



IndianOil

Indian Oil Corporation Ltd.

(Refineries Division)

PANIPAT REFINERY

Indian Oil Corporation Limited, the largest commercial undertaking in India and a Fortune "Global 500" company requires approximately 20 bright, result-oriented, experienced Jr. Engineering Assistant(Production) with initiative and enterprise for its Naphtha Cracker and Polymer Petrochemical Complex coming up at Panipat Refinery Complex (Haryana).

Applications are invited from candidates with Diploma in Chemical/ Petro-chemical Engineering or BSc(Physics, Chemistry, Maths.) with minimum two years post qualification experience as on 01.02.2009 (Excluding Apprenticeship/Training period) of working in Petrochemical Units like Naphtha Crackers, Polypropylene Units, HDPE, HDPE/LLDPE swings Units, PGH and Benzene etc..

Eligibility criteria and other details:

- **QUALIFICATION** - Full Time Regular 3 years Degree(B.Sc)/Diploma Course as above from a recognized Indian University/Institute.
- **UPPER AGE LIMIT** - 32 years as on 01.02.2009. (Relaxation in age to SC/ST/ OBC/ Ex-Servicemen will be as admissible as per Govt. Directives).
- **Reservation** - Reservation of posts for SC/ST/OBC (Non-Creamy Layer)/ EXSM candidates and relaxations thereof as per Govt. Directives.
- **Relaxation** - In age and experience may be considered in respect of deserving candidates at the discretion of the Management, in case sufficient candidates with prescribed experience are not available.
- **Selection Methodology** - The candidates meeting the prescribed eligibility criteria/ experience requirement shall be subjected to Written Test/Personal Interview.
- **Grade and Scale of Pay** - Salary Grade IV is the induction level grade with scale of pay Rs. 5400-10850/- (under revision). However, grant of higher grade may be considered in deserving cases based on experience and suitability.

Besides Basic Pay and industrial pattern of DA, the other allowances/benefits include HRA / subsidized housing accommodation (as per availability), Medical Facilities, Productivity Linked Incentive, Gratuity, Contributory Provident Fund, Employees Pension Scheme, Group Savings Linked Insurance, Group Personal Accident Insurance, Leave Encashment, Leave Travel Concession, Contributory Superannuation Benefit Fund Scheme, House Building Advance, Conveyance Advance / Maintenance Reimbursement, Children's Education Allowance etc., as per rules.

General Instructions:

1. Only Indian National are eligible.
2. The positions are operated in Rotating Shift. The number of vacancies may be increased or reduced depending upon requirements, at the absolute discretion of the Management.
3. The prescribed qualification should be from a Recognised Indian University/Technical Directorate as a regular student.

4. Wherever CGPA/OGPA or Letter Grade is awarded in the diploma / degree examination, its equivalent percentage of marks must be indicated in the application form as per the norms adopted by University / Institute.
5. Candidates belonging to OBC category but coming in creamy layer and thus not entitled to OBC reservation should indicate their category as "GENERAL" provided they meet the age criteria specified for 'General' Category candidates.
6. Candidates presently employed in Govt. Deptt. / PSUs / Autonomous Bodies shall submit their printed applications through proper channel and submit the NOC at the time of interview.
7. Copies of certificates pertaining to age, qualification, experience and Caste (wherever applicable), must be attached along with the application.
8. General & OBC candidates are required to send a NON-REFUNDABLE crossed Demand Draft for Rs.100/- as Application Fee in favour of Indian Oil Corporation Limited payable at SBI, Baholi Branch, Panipat. Candidates must write name and address on the reverse of Demand Draft. Any other mode of payment will not be accepted. SC/ST/EXSM candidates are exempted from payment of application fee. Applications of General and OBC candidates without Demand Draft will be rejected.
9. The recruitment process shall be carried out at 5 different locations viz: Kolkata, Jamnagar, Baroda, Delhi and Mumbai. The candidate should categorically mention the choice of recruitment centre in the application form. Request for change of centre will not be entertained.
10. Write "**Application for the post of Junior Engineering Assistant (Production)-PNCP**" along with the Position Code and Post Applied for on the top left-hand corner of the envelope.
11. Applications complete in all respect in the prescribed format along with Original Demand Draft, attested copies of certificates pertaining to Qualification, Age, Experience, Caste (as applicable) should be sent by ordinary post only so as to reach **THE ADVERTISER, Post Box No . - 128, Panipat -132103 latest by 16th March 2009.**
12. For any clarification, you may get in touch with (1) Mr. Vinit Narain, Manager (HR), Phone: 0180 – 2522038 (2) Ms. Rensu Joana Minz, ERO, Phone : 0180 – 2522059

Adv. No. PR/P/22/(09)

**APPLICATION FORM FOR THE
POST OF JR. ENGINEERING ASSISTANT
(PRODUCTION)**

(Use Capital letters, limit information to boxes only)

Affix
Latest
Passport
size
Photograph

Category (please tick)

SC	ST	OBC	GEN
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EX-SM	PH	
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Name (in block letters)

Parent's/Spouse's Name

Mailing Address with Pin Code Number

State of Domicile Contact Tel. No.

E-mail id

Date of Birth

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 Age as on 01-02-2009

Qualification: (Academic, Technical or Professional and Computer related, if any)	Duration of Course (in years)	Marks obtained	Total marks	% of marks obtained	Month & Year of Passing	Name of University / Institute

Post Qualification Experience:

Name of the Company/ Organisation where worked/ working	Duration of Experience		Number of		Type of Assignments Handled/ specific nature of work/duty performed
	From date	To date	Years	Months	

Choice of Centre (Code)		In words
Code no.: 01-Baroda, 02-Delhi, 03-Jamnagar, 04-Kolkata, 05-Mumbai.		

Application Fee particulars:

DD No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Name of Issuing Bank	<input type="text"/>
Date of Issue	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Code No. of the Issuing Bank	<input type="text"/>

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in the application is false or incorrect or I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled.

Date

Place

Signature.....