

Post Code: 01/2008

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Post: Jr. Engineering Asstt - IV (Production)

No. of Vacancies: 30 (Reservation: SC-2, ST-3, and OBC-9)

Reservation for Ex-servicemen candidates as per Govt. Directives issued from time to time.

Minimum Qualification and Experience:

- Diploma in Chemical / Petrochemical Engineering or B. Sc. with Chemistry as Principal Subject and Physics & Maths as Subsidiary Subjects with first class (Pass class in case of SC/ST candidates). The prescribed qualification should be as a regular student of full time course.
- 2 years minimum experience as on 01.04.2008 in operation (in rotating shifts) of pump house, fired heater, compressor, distillation column, reactor in a petroleum refinery, petrochemical or fertilizer /gas processing industry. Experience should be post-qualification only, excluding training & apprenticeship period.

Age Limit - Minimum 18 years and maximum 32 years, as on 1.4.2008. Relaxation in age by 5 years for SC/ST candidates and 3 years for OBC candidates. Age relaxation for ex-servicemen as per rules.

Selection Methodology - The candidates meeting the prescribed eligibility criteria/ experience requirement shall be subjected to Written Test. Candidates short-listed after the written test shall be subjected to Personal Interview. The candidates will have to qualify each stage of selection process successfully for being adjudged suitable for final selection.

Perquisites / Other Benefits: Besides Basic Pay and industrial pattern of DA, the other allowances/ benefits include HRA / subsidized housing accommodation (as per availability), Medical Facilities, Productivity/Performance Linked Incentive, Gratuity, Contributory Provident Fund, Employees Pension Scheme, Group Savings Linked Insurance, Leave Encashment, Leave Travel Concession/LFA, Contributory Superannuation Benefit Fund Scheme, House Building Advance, Conveyance Advance / Maintenance Reimbursement, Children's Education Allowance etc., as per rules.

General Instructions:

1. Candidates fulfilling the eligibility criteria should send their neatly typed applications, duly signed in the prescribed proforma on a plain paper (A-4 size) (**download application form**) with latest passport size photo along with photocopies, attested by a Gazetted Officer, of certificates pertaining to educational qualification, experience, age & caste. (Candidates having B.Sc. Qualification must attach photocopies of Mark sheets of all 3 years.)
2. The cut off date for reckoning educational qualification, age, experience, domicile etc. shall be 01/04/2008.
3. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma / Degree (B.Sc) examination, its equivalent percentage of marks and class/division must be indicated in the application form as per the norms adopted by University / Institute.
4. Latest caste certificate to be produced by reserved category candidates in the proforma prescribed by the Govt. and issued by Competent Authority only.
5. For claiming the benefit of OBC category, the candidate should submit latest caste certificate as per the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel and Training in the Government of India OM No. 36012/22/93-Estt. (SCT) dated 8.9.1993. Ours being a Govt. of India, Public Sector Undertaking, only those community that are mentioned in the common list of OBC prepared by Central Govt. shall be treated as OBC for the purpose of reservation.
6. Applicants from Govt. /Semi Govt. /PSU must apply through proper channel or produce "No objection certificate" at the time of appearing in the test/interview.
7. Ex-servicemen fulfilling Eligibility Criteria can apply against the above post along with relevant service certificates and qualification documents prescribed above.
8. **General & OBC candidates are required to send a crossed D/D of Rs.100/- (non-refundable) as application fee in favour of 'ACCOUNTS OFFICER, GUJARAT REFINERY', payable at Baroda. No other mode of payment shall be accepted (SC/ST/Ex-Serviceman candidates are exempted from payment of Application Fee).**
9. SC/ST candidates appearing for written test/interview shall be reimbursed second-class rail/bus fare by the shortest route as per rules on production of tickets.
10. Filling up of vacancies is at the discretion of management based on suitability of candidates. The decision of the management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection will be final and management will not entertain any enquiry or correspondence in this regard.
11. Canvassing in any form will be considered a disqualification.

12. Incomplete application in any respect or applications received after the due date will be rejected without any notice.

Candidates should super-scribe the name of the post applied for, on the top of the envelope. The applications are to be sent **latest by 22.8.2008** to: Senior Human Resource Manager, Gujarat Refinery, Indian Oil Corporation Ltd., PO: Jawaharnagar, Dist: Vadodara —391 320.

In case of any queries, please contact on e-mail id: JR-IR@iocl.co.in

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