



**INDIAN OIL CORPORATION LIMITED**  
(A Govt. of India Undertaking)  
**MATHURA REFINERY**

Indian Oil Corporation Limited is the largest commercial enterprise in India and a Fortune's "Global 500" Company with a global ranking of 135. Indian Oil's Mathura Refinery is a modern Public Sector Refinery with state of art technology. Mathura Refinery one of the 10 Refineries of IndianOil, processes precious petroleum products like Petrol, Diesel, Kerosene, Aviation Turbine Fuel, LPG, Propylene, Furnace Oil, Furnace Oil, Naphtha, etc. Applications are invited from bright, young and energetic persons of Indian Nationality for the following post:

Name of the post	No. of vacancies	Minimum Essential Qualification Requirement	Minimum Essential Experience	Desirable qualification
Operator-D (Fire & Safety)	5 (3-UR, 01-SC & 01-OBC)	<p>1. <b>Educational Qualification</b> : Matric /SSC with Sub officers course from recognised institute (NFSC Nagpur/ National Fire Academy, Vadodara /Equivalent Reputed institutions)</p> <p>2. <b>Physical Standards:</b> Height: 165 CM Weight: 50 Kg Chest: Normal 81 CM Expanded : 86.5 CM Eyesight normal without glasses, colour vision normal Free from any vertigo problem, disease of heart, lungs kidney and abnormal blood pressure.</p> <p>3. Posses Heavy Vehicle Driving Licence</p> <p>Graduate Engineers will not be considered</p>	Two year relevant experience as on 01 <sup>st</sup> January 2008. Experience should be post qualification excluding training and apprenticeship period, if any.	The candidates should have a minimum two years experience of working in a Petroleum/Petrochemical/Fertilizer/Gas Processing Plant.

\* The vacancies and reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of appointment.

**Description of duties:** Working in shift with jobs pertaining to Prevention of Fire & Ensuring Safety of the Refinery, monitoring, operation, and co-ordination with control room and other allied jobs assigned from time to time.

**Pay Scale & Emoluments:** Above posts are in Salary Grade IV in pay scale of Rs. 5400 – 10850/-. In addition, to the Basic Pay, DA,HRA and other benefits like PF, gratuity, LTC, liberalised medical benefits, productivity/performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, post retirement medical benefits, Employees' Pension Scheme under PF, company quarters, children education benefits etc. according to the rules of the corporation shall also be admissible. At present total monthly emoluments at the minimum of the scale will be Rs. 10,000/- approx.

**Age Limit:** Minimum 18 years and maximum 32 years on 01<sup>st</sup> January 2008

**Concessions/Relaxation: (1)** Relaxation in upper age limit by 5 years for SC/ST candidates & 3 years for OBC candidates and Ex-servicemen as per rules **(2)** Outstation SC/ST candidates called for test/interview will be

reimbursed to and fro second class rail/Bus fare by shortest route on production of ticket provided the distance is not less than 30 kms. (3) SC/ST candidates are exempted from payment of application fee.

**Selection Methodology:** The selection methodology will comprise of written test followed by Physical endurance test and driving test along with Interview of the shortlisted candidates which shall be conducted at Mathura. Canvassing in any form will be considered a disqualification.

**Application Fee:** The applications should be accompanied with a crossed Demand Draft of Rs. 100/- (Rs. One hundred only) as application fee (non refundable) in favour of **Senior Accounts officer, Mathura Refinery payable at Mathura. Money Order, Postal Order, Cash or any other mode of payment shall not be accepted.**

**General Instructions:** (1) Candidates should send their typed/neatly handwritten application on a plain paper (A-4 size) duly signed with date in the prescribed proforma (**download application form**) (2) Candidates employed in Govt. Deptt./Public sector organisations should apply through proper channel. (3) Advt. No. and post applied for should be superscribed on the envelope. (4) Candidates should attach photocopies of testimonials (proof of age, education qualification, experience and caste certificate) duly attested by a gazetted officer failing which the applications are liable to be rejected. (5) OBC category candidates should submit a proper caste certificate as per the proforma of Govt. of India, which should, among others specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt. (SCT) dated 8.9.93. (6) Incomplete applications or those not meeting our requirements or those received late shall be rejected. (7) Applications complete in all respects should be sent by **ORDINARY POST ONLY** to Post Box No. B-30, Civil Lines, Head Post Office, Mathura,- 281001(UP) so as to reach latest by 21<sup>st</sup> April 2008. Please note that applications sent through courier or registered post or in person will not be accepted. The Corporation will not be responsible for any application lost in transit. (8) In case of any queries, please contact: Mr. Rohit Khanna, Officer (ER), at telephone no: 0565-2417132, or write to him at email id: [khannar@iocl.co.in](mailto:khannar@iocl.co.in)

**Download application form**