

# इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियनऑयल भवन',  
जी -९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५९.

## Indian Oil Corporation Limited

CIN-L23201MH1959GOI011388

Regd. Office : 'IndianOil Bhavan',

G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.

Tel. : 022-26447616 • Fax : 022-26447961

Email id : investors@indianoil.in • website : www.iocl.com



**IndianOil**  
A Maharatna  
Company

Secretarial Department

No. Secl/AGM

27<sup>th</sup> August 2020

National Stock Exchange of India Limited Exchange Plaza, 5 <sup>th</sup> Floor, Bandra –Kurla Complex, Bandra (E), Mumbai – 400051	BSE Ltd. 1 <sup>st</sup> Floor, New Trading Ring, P J Tower, Dalal Street, Mumbai – 400001
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Ref: Symbol: IOC; Security Code: 530965; ISIN: INE242A01010

Dear Sir,

Sub : 61<sup>st</sup> Annual General Meeting of the members of the Company for the year 2019-20

This is to inform that the 61<sup>st</sup> Annual General Meeting (AGM) of the Company for the year 2019-20 will be held on **Monday, September 21, 2020 at 2:30 p.m. (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM")**, in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India. Further details about the manner of attending the AGM and casting of votes by shareholders is set out in the Notice of the AGM.

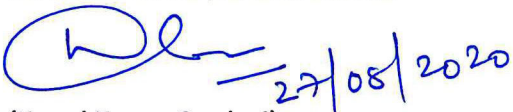
The Company is providing remote e-voting facility to all its members to cast their votes on all resolutions as set out in the Notice of AGM. **Remote e-voting period commences on Thursday 17<sup>th</sup> September, 2020 at 9:30 am (IST) and ends on Sunday, 20<sup>th</sup> September, 2020 at 5:00 pm (IST)**. During this period only those members of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date i.e. Monday, 14<sup>th</sup> September, 2020**, shall be entitled to avail the facility of remote e- voting.

In compliance with the relevant circulars, the Annual Report for the year 2019-20 comprising the Notice of the AGM, Financial Statements along with Director's Report, Auditor's Report and other documents required to be attached thereto, will be sent to those members of the Company whose email address is registered with the Company / Depository Participants(s).

This is for information and record please.

Thanking you,

Yours faithfully,  
For Indian Oil Corporation Limited

  
27/08/2020

(Kamal Kumar Gwalani)  
Company Secretary