



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
BONGAIGAON REFINERY

Ref : BGR/Appr/2025/01

Date – 18.06.2025

In accordance with the provisions mentioned in the advertisement no. BGR/Appr/2025/01 dated 03.05.2025, candidates bearing the following IOCL Application Nos. have been provisionally shortlisted for 1st round of Document Verification and subsequent Pre-Engagement Medical Examination subject to meeting the eligibility criteria and Documents found in order upon verification.

The candidates bearing following IOCL Application no's are advised to report for **Document Verification to be held at HR Conference Hall, Block – B, Administrative Building, Bongaigaon Refinery, [P.O. Dhaligaon, Dist. Chirang (Assam); PIN 783385]** as per the schedule mentioned below:

Trade Apprentice - Attendant Operator (Chemical Plant) Discipline – Chemical (101)				
IOCL Application No.				
Date & Time	98101141000002	98101141000038	98101141000069	98101141000107
25.06.2025 from 09:00AM	98101141000340	98101141000479	98101141000511	98101141000555
	98101141000645	98101141000930	98101141000943	98101141000948
	98101141000172	98101141000563		

Trade Apprentice (Fitter) Discipline – Mechanical (102)			
IOCL Application No.			
Date & Time 25.06.2025 from 09:00AM	98102141000462	98102141001043	

Trade Apprentice (Boiler) Discipline - Mechanical (103)		
IOCL Application No.		
Date & Time 25.06.2025 from 09:00AM	98103141000499	

Technician Apprentice Discipline – Chemical (104)				
IOCL Application No.				
Date & Time 24.06.2025 from 09:00AM	98104141000140	98104141000170	98104141000564	98104141000664
	98104141000894			

Technician Apprentice Discipline – Mechanical (105)				
IOCL Application No.				
Date & Time 24.06.2025 from 09:00AM	98105141000429	98105141000513	98105141000656	98105141000905

Technician Apprentice Discipline-Electrical (106)				
IOCL Application No.				
Date & Time	98106141000018	98106141000132	98106141000275	98106141000381
24.06.2025 from 09:00AM	98106141000042	98106141000167	98106141000304	98106141000421
	98106141000120	98106141000207	98106141000325	98106141000677
	98106141000123	98106141000232	98106141000377	

Technician Apprentice Discipline - Instrumentation (107)				
IOCL Application No.				
Date & Time 24.06.2025 from 09:00AM	98107141000938			

Trade Apprentice-Secretarial Assistant (108)				
IOCL Application No.				
Date & Time 26.06.2025 from 09:00AM	98108141000341	98108141000401	98108141000643	

Trade Apprentice - Data Entry Operator (Fresher Apprentices) (110)				
IOCL Application No.				
Date & Time 26.06.2025 from 09:00AM	98110141000183	98110141000274	98110141000669	98110141000793

Trade Apprentice - Data Entry Operator (Skill Certificate Holders) (111)				
IOCL Application No.				
Date & Time 26.06.2025 from 09:00AM	98111141000209	98110141000226		

1. The candidates have to ensure that they fulfil each of the eligibility criteria/parameters including qualification (along with minimum % marks in aggregate), age etc, stipulated in our advertisement no. BGR/Appr/2025/01 dated 03.05.2025. In case the candidate does not meet the eligibility criteria as laid down in the advertisement, they are directed not to appear for the Document Verification.
2. In case during subsequent verification of certificates / testimonials (including mark sheets), contradiction to the claim in the on-line application or any time thereafter is found, the candidature will be summarily rejected at any stage of selection process without any further notice.
3. The Application Nos. mentioned above are not in the order of merit.
4. Shortlisting of the candidates for the Document Verification does not confer any right for engagement as Apprentices.
5. Candidates shall be required to carry a copy of the online application submitted by him/her, two (2) nos. recent Pass port size Color photograph along with **the originals** & self-attested copies of all testimonials for verification as mentioned below:
 - 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
 - SC/ST/OBC(NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority. (Refer Advt. No. BGR/Appr/2025/01 for details).
 - Class XII mark sheet issued by the concerned board/ Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Engineering.
 - Class XII/Final ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.
 - Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
 - Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable.

- For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
- 6. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.
- 7. Original photo ID proof (AADHAAR Card/ PAN Card / Driving License/ Voter Identity Card etc.) along with self-attested copy of the same.
- 8. Any other Certificate, as may be applicable.
- 9. Candidates found meeting the eligibility criteria will be advised to report for Pre-Engagement Medical Examination (PEME) on the advised after completion of documents verification.
- 10. Please note that Medical Examination can stretch up to 3 days or more. Therefore, candidates are advised to make their own arrangement in this regard.
- 11. Since candidates may be referred outside Bongaigaon Refinery Hospital for few Medical Tests. Candidates are advised to carry sufficient cash / online payment mode for their medical tests. An amount of maximum up to Rs. 3000/- shall be reimbursed to the candidates towards expenses incurred for conducting test/investigation during pre-engagement medical, on production of receipt for same.
- 12. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link:
https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment_Medical_Apprentices.pdf
- 13. Filling up of seats is solely at the discretion of the management based upon the suitability of candidates and no claim will arise for engagement, if some of the seats are not filled due to unsuitability / insufficient number of candidates.
- 14. Other Terms & Conditions as mentioned in our Advertisement No. BGR/Appr/2025/01 dated 03.05.2025 shall remain unchanged.

Note: Candidates are once again advised to bring along with them all the above-mentioned documents failing which their candidature will not be considered for further selection process.

Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no. BGR/Appr/2025/01 dated 03.05.2025, before appearing for the Document Verification process.

**Bongaigaon Refinery
Recruitment Cell
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