



IndianOil

INDIAN OIL CORPORATION LTD.

(Refineries Division)

PANIPAT REFINERY

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Requirement of Experienced Non-Executive Personnel

Indian Oil Corporation Limited is the largest commercial undertaking and India's No.1 Company in Fortune magazine's prestigious listing of the world's 500 largest corporations, ranked 116 for the year 2008. Indian Oil's Panipat Refinery is the most modern public sector Refinery equipped with state-of-the-art technology. Panipat Refinery has recently commissioned two projects, viz. Panipat Refinery Expansion Project for doubling its capacity from 6 to 12 MMTPA and integrated Paraxylene and PTA project having capacity of 553 thousand tons per annum of PTA .

Applications are invited from bright, young and energetic persons of Indian Nationality for the following posts in the pay scale of Rs.5400-10850/- (due for revision w.e.f. 01.01.2007):

S.No.	Name of Post	Discipline	Code No.	Existing Vacancies	Likely Vacancies(\$)	Total Vacancies
1.	Jr. Engg. Asstt – IV (Prodn.) #	Production	100	08	16	24
2.	Jr. QC Analyst – IV #	Quality Control	101	03	-	03*
3.	Jr. Engg. Asstt.-IV (Mech- Fitter cum Rigger)	Mechanical	102	02	04	06
4.	Jr. Engg. Asstt – IV (Inst.)	Instrumentation	103	03	02	05

* Two posts are reserved for physically disabled persons with required level of Deformity (one post each for OH (deformity of legs) & HH).

Positions are operated in Rotating Shift.

\$ No. of vacancies may increase or decrease.

Besides Basic Pay and Industrial pattern of DA, the other allowances /benefits include HRA/subsidised housing accommodation(as per availability), Medical Facilities, Productivity/Performance Linked Incentive, Gratuity, Contributory Provident Fund, Employees Pension Scheme, Group Savings Linked Insurance, Group Personal Accident Insurance, Leave Encashment, Leave Travel Concession/LFA, Contributory Superannuation Benefit Fund Scheme, House Building Advance, Conveyance Advance/Maintenance Reimbursement, Children's Education Allowance etc., as per rules. The cost to company (CTC) at the minimum in the above scale of pay works out to Rs.3.00 lacs approximately per annum.

Eligibility criteria and other details

Qualification and Experience: The prescribed qualification from recognized Indian University / Institute as a **regular student** and the required minimum post qualification experience for each post is given below:

Post	Qualification	Experience (Excluding Apprenticeship & Training)
Jr. Engg. Asstt.-IV (Mechanical-Fitter cum Rigger)	3 years Diploma in Mechanical Engineering or Matric with ITI in Fitter Trade.	For Diploma Holders, minimum two years experience in maintenance of rotary equipments such as compressors, Gas / Steam turbines, Pumps; and stationary equipments such as Boilers, Heat Exchangers, Columns Vessels, Piping, Valves and tanks etc. in a Petroleum / Petrochemical / Fertilizer companies and large thermal power plants. Candidates with knowledge of condition monitoring will have added advantage. For ITI minimum 5 years experience in maintenance of rotary equipments such as compressors, Gas/ Steam turbines, Pumps; and stationary equipments such as Boilers, Heat Exchangers, Columns Vessels, Piping, Valves and tanks etc. in a Petroleum/ Petrochemical / Fertilizer companies and large thermal power plants. Candidates with knowledge of condition monitoring will have added advantage.
Jr. Engg. Asstt.-IV (Prodn.)	3 yrs. Diploma in Chemical/ Petrochemical Engg. /Tech or B.Sc. with (Physics, Chemistry, Maths). Desirable : Knowledge of computer based control systems.	Minimum Two years experience in operation (in rotating shift) of Pump House, Fired Heater, Compressor, Distillation Column, Reactor, Heat exchanger etc. in a Petroleum refinery, Petrochemicals/ Fertilizer/Heavy Chemical/Gas Processing Industry. Knowledge of safety aspects of handling Petroleum, Petrochemical products is essential.
Jr. Engg. Asstt.-IV (Inst.)	3 yrs. Diploma in Industrial Electronics/ instrumentation	Minimum Two years experience in Maintenance of instrumentation of a Petrochemical Plant/ Petroleum Refinery/Fertilizer/ Gas processing/ DCS/ Power Plant.
Jr. QC. Analyst-IV	B.Sc.(Physics, Chemistry, Maths) with minimum 60% marks Or M.Sc. in Chemistry with minimum 55% marks	For B.Sc., Minimum Three years experience, and for M.Sc. Minimum 01 year experience in handling state-of-the-art instruments viz. HPLC, XRF, WDXRF, GC, ICAP, AAS, Auto Analyzer D-86/1160 and flash points etc. Preference will be given to those candidates having working experience of above equipments in Petroleum Refinery/Petrochemicals/Gas Cracker etc. Knowledge of safety aspect of handling petroleum, petrochemicals products and computer handling is desirable.

Age limit :

Maximum 32 years as on 31.07.2008. Relaxation in age by five years for SC/ST candidates, three years for OBC candidates & ten years for physically challenged persons. Age relaxation for Ex-Serviceman (EXSM) as per Govt. directives.

Concessions/Relaxation:

- Reservation of Posts for SC/OBC (Non-Creamy Layer)/EXSM candidates and relaxations thereof as per Govt. Directives.
- In the event of non-availability of SC candidates having requisite experience, the same shall be relaxable at the absolute discretion of the competent authority.
- SC/ST candidates called for test/ interview will be reimbursed single 1nd class railway fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route on production of ticket, provided the distance is not less than 30 Kms.
- SC/ST/PH/EXSM candidates are exempted from payment of application fee.

Selection Methodology:

The selection methodology will comprise of written test/Trade test and personal interview of short listed candidates. The candidates will have to pass through each stage including medical fitness successfully for being adjudged suitable for selection.

General Instructions:

- Interested candidates fulfilling the eligibility criteria should send their typed application on a plain paper (A-4 size) duly filled and signed with date, as per the prescribed proforma.
- The candidates will have the option to appear for test/ interview either in Hindi or English.
- The candidates should attach photocopies attested by a gazetted officer, of original certificates in support of age, educational qualifications, experience and caste (for SC/ST/OBC categories) along with their applications, failing which their applications are liable to be rejected.
- Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma/Degree (B.Sc.) examination, its equivalent percentage of marks must be indicated in the application form as per the norms adopted by University/Institute.
- For claiming the benefit of OBC category, the candidate should submit a proper caste certificate as per the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel and Training in

the Government of India OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993. Candidates belonging to OBC category but falling in creamy layer and thus not entitled to OBC reservations should indicate their category as "GENERAL" provided they meet the age criteria specified for general category candidates.

- For claiming the benefit of Physically Challenged, the candidate should attach medical certificate issued by a medical board attached to special Employment Exchange/Vocational Rehabilitation Centre for PH or Head of the Concerned Department of a Govt. Civil Hospital satisfying the prescribed disability criteria.
- Candidates serving in Govt. Departments / PSUs are required to apply through proper channel.
- Incomplete applications or applications received after the due date will be rejected.
- The period of experience will be determined as on 31-07-2008.
- General and OBC candidates are required to attach with application a crossed D/D of Rs. 100/- (Rs. One hundred only) as application fee(non-refundable) in favour of INDIAN OIL CORPORATION LTD., payable at Panipat or SBI Baholi, Panipat. MO/Postal Order or any other mode of payment is not acceptable and such applications will be rejected without any further reference to the applicant. Candidates must write name and address on reverse on Demand Draft. SC/ST/PH/EXSM candidates are exempted from payment of application fee.
- Applications of General and OBC candidates without demand draft will be rejected.
- Canvassing in any form is liable to render the candidate ineligible for any of the above posts.
- A candidate can apply for one discipline only. Candidates applying for more than one discipline will not be considered.
- Applications complete in all respects in the prescribed format should be sent by ORDINARY POST ONLY, superscribing on the envelope- **Name of the Post with Code No. to Post Box No. 128, Panipat-132 103 so as to reach latest by 15.10.2008.** Please note that the application sent through registered post or courier will not be accepted. Application form and other details can also be downloaded from our website www.iocl.com
- For any clarification you may get in touch with (1) **Vinit Narain, Manager (HR), Ph. : 0180-2522038, E-mail: narainv@iocl.co.in** (2) **Rensu Joana Minz, ERO, Ph. : 0180-2522059, E-mail: joanar@iocl.co.in**

Advt. No. PR/P/21

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