



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
BONGAIGAON REFINERY

Ref : BGR/Appr/2019/02

Date – 10/02/2020

Based on the performance in the Written Test held on 24.11.2019 at Bongaigaon Refinery (Venue: Delhi Public School, Dhaligaon; BGR Township; P.O. Dhaligaon; Dist. Chirang, Assam -783385) for Engagement of Apprentices (Advt. no.- BGR/Appr/2019/02 dated 25.10.2019) the following additional candidates have been provisionally shortlisted for the **Third Round of Document Verification to be held at Bongaigaon Refinery, Administrative Building - Block-B [P.O. Dhaligaon, Dist. Chirang (Assam); PIN-783385]**. Accordingly, the following candidates are advised to report as per schedule stated below:

Trade Apprentice / Attendant Operator (Chemical Plant) Discipline – Chemical (101)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1010099			
Technician Apprentice Discipline- Mechanical (105)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1050045	1050077	1050078	1050169 1050293
Technician Apprentice Discipline-Electrical (106)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1060104			
Trade Apprentice-Secretarial Assistant (108)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1080433	1080493		
Trade Apprentice- Data Entry Operator (Fresher Apprentices) (110)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1100092	1100134		
Trade Apprentice- Data Entry Operator (Skill Certificate Holders) (111)					
Date & Time of Document Verification		ROLL NO.			
14.02.2020 from 9.30 AM		1110030	1110046		

All the above shortlisted candidates are advised to bring the original and one set of self attested photocopies of the following documents and 2 (Two) copies of colour passport size photographs at the time of Document Verification, failing which their candidature is liable to be cancelled.

1. Copy of online application form and call letter for written test.
2. 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
3. SC/ST/OBC(NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority. (Refer Advt. No. BGR/Appr/2019/02 for details).
4. Class XII marksheet issued by the concerned board/ Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Engineering.
5. Class XII/Final ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.
6. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
7. Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable.
8. For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
9. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.
10. Original photo ID proof (AADHAAR Card/ PAN Card / Driving License/ Voter Identity Card etc.) along with self attested copy of the same.
11. Any other Certificate, as may be applicable.

Note: Candidates are once again advised to bring along with them all the above mentioned documents failing which their candidature will not be considered for further selection process.

Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no. BGR/Appr/2019/02 dated 25.10.2019 before appearing for the Document Verification process.

Recruitment Cell
Bongaigaon Refinery
