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An opportunity to
fuel your career growth

RARE OPPORTUNITY TO JOIN IN MID/SENIOR POSITIONS

IndianOil is the largest commercial enterprise in India and the No.1 Indian Company in the prestigious Fortune “Global 500’ listing of the world’s largest corporates. To realize its vision of emerging as a diversified, transnational, integrated energy major, IndianOil has undertaken an ambitious expansion programme into areas like Petrochemicals, Bio-fuels etc.

IndianOil is offering excellent career opportunities to domain experts with proven track record in the following senior/ middle management level positions.

PETROCHEMICALS (Number of vacancies: 22)

■ **MANAGER/ DEPUTY MANAGER/ ASSISTANT MANAGER (PE / PP MARKETING)** (Code: PC-01)

MANAGER/ DEPUTY MANAGER – 4 Nos, ASSISTANT MANAGER – 6 Nos

Job Description: The job involves the marketing of polyolefins (PE / PP). The candidate should be well versed with respect to polyolefins marketing, product quality, product specifications and marketing channels. The candidates should have minimum 8 years and 6 years of relevant experience in marketing of polyolefin for the positions of Managers and Deputy Managers respectively.

Qualification: Graduate Engineer or MBA or equivalent degree from a reputed and recognized university / institute.

Place of Posting: All India

■ **MANAGER/ DEPUTY MANAGER(TECHNICAL SERVICES) – 3 Nos (Code: PC-02)**

Job Description: The job involves providing technical support to the customers. The candidates should have minimum 8 years and 6 years of experience in polymer industry for the positions of Managers and Deputy Managers respectively. Out of the required experience, minimum 3 to 4 years should be in the field of polyolefins.

Qualification: Graduate Engineer in Polymers / Plastics / Chemical Engineering or Engineering Graduates with specialization in plastic processing from a reputed and recognized university / institute.

Place of Posting: All India

■ **MANAGER/ DEPUTY MANAGER (CHANNEL MANAGEMENT) – 1 No (Code: PC-03)**

Job Description: The job involves channel management for marketing of polyolefins (PE / PP). The candidate should be well versed with respect to polyolefins marketing and marketing channels. The candidates should have minimum 8 years and 6 years of experience in polymer industry for the position of Manager or Deputy Manager respectively. Out of the required experience, minimum 3 to 4 years should be in the field of channel management of polyolefins marketing.

Qualification: Graduate Engineer or MBA or equivalent degree from a reputed and recognized university / institute.

Place of Posting: New Delhi

■ **MANAGER/ DEPUTY MANAGER (POLYMER – MARKET ANALYSIS/ ECONOMIC STUDIES) –1 No (Code: PC-04)**

Job Description: The job involves studying major developments in Polymer market / macro economics on national and global scale. The candidates should have the knowledge of polymer industry of entire domestic market as well as global market with respect to the prevalent scenario of the market, macroeconomic scene etc. The candidates should have minimum 8 years and 6 years of experience in polymer industry for the position of Manager or Deputy Manager respectively. Out of the required experience, minimum 3 to 4 years should be in the field of market analysis/ economic studies in polymer industry.

Qualification: First Class Graduate Engineer or MBA or Post Graduate (Economics) or any equivalent degree from a reputed and recognized university / institute.

Place of Posting: New Delhi

■ **MANAGER/DEPUTY MANAGER (POLYMER PRICING) – 1 No (Code: PC-05)**

Job Description: The job involves the pricing of various grades of polyolefin products. The candidates should have minimum 8 years and 6 years of experience in polymer industry for the position of Manager or Deputy Manager respectively. Out of the required experience, minimum 3 to 4 years should be in the field of polyolefins pricing.

Qualification: Graduate Engineer or ICWA or CA or MBA (Finance) or equivalent degree from a reputed and recognized university / institute.

Place of Posting: New Delhi

■ **SENIOR MANAGER/ MANAGER/ DEPUTY MANAGER (POLYMER EXPORT) (Code: PC-06)**

SENIOR MANAGER– 1 No, MANAGER/DEPUTY MANAGER– 1 No

Job Description: The job involves the various activities related to exports of polymer products. The candidates should have the knowledge of global polymer market, product quality, product specifications and marketing channels. The candidates should have minimum 10 years, 8 years and 6 years of experience in polymer industry for the position of Senior Manager or Manager or

Deputy Manager respectively. Out of the required experience, minimum 5 years for Senior Manager and 3 to 4 years for Manager/Deputy Manager should be in polyolefins export.

Qualification: Graduate Engineer or MBA or equivalent degree from a reputed and recognized university / institute or First Class Graduates with specialization in Foreign Trade, equivalent to master's level qualification.

Place of Posting: New Delhi/Mumbai

■ **DEPUTY MANAGER- PRODUCT APPLICATION & DEVELOPMENT CENTER – 1 No (Code: PC-07)**

Job Description: This job involves managing day to day testing activities of state of the art polymer laboratory and would include physical & chemical testing of polyolefins as per BIS, ASTM and ISO standards, calibration of test equipments and their maintenance. The job will also involve implementation of SQC, LIMS, and ISO 9000 etc. and handling a team of lab technicians.

Qualifications: Graduate Engineer/Technologist in Polymer/Plastics or Post Graduate in Polymer Chemistry from reputed, recognized University/Institute. Candidates should have minimum 6 years hands on experience in physical, chemical testing & characterization of polyolefin preferably with large polymer manufacturing company. Candidates should be well conversant with polyolefin processing techniques & testing of end products as per BIS, ASTM, and ISO standards and should also have exposure in SQC, LIMS and ISO 9001 systems.

Place of Posting: Panipat

■ **SENIOR MANAGER/ MANAGER/ DEPUTY MANAGER (POLYMER BAGGING OPERATIONS) (Code: PC- 08)**

SENIOR MANAGER – 1 No, MANAGER/ DEPUTY MANAGER – 2 Nos

Job Description: The job involves the various activities related to polymer bagging operations such as production planning, co-ordination with process group, polymer bagging, maintenance & repair of the machines/instruments, supply and dispatch etc. The candidates should be well versed in production, planning and polymer bagging operations with automatic machines. The candidates should have minimum 10 years and 8 years and 6 years of relevant experience for the position of Senior Manager and positions of Manager and Deputy Manager.

Qualification: Graduate Engineer or MBA or equivalent degree from a reputed and recognized university / institute.

Place of Posting: New Delhi, Panipat

BIOFUELS (No of vacancies: 5)

■ **MANAGER/ DEPUTY MANAGER (BIOFULES) – 5 Nos (Code: BF-01)**

Job Description: Management of large scale captive and contract farming of bio crop plantation, tendering and contracting for large scale plantation of bio-energy crops, evaluation of land, setting up of knowledge hub, community mobilization, oil seed and sapling evaluation, setting up of nursery and assisting in creation of organizational sub-structure including training and development practices within IndianOil and with partners. The candidates should have minimum 8 years and 6 years of relevant professional experience for the positions of Managers and Deputy Managers respectively

Qualifications: Graduate Engineers **or** MBA **or** MSW **or** M.Sc(Agri/ Horti/ Forestry/ Agro-forestry) from a reputed and recognized university/ institute

Place of Posting: Raipur, Jhabua, Jhansi, Dungarpur, New Delhi

The postings indicated are on initial placement. However, the job may be transferable anywhere in India or abroad and in any Division of the Corporation.

Instructions for filling up the application form:

1. This positions are for **domain experts** and **experienced people**. Hence, only people with **relevant work experience** should apply.
2. Positions are open to **Indian nationals** only.
3. Please **download the application form** (Microsoft Word format) on your computer.
4. It is recommended to fill-in the form **on computer**. If anybody decides to fill-in the form by hand, please mention all the required information in **clear, legible** hand-writing.
5. Mention the appropriate details in the relevant columns. It is of utmost importance to mention **correct e-mail id and phone numbers**, as all future correspondence will be undertaken through e-mail.
6. '**Position applied for**' and the '**post-code number**' must be same as mentioned in the advertisement on our website.
7. Qualifications may be mentioned from **graduation onwards**. Most recently acquired qualification should be mentioned first.
8. Experience details are required to be mentioned as per the format. In case, more assignments have been handled, please increase the number of rows, maintaining the format structure. Please **be brief** in mentioning experience details without missing out on the essence/ highlights/ achievements. Please start with **most recent experience**.
9. Mention educational qualification and experience starting from the **most recent one**. Only full time, on the job experience will be consider as countable experience. Any **Training period** needs to be excluded while reporting experience.
10. The candidate must take a print out of filled-in Application Form affix his **most recent passport size photograph**, put his **signature** at the specified space and send the same along with **Original Demand Draft/ Pay order (Rs. 300/- for General/ OBC candidates)** drawn in favour of Indian Oil Corporation Limited (Refineries Division) payable at New Delhi and **attested copy of certificates** pertaining to qualification, age, experience, caste and disability (as applicable), to

The Advertiser
PO Box No 3880, Andrewsganj Post Office
New Delhi – 110049, India

11. **Last date of receipt of application completed in all respect with demand draft of prescribed amount must reach to the above mentioned post box by 21st January 2009. In application received after the last date will not be accepted.**

REIMBURSEMENT OF FARE

1. Candidates short listed for interview for the positions of Senior Manager and Manager will be reimbursed fare limited to:
 - a. Airfare (economy class only) from the airport nearest to the address mentioned in the application form or the actual place from where journey is undertaken (whichever is less) to the place of interview on production of tickets
 - or**
 - b. AC- 1st class Railway Ticket from the railway station nearest to the address mentioned in the application form or the actual place from where journey is undertaken (whichever is less) to the place of interview on production of tickets
2. For all other positions, fare will be restricted to AC-II class from the railway station nearest to the address mentioned in the application form to the place of interview on production of tickets .
3. In case of candidates working staying abroad, air/ rail fare will be admissible from the nearest city having international airport in India in reference to foreign country, where the candidate is currently staying.

AGE

Candidates below **45 years** as on 30.06.2009 will be preferred. (Relaxation in age to SC/ST/OBC/PH/Ex-Servicemen will be admissible as per Govt. Directives)

RESERVATION

Reservation of posts for SC/ST/OBC(Non-Creamy Layer)/PH/EXSM candidates and relaxations thereof as per Govt. Directives

SELECTION METHODOLOGY

The candidates meeting the prescribed eligibility criteria/ experience requirement shall be subjected to Personal Interview.

GRADE AND SCALE OF PAY

Besides Basic Pay and industrial pattern of DA, other allowances/ benefits shall be admissible as per rules. **The Pay scale is currently under revision.** Based on the existing pay-scale, following is the scale of pay and Cost -to- Company (CTC), position-wise, at mid of the scale.

CTC details at mid of the scale (Rs/ Lakh) for different positions

Position	Scale of Pay	Cost to Company at Mid of Scale
a. Senior Manager	Rs. 18000.00 – 23900.00	Rs.12.34 lakhs/ annum
b. Manager	Rs. 17500.00 – 22300.00	Rs.11.59 lakhs/ annum
c. Deputy Manager	Rs. 16000.00 – 20800.00	Rs.10.33 lakhs/ annum
d. Assistant Manager	Rs. 13750.00 – 18700.00	Rs. 9.39 lakhs/ annum

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