इंडियन ऑयल कॉर्पोरेशन लिमिटेड
रजिस्टर्ड ऑफिस : 'इंडियनऑयल भवन',
जी -९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५१.
Indian Oil Corporation Limited
CIN-L23201MH1959GOI011388
Regd. Office : 'IndianOil Bhavan',
G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.
Tel. : 022-26447616 • Fax : 022-26447961
Email id : investors@indianoil.in • website : www.iocl.com

IndianOil
A Maharatna Company

Secretarial Department

No. Secl/Listing

31st August 2020

National Stock Exchange of India Limited **Exchange Plaza, 5th Floor,** **Bandra –Kurla Complex,** **Bandra (E),** **Mumbai – 400051**	**BSE Ltd.** **1st Floor,** **New Trading Ring,** **P J Tower, Dalal Street,** **Mumbai – 400001**

Ref: Symbol: IOC; Security Code: 530965; ISIN: INE242A01010

Dear Sir,

Sub : **Newspaper advertisement titled "Notice of the 61st Annual General Meeting"**

We enclosed herewith copies of newspaper titled "Notice of the 61st Annual General Meeting, published on 30th August 2020 and 31st August 2020. The Advertisement appeared in following Newspapers:

"Times of India" and "Economic times" (all India Editions) in English language,
"Maharashtra Times" (all India Editions) in Marathi language.

The abovementioned newspaper clippings has also been hosted on the Company's website, at www.iocl.com

This is for information and record please.

Thanking you,

Yours faithfully,
For Indian Oil Corporation Limited

31/8/2020
(Kamal Kumar Gwalani)
Company Secretary

"The Times of India - dated 30.08.2020"

IndianOil

Indian Oil Corporation Limited

[CIN - L23201MH1959GOI011388]

Regd. Office: IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400051. **Phone :** 022-26447327
Website: www.iocl.com **Email ID:** investors@indianoil.in

NOTICE OF 61st ANNUAL GENERAL MEETING

Annual General Meeting: NOTICE is hereby given that the 61st Annual General Meeting ("AGM") of the members of Indian Oil Corporation Limited ("Company") will be held on **Monday, the 21st September, 2020 at 2:30 p.m. (IST)** through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") facility provided by National Securities Depositories Limited ("NSDL") to transact the business set out in the Notice convening the AGM.

Notice of AGM and Annual Report: In compliance with the applicable provisions of the Companies Act, 2013 and the rules made thereunder, read with General Circular No. 14/2020 dt. 08.04.2020, No. 17/2020 dt. 13.04.2020 and No. 20/2020 dt. 05.05.2020 issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD/1/CIR/P/2020/79 dt. 12.05.2020 issued by the Securities & Exchange Board of India ("SEBI Circular"), the Notice setting out the business to be transacted at the AGM together with the Integrated Annual Report of the Company for the year 2019-20 has been sent on 29.08.2020 through electronic mode only to the members whose email address is registered with the Company / Depository Participant(s). The Notice and the Integrated Annual Report are also available on the Company's website at **www.iocl.com** and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at **www.bseindia.com** and **www.nseindia.com,** respectively, and on the website of NSDL at **www.evoting.nsdl.com.**

E-voting: The Company is providing to the members, the facility to cast their vote(s) on the business as set out in the Notice of the AGM through remote e-voting facility ("remote e-voting") as well as during the AGM to those members who could not cast their vote(s) by remote e-voting. Members are requested to note the following:

i. the company has fixed **14th September 2020 as the 'Cut Off date'** to ascertain the eligibility of members to vote by remote e-voting or by e-voting at the AGM.

ii. a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. 14th September 2020 only, shall be entitled to avail the facility of remote e-voting or for participation and voting at the AGM.

iii. the remote e-voting period shall be available as under:

Commencement of remote e-voting	:	**from 09:30 a.m.(IST) on Thursday, 17th September 2020**
End of remote e-voting	:	**till 05:00 pm (IST) on Sunday, 20th September 2020**

iv. any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holds shares as on the cut-off date, may obtain the login ID and password by sending a request at **evoting@nsdl.co.in**. However, if the person is already registered with NSDL for remote e-voting then he/she can use their existing User ID and password for casting the vote.

v. the members who have cast their vote by remote e-voting prior to the AGM can also attend / participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again at the AGM.

vi. the remote e-voting module shall be disabled by NSDL after 5.00 p.m. (IST) on 20th September 2020. The votes once cast by the member, cannot be changed subsequently.

vii. those members, who intend to participate in the AGM through VC / OAVM facility and could not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting during the AGM.

viii. the manner of voting for members holding shares in dematerialized mode, physical mode and for members who have not registered their email address has been provided in the Notice of the AGM. The notice will also be available on the website of the Company at **www.iocl.com.**

Members are requested to carefully read all the Notes set out in the Notice of the AGM with respect to instructions for joining the AGM, manner of casting vote etc.

Contact details: In case of any queries relating to e-voting, the members may refer to the FAQs for members and e-voting user manual for members available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at **evoting@nsdl.co.in** or contact Ms. Pallavi Mhatre, Manager, NSDL, Email: pallavid@nsdl.co.in, Tel: 022-24994545.

For Indian Oil Corporation Limited

Sd/-
(Kamal Kumar Gwalani)
Company Secretary
M. No. A13737

Place : Mumbai
Date : 29th August 2020

महाराष्ट्र टाईम्स - दि० 30.08.2020

IndianOil

इंडियन ऑयल कॉर्पोरेशन लिमिटेड

[CIN - L23201MH1959GOI011388]

नोंदणीकृत कार्यालय : इंडियन ऑयल भवन, जी-९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०००५१

दूरध्वनी : ०२२-२६४४७३२७

संकेतस्थळ : www.iocl.com ई-मेल आयडी : investors@indianoil.in

६१ व्या वार्षिक सर्वसाधारण सभेची सूचना

वार्षिक सर्वसाधारण सभा: याद्वारे सूचना देण्यात येत आहे की इंडियन ऑईल कॉर्पोरेशन लिमिटेड ('कंपनी') ची ६१ वी वार्षिक सर्वसाधारण सभा ('एजीएम') **सोमवार, दि. २१ सप्टेंबर, २०२० दुपारी २.३० वाजता (IST)** नॅशनल सेक्युरिटीज डिपॉझिटरीज लिमिटेड ('एनएसडीएल') द्वारे उपलब्ध केलेल्या व्हिडियो कॉन्फरन्सिंग ('व्हीसी') / अदर ऑडीओ विजवल मिन्स ('ओएव्हीएम') च्या सुविधेद्वारे आयोजित करण्यात आली असून त्यामध्ये एजीएमच्या सूचनेत नमूद करण्यात आलेले कामकाज करण्यात येईल.

एजीएमची सूचना व वार्षिक अहवाल : कंपनी अधिनियम, २०१३ च्या लागू तरतुदींच्या अनुपालनानुसार व नियमांप्रमाणे तसेच कॉर्पोरेट मंत्रालयाने जारी केलेली परिपत्रके ('एमसीए परिपत्रके') सामान्य परिपत्रक क्र. १४/२०२० दि. ०८.०४.२०२०, क्र. १७/२०२० दि. १३/०४/२०२० व क्र. २०/२०२० दि. ०५/०५/२०२० आणि सेक्युरिटीज अँड एक्सचेंज बोर्ड ऑफ इंडिया द्वारे जारी परिपत्रक (सेबी परिपत्रक) परिपत्रक क्र. सेबी/एचओ/सीएफडी/सीएमडी/१/सीआयआर/पी/२०२०/७९ दि. १२.०५.२०२० प्रमाणे एजीएममध्ये करावयाच्या व्यवसायाच्या व्यवहाराची सूचना व कंपनी वर्ष २०१९-२० करिता सर्वसमावेशक वार्षिक अहवाल कंपनीने दि. २९.०८.२०२० रोजी ई-मेल पत्ते नोंदविलेल्या सदस्यांना फक्त इलेक्ट्रॉनिक पध्दतीने पाठविले आहे. सदर सूचना व सर्वसमावेशक वार्षिक अहवाल कंपनीचे संकेतस्थळ **www.iocl.com** व स्टॉक एक्सचेंजेसची संकेतस्थळे म्हणजे बीएसई लिमिटेडचे **www.bseindia.com** आणि नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेडचे **www.nseindia.com** येथे व एनएसडीएलचे संकेतस्थळ **www.evoting.nsdl.com** येथे उपलब्ध आहे.

ई-मतदान : कंपनीने सदस्यांकरिता एजीएमच्या सूचनेमध्ये नमूद केल्याप्रमाणे व्यवहारावर आपले मत(ते) देण्याकरिता दूरस्थ ई-मतदानाची सुविधा ('दूरस्थ ई मतदान') तसेच जे सदस्य दूरस्थ ई-मतदानाद्वारे आपले मत देऊ शकणार नाहीत त्यांच्याकरिता मतदानाची सोय एजीएमच्या दिवशी उपलब्ध करुन दिली आहे. सदस्यांनी खालील गोष्टींची नोंद घ्यावी.

i. कंपनीने दूरस्थ ई-मतदानाद्वारे मतदान तसेच एजीएममध्ये ई-मतदान करण्याकरिता सदस्यांची पात्रता निश्चित करण्यासाठी **१४ सप्टेंबर २०२० हा 'कट ऑफ दिनांक'** निश्चित केला आहे.

ii. कट ऑफ दिनांक म्हणजे १४ सप्टेंबर २०२० रोजी ज्या व्यक्तीचे नाव सदस्यांचे नोंदणीपुस्तक किंवा लाभधारक मालकांचे नोंदणी पुस्तकामध्ये असेल, फक्त तेच दूरस्थ मतदानाची सुविधा उपलब्ध होण्यासाठी किंवा एजीएममध्ये सहभागी होऊन मतदान करण्यासाठी पात्र असतील.

iii. दूरस्थ ई-मतदानाचा कालावधी खालीलप्रमाणे :

दूरस्थ ई-मतदानाचा प्रारंभ	:	**गुरुवार दि. १७ सप्टेंबर, २०२० रोजी सकाळी ९.३० वाजता (IST) पासून**
दूरस्थ ई-मतदानाची समाप्ती	:	**रविवार दि. २० सप्टेंबर, २०२० रोजी सायंकाळी ५.०० वाजेपर्यंत (IST)**

iv. जी व्यक्ती ही सूचना पाठविल्यानंतर कंपनीची सदस्य होईल आणि तिच्याकडे कट ऑफ दिनांकारोजी कंपनीचे सहभाग असतील असे सदस्य **evoting@nsdl.co.in** येथे विनंती पाठवून युझर आयडी व पासवर्ड मिळवू शकतील. परंतु जर ती व्यक्ती आधीच दूरस्थ मतदानासाठी एनएसडीएलकडे नोंदणीकृत असेल तर ती विद्यमान युझर आयडी व पासवर्डचा उपयोग करुन मतदान करु शकेल.

v. ज्या सदस्यांनी एजीएमपूर्वी आपले मत दूरस्थ ई-मतदानाद्वारे नोंदविले असेल अश्या सदस्यांना व्हीसी/ओएव्हीएमच्या माध्यमातून एजीएममध्ये उपस्थित / सहभाग घेता येईल पण त्यांना एजीएममध्ये पुन्हा मत देण्याचा अधिकार नसेल.

vi. एनएसडीएलद्वारे दूरस्थ ई-मतदानाची सुविधा दि. २० सप्टेंबर २०२० रोजी ५.०० वाजल्यानंतर (IST) बंद करण्यात येईल. सदस्याद्वारे दिलेले मत त्यानंतर बदलता येणार नाही.

vii. जे सदस्य एजीएमला व्हीसी/ओएव्हीएम सुविधेद्वारे उपस्थित राहू इच्छितात व जे दूरस्थ ई-मतदानाद्वारे ठरावांवर मतदान करु शकले नाहीत, ते एजीएमच्या वेळी ई-मतदान सुविधेद्वारे मतदान करु शकतील.

viii. डीमटेरियलाइज स्वरुपात, प्रत्यक्ष स्वरुपात समभाग धारण करणाऱ्या व आपले ई-मेल पत्ते न नोंदविलेल्या सदस्यांसाठी मतदान करण्याची पध्दत एजीएमच्या सूचनेमध्ये दिली गेली आहे. सदर सूचना कंपनीचे संकेतस्थळ **www.iocl.com** येथे उपलब्ध आहे.

एजीएममध्ये सहभाग घेणे, मतदान करणे इ. बाबतची माहिती एजीएमच्या सूचनेमध्ये दिली आहे. ज्याची सदस्यांनी काळजीपूर्वक नोंद घ्यावी.

संपर्क तपशील : ई-मतदानाबाबत काही शंका असल्यास **www.evoting.nsdl.com** येथील डाऊनलोड विभागात वारंवार विचारले जाणारे प्रश्न (एफएक्यू) आणि सदस्यांकरिता ई-मतदान पुस्तिकेचा संदर्भ घ्यावा, किंवा टोल फ्री क्र. : १८००-२२२-९९० येथे संपर्क करावा किंवा **evoting@nsdl.co.in** येथे विनंती पाठवावी किंवा श्रीमती पल्लवी म्हात्रे, व्यवस्थापक एनएसडीएल, ई-मेल **pallavid@nsdl.co.in** दूरध्वनी : ०२२-२४९९४५४५ यांच्याशी संपर्क करावा.

इंडियन ऑईल कॉर्पोरेशन लिमिटेड करिता
सही/-
(कमल कुमार ग्वालानी)
कंपनी सचिव
एम क्र. ए १३७३७

स्थळ : मुंबई
दि. २९ ऑगस्ट २०२०

"The Economic Times" dated 31.08.2020

IndianOil

Indian Oil Corporation Limited

[CIN - L23201MH1959GOI011388]

Regd. Office: IndianOil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400051. **Phone :** 022-26447327
Website: www.iocl.com **Email ID:** investors@indianoil.in

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Notice of AGM and Annual Report: In compliance with the applicable provisions of the Companies Act, 2013 and the rules made thereunder, read with General Circular No. 14/2020 dt. 08.04.2020, No. 17/2020 dt. 13.04.2020 and No. 20/2020 dt. 05.05.2020 issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD/1/CIR/P/2020/79 dt. 12.05.2020 issued by the Securities & Exchange Board of India ("SEBI Circular"), the Notice setting out the business to be transacted at the AGM together with the Integrated Annual Report of the Company for the year 2019-20 has been sent on 29.08.2020 through electronic mode only to the members whose email address is registered with the Company / Depository Participant(s). The Notice and the Integrated Annual Report are also available on the Company's website at **www.iocl.com** and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at **www.bseindia.com** and **www.nseindia.com,** respectively, and on the website of NSDL at **www.evoting.nsdl.com.**

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Commencement of remote e-voting	:	**from 09:30 a.m.(IST) on Thursday, 17th September 2020**
End of remote e-voting	:	**till 05:00 pm (IST) on Sunday, 20th September 2020**

iv. any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holds shares as on the cut-off date, may obtain the login ID and password by sending a request at **evoting@nsdl.co.in**. However, if the person is already registered with NSDL for remote e-voting then he/she can use their existing User ID and password for casting the vote.

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For Indian Oil Corporation Limited

Sd/-
(Kamal Kumar Gwalani)
Company Secretary
M. No. A13737

Place : Mumbai
Date : 29th August 2020