website www.iocl.com

12. परीक्षा केन्द्र में यह प्रवेश पत्र लाना आवश्यक है और कक्ष पर्यवेक्षक को देना होगा, इसके बिना परीक्षा केन्द्र में प्रवेश की अनुमति नहीं होगी।

This Admit Card should be mandatorily brought to the examination center and handed over to the Room Invigilator failing which entry in the examination hall will not be permitted.

13. यदि परीक्षार्थी का नाम आईओसीएल वेबसाइट में लिखित परीक्षा के लिए पात्र परीक्षार्थियों की सूची में है, किन्तु उसे प्रवेश पत्र प्राप्त नहीं हुआ है अथवा प्रवेश पत्र गुम हो गया है, तो परीक्षार्थी इब्लिकेट प्रवेश पत्र जारी करवाने के लिए निर्धारित तारीख को पहचान प्रमाणपत्र लेकर रिपोर्टिंग समय से पहले परीक्षा केन्द्र में पहुंच जाए।

If the name of the candidate is appearing in the list of eligible candidates for written Test in the IOCL Website, but he has not received the Admit Card, or the admit card has got misplaced, the candidate should reach at the Examination center on the due date, before the reporting time along with a proof of ID for issuance of duplicate admit card to him.

14. परीक्षार्थी परीक्षा केन्द्र में अपने साथ एक कलर फोटोग्राफ, पेंसिल, बॉल पेन (नीला अथवा काला), रबड़, शार्पनर और स्केल अवश्य रखें। परीक्षा हॉल में पुस्तक अथवा नोट्स, कैलकुलेटर, करेक्शन फ्लूड, मोबाइल फोन, कोई अन्य कम्यूनिकेशन डिवाइस, स्कैनिंग डिवाइस, लैपटॉप आदि ले जाने की

अनुमति नहीं है। कोई अभ्यर्थी इन अनाधिकृत सामग्री के साथ अथवा नकल करते अथवा अनुचित संसाधनों का प्रयोग करते पाया गया तो उसे उसी समय अयोग्य घोषित कर दिया जाएगा।

Candidate should carry one passport size colour photograph, Pencil, Ball Pen (blue or black), Eraser, Sharpener and Scale at the Examination Center. Carrying of notes or books, calculators, correction fluid, mobile phones, any other communication devices, scanning devices, laptops etc. in the examination hall are not allowed. Any candidate found in possession of such unauthorized material or indulging in copying or adopting unfair means is liable to be summarily disqualified.

15. आपको लिखित परीक्षा, ट्रेड टेस्ट तथा व्यैक्तिक साक्षात्कार के समय फोटो पहचान पत्र अपने साथ रखना आवश्यक है। परीक्षा के दौरान मूल फोटो पहचान पत्र की जांच तथा सत्यापन किया जाएगा। लिखित परीक्षा और साक्षात्कार के पश्चात प्रवेश पत्र के साथ इनकी स्वयं सत्यापित फोटोप्रति भी ली जाएगी। वैध फोटो पहचान पत्र जैसे आधार कार्ड, पैन कार्ड, ड्राइविंग लाइसेंस, वोटर आईडी कार्ड, पासपोर्ट आदि स्वीकार्य हैं।

You are required to carry a Photo ID Proof for the Written Test, Trade Test as well as in Personal Interview. The original Photo ID shall be checked and verified during the Tests. A self-attested photocopy of the same shall also be collected along with the admit card after the Written Test and Interview. Valid Photo ID proof like Aadhar Card, PAN Card, Driving license, Voter ID card, Passport etc. shall be accepted.

16. सरकारी/अर्द्ध सरकारी/सार्वजनिक क्षेत्र के संगठन में काम करने वाले अभ्यर्थी अपना आवेदन उचित माध्यम से भेजें अथवा साक्षात्कार में बैठते समय 'अनापत्ति प्रमाण पत्र' अवश्य प्रस्तुत करें। यदि अभ्यर्थी 'अनापत्ति प्रमाण पत्र' प्रस्तुत नहीं करता है तो उसकी उम्मीदवारी पर विचार नहीं किया जाएगा।

Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Interview. In case the candidate fails to do so, his/her candidature will not be considered.

17. लिखित परीक्षा और ट्रेड टेस्ट में शार्ट-लिस्टिड अभ्यर्थियों की सूची को, उसी दिन अथवा उसके अगले दिन, आईओसीएल वेबसाइट में ट्रेड टेस्ट के समय व स्थान के साथ दर्शाया जाएगा। अभ्यर्थी को लिखित परीक्षा के परिणाम की सूचना किसी अन्य माध्यम से अलग से नहीं दी जाएगी।
The list of shortlisted candidates in the Written Test and Trade Test shall also be displayed in the IOCL website along with Time and Venue of the Trade Test, either on the same day or the next working day. No other separate communication shall be sent to the candidates for informing the results of the written test.

18. अंतिम रूप से चयनित अभ्यर्थियों, जिन्हें नियुक्ति का प्रस्ताव जारी किया जाएगा, की सूची को नियुक्ति प्रस्ताव के दिन अथवा उसके अगले कार्यदिवस में आईओसीएल वेबसाइट में प्रदर्शित कर दिया जाएगा।
List of finally selected candidates to whom offer of appointment to be issued shall be displayed in the IOCL website either on the same day of the issuance of the Offer of appointment or the next working day.

19. लिखित परीक्षा तथा ट्रेड टेस्ट के परिणाम का समय परीक्षा भवन में परीक्षा समाप्त होने के तुरंत पश्चात घोषित किया जायेगा। अभ्यर्थियों को सलाह दी जाती है कि वे परीक्षा के बाद उसके परिणाम के लिये परीक्षा केन्द्र के गेट पर उपस्थित/उपलब्ध रहें। इस बारे में उन्हें अलग से सूचित नहीं किया जायेगा।

Time of declaration of result of Written Test and Trade Test shall be announced in the Examination Hall immediately after the test is over. Candidates are advised to be present/

available on the gate of examination centre after the test for their results. No separate communication shall be sent to the candidates in this regard.

20. वैयक्तिक साक्षात्कार के लिए अभ्यर्थियों को अपने साथ अपनी सभी शैक्षणिक योग्यताओं से संबंधित मार्कशीट, प्रमाणपत्र अथवा अस्थायी(प्रोविजनल) प्रमाण-पत्र, डिग्री इत्यादि, जन्म प्रमाणपत्र, जाति प्रमाणपत्र, डिस्चार्ज प्रमाणपत्र (जहां कहीं लागू हो) की **मूल प्रतियां** तथा इनके साथ इनकी यथा सत्यापित फोटो प्रतिलिपियों का एक सैट अवश्य लाना होगा।
Candidates appearing for interview shall be required to produce **original documents** of all relevant mark sheets, certificates or provisional certificates, degree etc. of all educational qualification, Date of Birth Proof, Caste Certificate, Discharge certificate (wherever applicable) along with one set of photocopy of these documents duly attested along with them.
21. परीक्षार्थी को परीक्षा और साक्षात्कार को हिंदी या अंग्रेजी में देने का विकल्प होगा ।
Candidates will have the option to take the tests and interview either in Hindi or in English.
22. परीक्षार्थी को परीक्षा तथा साक्षात्कार हेतु अपने रहने और आने जाने की व्यवस्था स्वयं करनी होगी।
Candidates have to make their own arrangement for lodging and boarding for appearing in Test and Interview.
23. लिखित परीक्षा के लिये स्टेशन के बाहर से आने वाले अनुसूचित जाति/ अनुसूचित जनजाति के अभ्यर्थियों को द्वितीय श्रेणी का रेल/बस किराया उन के पत्रव्यवहार के उपरोक्त पते से या मूल यात्रा के स्थान से, जो भी परीक्षा स्थल से समीप हो, अपनी यात्रा के सबूत के तौर पर टिकट प्रस्तुत करने पर देय होगा।
Outstation SC /ST candidates, who appear for Written Test, shall be reimbursed to and fro fare limited to Second Class Rail/ Bus fare from their mailing address mentioned above OR from the place of actual journey, whichever is nearer to the place of Test, by the shortest route, on submission of proof of tickets as proof of journey.
24. आईओसीएल की वेबसाइट www.iocl.com में प्रकाशित की गई शैक्षणिक पात्रता से अधिक योग्यता वाले अभ्यर्थी दिये गए पद के लिए विचारणीय नहीं होंगे।
Candidates possessing higher qualification than the prescribed as mentioned in the notification of vacancies published in IOCL website www.iocl.com shall not be considered for the respective post.
25. चयनित अभ्यर्थियों को नियुक्ति का प्रस्ताव और चयनित अभ्यर्थियों की सूची को, आईओसीएल वेबसाइट में जारी किया जाएगा / दर्शाया जाएगा। अभ्यर्थी का चयन अनंतिम (प्रोविजनल) होगा और प्रमाणपत्र/प्रशंसापत्र आदि के सत्यापन पर आधारित होगा।
Offer of appointment shall be issued to the selected candidates and the list of selected candidates shall also be displayed in IOCL website. The selection of the candidate would be provisional and subject to verification of certificates / testimonials etc.
26. अंत में चयनित अभ्यर्थियों को चिकित्सा फिटनेस मानदंडों को पूरा करना होगा और कार्यग्रहण के समय पूर्व-रोजगार चिकित्सा फिटनेस प्रमाणपत्र जमा करवाना होगा जोकि रोजगार के लिए पूर्व-अपेक्षित शर्त है।
Finally selected candidates need to fulfil the medical fitness criteria and submit pre-employment Medical fitness certificate at the time of joining which is pre-requisite condition for employment.
27. भर्ती के किसी भी चरण में अथवा उसके पश्चात भी यदि यह पाया/पता चलता है कि अभ्यर्थी पात्रता मानदंडों को पूरा नहीं करता और/अथवा उसने गलत/झूठी जानकारी/प्रमाणपत्र/दस्तावेज प्रस्तुत किए हैं अथवा कोई सामग्री तथ्य(यों) को छुपाया है, तो उसकी उम्मीदवारी निरस्त मानी जाएगी। यदि अभ्यर्थी द्वारा कॉर्पोरेशन को दी गई जानकारी अथवा सामग्री ब्यौरा उसके चयन के किसी चरण में

अथवा बाद में झूठा अथवा गलत पाया जाता है तो यह गलत-बयानी/धोखाधड़ी मानी जाएगी और कॉर्पोरेशन द्वारा उसकी सेवाएं एकतरफा समाप्त मानी जाएंगी।

In case it is found/ known, at any stage of recruitment or thereafter, that a candidate does not fulfill the eligibility norms and / or that he has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of the information or material particulars as furnished by the candidate to the Corporation are found to be untrue or incorrect at any stage before or after his/her selection, then the same shall amount to misrepresentation/ fraud and his/her services shall be liable to be terminated unilaterally by the Corporation.

28. कृपया इस प्रवेश-पत्र की एक प्रति भविष्य में संदर्भ हेतु अपने पास रखें, क्योंकि इस प्रवेश पत्र की मूल प्रति परीक्षा केन्द्र में ले ली जाएगी।

Please keep a copy of the admit card for future reference, as this original Admit Card shall be collected from you at the Test center.

29. किसी भी रूप में प्रचार (Canvassing), उम्मीदवारी को अयोग्य घोषित करेगा।

Canvassing in any form shall disqualify the candidature.

30. पात्रता, आवेदन को स्वीकारने अथवा निरस्त करने, चयन के माध्यम आदि से संबंधित सभी मामलों में प्रबंधन का निर्णय अंतिम होगा और इस संबंध में किसी भी पूछताछ पर विचार नहीं किया जाएगा।

The decision of the Management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection etc. will be final and no enquiry will be entertained in this regard.

31. सभी विवाद चण्डीगढ़ में न्यायालयों/न्यायाधिकरण के क्षेत्राधिकार में होंगे।

All disputes would be subject to jurisdiction of Courts/Tribunals in Chandigarh.

32. चयन प्रक्रिया तथा भर्ती प्रक्रिया से संबंधित नियम व शर्तों का विस्तृत विवरण आईओसीएल की वेबसाइट में रिक्तियों की अधिसूचना में दिया गया है। अभ्यर्थी को सलाह दी जाती है कि कृपया उन्हें पढ़ लें।

The Selection process and other terms and conditions pertaining to the recruitment process have been detailed in the Notification of vacancies in the IOCL website. Candidates are advised to go through the same.

33. अन्य पिछड़ा वर्ग के उम्मीदवारों को सक्षम प्राधिकारी द्वारा जारी गैर"-क्रीमी लेयरअन्य पिछड़ा "

वर्ग प्रमाण पत्र हाल ही में निर्धारित प्रारूप में लिखित परीक्षा के समय प्रस्तुत करना आवश्यक होगा। संबंधित राज्य में आरक्षण के प्रयोजन के लिए अन्य पिछड़ा वर्ग के रूप में सूचीबद्ध अन्य पिछड़ा वर्ग को ही आरक्षण के उद्देश्य हेतु अन्य पिछड़ा वर्ग माना जाएगा। "गैर क्रीमी लेयर") अन्य पिछड़ा वर्ग प्रमाण पत्र का नमूना प्रारूपप्रति संलग्नआईओसीएल वेबसाइट (अर्थात www.iocl.com के करियर सेक्शन में भी उपलब्ध है।]केवल ओबीसी उम्मीदवारों के लिए ही लागू।

OBC candidates shall be required to produce "Non-Creamy Layer" OBC Certificate RECENTLY ISSUED by the Competent Authority in the prescribed format at the time of Written Test. Only the OBC castes listed in the Central list of Govt. of India in the respective State shall be treated as OBC for the purpose of reservation. The sample format of "Non-Creamy Layer" OBC Certificate is available on the IOCL website i.e. www.iocl.com under Careers section (copy also enclosed) [applicable for OBC candidates only].

34. अभ्यर्थियों को सलाह दी जाती है कि वे लिखित परीक्षा, ट्रेड टेस्ट, साक्षात्कार अथवा अन्य किसी जानकारी के लिए समय-समय पर आईओसीएल की वेबसाइट www.iocl.com को देखें।

Candidates are advised to visit IOCL website i.e. www.iocl.com from time to time for results of Written test, Trade Test, interview and any other information.

35. किसी भी पूछताछ के लिए उम्मीदवार nrplrecruitment@indianoil.in पर ई-मेल कर सकते हैं।

For any queries, candidates can write to nrplrecruitment@indianoil.in.

संलग्न / Encl. :

- 1 पदों के लिए वेबसाइट अधिसूचना की प्रति / Copy of website notification of vacancies
- 2 आवेदन फार्मेट / Application format
- 3 शैक्षणिक योग्यता घोषणा पत्र / Education qualification Declaration form.
- 4 अन्य पिछड़ा वर्ग प्रमाण पत्र का नमूना प्रारूप "नैर क्रीमी लेयर"/ फार्मेट।]केवल ओबीसी उम्मीदवारों के लिए ही लागू।
Format of "Non-Creamy Layer" OBC Certificate (applicable for OBC candidates only)

Note : The Terms and Conditions have been printed bilingual. In case of any discrepancy, the English version will prevail.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated ____*. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT) dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**-. As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Form of declaration to be submitted by OBC Candidate
(in addition to the community certificate)

I, _____ son/daughter of Shri _____ resident of
village/town/city _____ district _____ state _____
hereby declare that I belong to the _____ community which is recognized
as a backward class by the Department of Personnel and Training Office memorandum No.
36012/22/93-Estt. (SCT) dated 08.09.1993. It is also declared that as on closing date I do not belong
to persons/sections (Creamy layer) mentioned in column 3 of the Schedule to the above referred
memorandum dated 08.09.1993.

Signature of the candidate:.....

Full Name:.....

Place:.....

Date:.....

Declaration/undertaking not signed by Candidate will be rejected



Indian Oil Corporation Ltd.
(A Government of India Undertaking)
(Pipelines Division)
Northern Region Pipelines
P.O. Panipat Refinery, Baholi
Panipat-132140

Advertisement No. : NRPL/HR/P/C/4(2016)
Date of Notification : 20.08.2016
Last date of receipt of applications : 19.09.2016

1.0 APPLICATIONS:

Applications are invited from eligible Indian Nationals for the following positions in workmen category in various locations of Northern Region Pipelines of Indian Oil Corporation Limited (Pipelines Division) as per details given below:

Sl	Post Code	Name of the Post	Salary Grade	Pay Scale (in Rs.)	Location	No. of Vacancies	Reservation
1	01	Engineering Assistant (Electrical)	IV	11900-32000	Rewari	1	1 Un-reserved
					Bijwasan	1	1 OBC
					Roorkee	1	1 Un-reserved
2	02	Engineering Assistant (T&I)	IV	11900-32000	Meerut	1	1 OBC
					Jalandhar	1	1 OBC
					Bijwasan	1	1 Un-reserved
3	03	Technical Attendant-I	I	10500-24500	Kohand	1	1 Un-reserved
					Panipat	2	1 OBC and 1 Un-reserved
					Meerut	2	1 OBC and 1 Un-reserved
					Bhatinda	1	1 Un-reserved
					Tikrikalan	1	1 Un-reserved

1.1 RESERVATION FOR EX-SERVICEMEN:

- i. Out of 7 posts of "Technical Attendant-I" in Group 'D' mentioned at SI No. 3 above in the table, 1 post is reserved for Ex-servicemen.

2.0 AGE LIMIT:

Candidate should not be less than 18 years of age and should not be more than 26 years of age as on 20.08.2016. For age relaxation, refer point no 6.0 (Concessions & Relaxations).

3.0 ESSENTIAL EDUCATIONAL QUALIFICATION :

Name of the Post	Essential Educational Qualification
Engineering Assistant (Electrical)	Three years (or two years through lateral entry after ITI of minimum one year duration) full time Diploma in any of the following disciplines of Engineering from a Govt. recognized Institute : 1. Electrical Engineering 2. Electrical & Electronics Engineering Minimum percentage of marks: 55% marks.
Engineering Assistant (T&I)	Three years (or two years through lateral entry after ITI of minimum one year duration) full time Diploma in any of the following disciplines of Engineering from a Govt. recognized Institute : 1. Electronics & Communication Engineering ; 2. Electronics & Telecommunication Engineering ; 3. Electronics & Radio Communication Engineering ; 4. Instrumentation & Control Engineering ; 5. Instrumentation & Process Control Engineering ; 6. Electronics Engineering. Minimum percentage of marks: 55% marks.
Technical Attendant-I	Matric / 10 th pass and ITI pass from a Govt. recognized Institute in the specified ITI Trades and duration as mentioned below* from a Govt. recognized Institute / Board. Candidates should possess <i>Trade Certificate / National Trade Certificate (NTC) issued by NCVT.</i>

*ITI Trades & duration :

For the post of Technical Attendant in Salary Grade-I, candidate should possess Trade Certificate / National Trade Certificate (NTC) issued by NCVT in any of the following Trades with minimum duration as mentioned in years. Before doing ITI, the candidates should have passed 10th class.

Code No.	ITI Trade	Minimum duration of course required (in years)
1	Electrician	2
2	Electronic Mechanic	2
3	Fitter	2
4	Instrument Mechanic	2
5	Instrument Mechanic (Chemical Plant)	2
6	Machinist/ Machinist (Grinder)	2
7	Mechanic-cum-Operator Electronics Communication System	2
8	Turner	2
9	Wiremen	2
10	Draughtsman (Mechanical)	2
11	Mechanic Industrial Electronics	2
12	Information Technology & ESM	2
13	Mechanic (Refrigeration & Air Conditioner)	2
14	Mechanic (Diesel)	1

4.0 PAY & PERKS:

Basic Pay, D.A., HRA and such other benefits admissible as per the rules of Indian Oil Corporation Limited.

5.0 APPLICATION FEE:

- i. Application Fee (non-refundable) of Rs.100/- (Rupees One Hundred only) through crossed Demand Draft in favour of "INDIAN OIL CORPORATION LIMITED (PIPELINES DIVISION)" payable at State Bank of India, Panipat Refinery branch (Branch Code No. 8706) should be enclosed along with application form. Any other mode of payment is not acceptable and application not accompanying the application fee will be rejected without any further reference to the applicant. SC/ST candidates are exempted from payment of application fee irrespective of the posts reserved for them or not.

6.0 CONCESSIONS & RELAXATIONS :

- i. Minimum age requirement is 18 years and upper age limit is 26 years as on **20.08.2016**. Upper age relaxation of 3 years to OBC (Non-creamy layer) candidates for the posts reserved for them only.
- ii. For the post reserved for ExSM candidates (Technical Attendant-I), there is relaxation of 10% marks in the qualifying marks in Written Test, Trade Test and Interview (Please refer point No. 7.0 below under selection methodology).
- iii. SC/ST candidates are exempted from payment of application fee irrespective of the posts reserved for them or not.
- iv. Outstation SC /ST candidates, who appear for Written Test, shall be reimbursed to and fro fare limited to Second Class Rail/ Bus fare from their mailing address mentioned OR from the place of actual journey, whichever is nearer to the place of Test, by the shortest route, on submission of tickets as proof of journey.
- v. Age relaxation to Ex-servicemen candidates (ExSM) as per rules.

7.0 SELECTION METHODOLOGY:

7.1 FOR THE POST OF ENGINEERING ASSISTANT (ELECTRICAL) AND ENGINEERING ASSISTANT (T&I)

7.1.1 Selection process shall comprise of the following:-

- a. Written Test : 60 marks
- b. Trade Test : 25 marks
- c. Personal Interview : 15 marks

7.1.2 The minimum qualifying marks for various stages shall be as under:-

Written Test	40%
Trade Test	50 %
Personal Interview	50 %

- 7.1.3 In the Written Exam, there shall be total 120 objective type questions out of which 80 questions shall be from the concerned discipline of Diploma level and 40 questions on General Aptitude and Reasoning, General English/Hindi, Numerical Aptitude and General Knowledge.
- 7.1.4 The Trade Test shall be of written form. Maximum marks in Trade Test shall be 25 and the duration of Trade Test shall be of 25 minutes. A list of basic Engineering items / tools & instruments used in Engineering/ITI shall be displayed during Trade Test and the short-listed candidates will be asked to identify these tools and write its name and usages/characteristics in the answer sheet.

7.2 FOR THE POST OF TECHNICAL ATTENDANT:

7.2.1 Selection process shall comprise of the following:-

- | | | |
|-----------------------|---|----------|
| a) Written Test | : | 60 marks |
| b) Trade Test | : | 25 marks |
| c) Personal Interview | : | 15 marks |

7.2.2 The minimum qualifying marks for various stages shall be as under:-

Written Test	40% (30% for ExSM candidates for reserved post)
Trade Test	50 % (40% for ExSM candidates for reserved post)
Personal Interview	50 % (40% for ExSM candidates for reserved post)

- 7.2.3 In the Written Exam, there shall be total 120 objective type questions out of which 80 questions on Technical discipline shall be from General Science and on basic ITI trades. The remaining 40 questions will be on General Aptitude and Reasoning, General English/Hindi, Numerical Aptitude and General Knowledge.
- 7.2.4 The Trade Test shall be of written form. Maximum marks in Trade Test shall be 25 and the duration of Trade Test shall be of 25 minutes. A list of basic Engineering items / tools & instruments used in Engineering / ITI shall be displayed during Trade Test and the short-listed candidates will be asked to identify these tools and write its name and usages / characteristics in the answer sheet.

8.0 GENERAL CONDITIONS FOR SELECTION PROCESS :

- 8.1.1 Written Test shall be of Objective Type Multiple Choice Questions (MCQs) consisting of 4 options with one correct option. Candidate has to choose the correct option.
- 8.1.2 There shall be 120 questions in the Written Test and the Total marks shall be 60. Each correct answer shall carry 0.5 marks and there shall be no negative marking for wrong answers.
- 8.1.3 The candidates will mandatorily have to qualify each individual stage of the selection process for being adjudged suitable for selection.
- 8.1.4 Candidates, who qualify the Written Test, shall be shortlisted for Trade Test in the ratio of 1:10 for one vacancy. Trade Test shall be conducted tentatively on next day of Written Test.
- 8.1.5 Candidates, who qualify the Trade Test, shall be short-listed for Personal Interview in the ratio of 1:5 for one vacancy.

- 8.1.6 Final merit list will be prepared, based on the cumulative marks scored by the candidate in Written Test, Trade Test and Personal Interview. Offer of appointment will be issued to the selected candidates as per the merit list.
- 8.1.7 List of short-listed candidates from Written Test to Trade Test and Trade Test to Personal Interview shall be displayed at Examination Center. The list shall also be displayed on the IOCL website along with time and venue of the Trade Test / Personal Interview, either on the same day or the next working day. No other separate communication shall be sent to the candidates for informing the results of the Written Test / Trade Test. Time and venue of declaration of result of Written Test shall also be announced in the Examination Center immediately after the Test is over.
- 8.1.8 List of finally selected candidates to whom offer of appointment shall be issued, shall also be displayed on the IOCL website after issuance of offer of appointment.
- 8.1.9 Venue of Written Test, Trade Test and Personal Interview is at **Panipat (Haryana)**. The exact dates of Written Test, Trade Test and Interview shall be communicated in the Admit Card for Written Test and also shall be displayed in the IOCL website. The tentative dates are as under:-

1	Displaying list of candidates in IOCL website (www.iocl.com) eligible for Written Test to whom Admit cards shall be sent by Registered / Speed post. Detailed terms & conditions of selection methodology, test dates and venue address shall also be displayed in the website, which shall be mentioned in the Admit cards to be sent to the candidates.	By 17.10.2016
2	Written Test	20.11.2016 (Sunday)
3	Trade Test	21.11.2016
4	Personal Interview	22.11.2016 / 23.11.2016

- 8.1.10 Candidates are advised to visit IOCL website i.e. www.iocl.com from time to time for any change in the above dates, selection process and other modalities / corrigendum.

9.0 GENERAL INSTRUCTIONS:

- 1) Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
 - 2) Service is transferable to anywhere in India.
 - 3) Selected candidate shall be posted in any of the locations mentioned in the notification of the respective posts.
 - 4) Candidates possessing higher qualification than the prescribed shall not be considered for the above notified posts and should not apply as their candidature shall not be considered.
- a. For the post of Engineering Assistant (Electrical) and Engineering Assistant(T&I) in Salary Grade-IV, candidates having qualification of Graduate and above Degree in Engineering, Degrees of - MCA, MBA or its equivalent 2-year Post-Graduate Diploma in Marketing/Finance/Human Resource/MSW/Personnel Management & Industrial Relations, CA/ICWA, Master's Degree in Journalism/Public Relations & Mass Communication, PhD, M.A.(Hindi), MBBS, LL.B. and any other Graduate and above professional qualification which is considered as induction level qualification for Officer's post in Indian Oil Corporation Ltd., need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised posts.

- b. For the post of Technical Attendant in Salary Grade I, in addition to the higher qualifications mentioned at point no. 10.0 4(a) above, candidates having qualifications of Diploma in Engineering, Graduation and above in any discipline, need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised posts. However, the aforesaid list of higher qualifications mentioned at 10.0 4a and 4b above is not exhaustive. Management may determine any other qualification as a higher qualification which is/ are not listed at 10.0 4a and 4b above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect.
- 5) Only those candidates who meet all the aforementioned eligibility criteria for the post shall be called for Written Test. However, the candidature of the applicant will be provisional and subject to verification of certificates /Testimonials submitted by him/her.
- 6) Ex-servicemen candidates who, in addition to induction level qualification prescribed for the notified post, possess additional/ higher qualification certificate issued by the Armed Forces during service with them, will be considered for appearing in Written Test and further selection process provided they give a declaration to the effect that he/she will not make any claim for availing any benefit on the basis of additional/ higher qualification issued to him by the Armed Forces.
- 7) Admit card for Written Test shall be sent to the eligible candidate by registered/ speed post at the address given by them in their application form.
- 8) Admit Cards to the eligible candidates shall be dispatched tentatively **by 17.10.2016**. **Names of the eligible candidates for written test shall also be displayed in the IOCL website under “Careers –Latest Job Openings” section of Indian Oil’s website www.iocl.com on 17.10.2016.** A copy of terms & conditions mentioned in the Admit Card shall also be displayed in the IOCL website along with the list of short-listed candidates for Written Test. Candidates are advised to visit IOCL Website from time to time for updates.
- 9) Non-receipt of Admit Cards sent at the address furnished by the candidates, shall not be attributable to the Corporation in any way whatsoever. However, if the name of the candidate is appearing in the list of eligible candidates for written Test in the IOCL Website, but he has not received the Admit Card, or if the admit card has got misplaced, the candidate should reach at the Examination center on the due date before the reporting time, along with a proof of ID for issuance of Duplicate admit card to him.
- 10) Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce “No Objection Certificate” at the time of appearing in the Interview. In case the candidate fails to do so, his/her candidature will not be considered.
- 11) Candidates should apply in the prescribed format **only** which is attached. Along with the application form, self-attested copies of mark sheets of educational qualification certificates, Caste certificate, (for SC/ST/OBC candidates), and discharge certificate (for Ex-servicemen candidates) with a recent passport size colored photograph affixed on the application form.
- 12) SC/ST/OBC(Non Creamy Layer) candidates should submit self attested copies of their caste certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim to avail relaxations/concessions.
- 13) OBC candidates should submit non-creamy layer OBC certificate recently issued by the Competent Authority in the prescribed format. Only the OBC castes listed in the Central list of Govt. of India in the respective State shall be treated as OBC for the purpose of reservation.
- 14) Incomplete application(s) or applications received after last date or applications not received in the prescribed format will not be considered.

- 15) SC/ST/OBC candidates applying against un-reserved posts shall be considered against general standards of merit and no relaxation in age, qualification cut-off marks, cut-off marks prescribed in various selection process of above posts etc shall be extended to them.
- 16) Candidates who are short-listed for Trade Test and Personal Interview must produce qualification certificate in Original along with one self attested photocopy of the same at the time of Interview. **Candidature of the candidate will be summarily rejected if he/she is unable to produce the same on the date of Interview. No relaxation whatsoever will be granted.**
- 17) Candidates applying for the above vacancies should ensure that they fulfill all the prescribed eligibility criteria for the posts. Their admission to all stages of selection process shall be purely provisional subject to fulfilling the prescribed eligibility criteria. Mere issue of Admit Card will not imply that candidate is finally selected.
- 18) **A candidate can apply for one post only. If a candidate applies for more than one post, his candidature shall be cancelled and will not be considered for any post.**
- 19) In case it is found/known at any stage of recruitment or thereafter that a candidate does not fulfill the eligibility norms and / or that he has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of the information or material particulars as furnished by the candidate to the Corporation are found to be untrue or incorrect at any stage before or after his/her selection, then the same shall amount to misrepresentation/ fraud and his/her services shall be liable to be terminated unilaterally by the Corporation, at any time.
- 20) Prospective candidates seeking employment with Indian Oil should fulfill the physical /medical standards mentioned in Pre-employment Medical guidelines and criteria for physical fitness. The Pre-employment medical Guidelines are available on the website www.iocl.com under Careers section.
- 21) Candidates have to make their own arrangement for lodging and boarding for appearing in Written Test, Trade Test and Personal Interview.
- 22) Candidates will be required to carry a Photo ID Proof for the Written Test/Trade Test and as well as Personal Interview. The original Photo ID shall be checked and verified during the Tests. A self-attested photocopy of the same shall also be collected along with the admit card after the Written Test and Interview. **Valid Photo ID proof like Aadhar Card, PAN Card, Driving license, Voter ID card, Passport etc. shall be accepted.**
- 23) The candidates will have the option to appear for Written Test/Personal Interview either in Hindi or English.
- 24) Canvassing in any form shall disqualify the candidature.
- 25) The decision of the Management in all matters relating to eligibility, qualification, acceptance or rejection of the application, mode of selection etc. will be final and no enquiry will be entertained in this regard.
- 26) Candidates should keep at least 06 copies of recent passport size photograph which they need to paste on application, call letter and for various stages of selection procedure to avoid complication at later stage.
- 27) All disputes would be subject to jurisdiction of Courts/Tribunals in Chandigarh.
- 28) Success in the examination confers no right of appointment unless it is satisfied after such enquiry, as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post.

10.0 HOW TO APPLY

Candidates need to send the application form duly filled in and signed in all respect super scribing on the envelop, *name of the post and advertisement Number*, along with self attested photocopies of testimonial (proof of age, education qualification Matric onwards, application fee, wherever applicable, caste certificate, discharge certificate etc. as applicable) to **Senior Human Resource Manager, Indian Oil Corporation Limited (Pipelines Division), Northern Region Pipelines, Post Box No. 56, G.P.O., Panipat-132103 (Haryana) through post only.**

For any queries, candidates can write to nrprecruitment@indianoil.in

11.0 IMPORTANT DATES (TENTATIVE):

1	Last date of receipt of applications	19.09.2016
2	Displaying list of candidates in iocl website (www.iocl.com) eligible for Written Test to whom Admit cards have been sent by post. Detailed terms & conditions of selection methodology, test dates and venue address shall also be displayed in the website which have been mentioned in the Admit cards sent to the candidates	17.10.2016
3	Written Test	20.11.2016 (Sunday)
4	Trade Test	21.11.2016
5	Personal Interview	22.11.2016 / 23.11.2016

We hereby *caution* the general public not to fall prey to the dubious agencies/organizations/individuals/aiming at fleecing money from the innocent public. Do not believe any advertisement/job announcement of Indian Oil circulated through e-mail, social media etc. Please rely on information hosted on our official website www.iocl.com for any job/career related information pertaining to Indian Oil Corporation Ltd.

It is again reiterated that only the Application Form enclosed with this website notification shall be accepted for the above posts and all future announcements pertaining to these vacancies including list of eligible candidates, dates of tests/interview etc. would be published in IOCL website www.iocl.com only and not on any other website/medium.

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11	State of Domicile:		12. Nationality:		13. Religion:	
14	Do you belong to any of these Minority Communities? If yes, please tick the appropriate category: YES / NO					
	If YES, please tick one-					
	1	2	3	4	5	6
	Buddhist	Sikh	Christian	Muslim	Jain	Zoroastrian(Parsi)

15. ALL EDUCATIONAL CIVIL QUALIFICATION (MATRIC/CLASS 10th ONWARDS) POSSESSING AS ON _____.

Qualification : (Academic, Technical, Professional & Computer related, if any)	Name of Board / Institute	Duration of Course (in years)	Month and Year		Aggregate % of Marks Obtained
			Joining the course	Passing the course	

16 (i) ITI Trade Code /Sl. No (Please refer ITI trade list in the Notification):
(Applicable for candidates applying for Technical Attendant post)

(ii) ITI Trade Name: _____

17. Are you pursuing any additional qualification (Yes/No): YES : NO :

If yes, furnish details of qualification being pursued :

Qualification pursuing	Name of Board / Institute	Duration of Course (in years)	Expected date of completion

18. FOR EX-SERVICEMEN CANDIDATES ONLY:

(i) Name of Armed Force: Army Navy Air Force

(a) Date of Joining :

(b) Date of Discharge:

(c) Reason of Discharge:

(ii) ARMED FORCE EQUIVALENT QUALIFICATION:

NAME OF QUALIFICATION CONFERRED BY ARMED FORCE DURING SERVICE	PERCENTAGE OF MARKS, IF ANY	DURATION OF COURSE, IF ANY	CIVIL EQUIVALENCY OF THE QUALIFICATION

(iii) Have you joined a Govt. job on the civil side after availing the benefit given as an Ex-servicemen: YES NO

20. DETAILS OF EMPLOYMENT, IF ANY (FOR ALL CANDIDATES):

Name & Address of Employer	Post Held	Period of Service		Salary per Month
		From	To	

20. APPLICATION FEE DETAILS (Other than for SC/ST CANDIDATES):

Name of issuing Bank	DD No.	Amount	Date of Issue	Payable at

21. Have you ever been arrested or kept under detention/was imprisoned/ fined convicted by a Court of Law for any offence or FIR lodged/complaint registered/ charges framed against you or any criminal case pending against you before any court of law/ authority or debarred/ disqualified by any appointing authority for appearing at its examination selection for any criminal offence/ indiscipline for any other act/misconduct etc.: YES / NO

If yes, state full particulars of the case:

22. LIST OF DOCUMENT ATTACHED WITH THIS APPLICATION:

Sl.	Particulars of self attested documents/Fees	Attached (Yes / No / N.A.)
1	Date of Birth (10 th pass certificate)	
2	Educational qualifications(10th onwards and of all semesters)	
3	Application fee DD (other than for SC/ST)	
4	SC/ST/OBC certificate	
5	NOC from previous employer, if applicable	
6	Discharge Certificate (for Ex-servicemen)	

I hereby declare that I have read all the conditions mentioned in the advertisement and I fulfill the same. The statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular or information given herein being found false or incorrect, my candidature is liable to be cancelled and in the event of any mis-statement/ discrepancy in the particulars being detected after my appointment, my service is liable to be terminated without any notice to me.

Date: Place: Signature of the Candidate.....