



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
HALDIA REFINERY

NOTICE

Ref. No. HR/RECTT/01/2022(APP)

DATE: 27.03.2023

SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR 2nd ROUND OF DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY

WITH REFERENCE TO OUR ADVERTISEMENT NO. HR/RECTT/01/2022(APP) DATED 24.09.2022 AND BASED ON PERFORMANCE IN THE WRITTEN TEST HELD ON 06.11.2022 AT KOLKATA, THE FOLLOWING CANDIDATES HAVE BEEN PROVISIONALLY SHORTLISTED FOR 2ND ROUND OF DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY.

SCHEDULE OF DOCUMENT VERIFICATION:

VENUE OF REPORTING FOR DOCUMENT VERIFICATION	HR DEPARTMENT, 1ST FLOOR, NEW ADMINISTRATIVE BUILDING INDIAN OIL CORPORATION LIMITED HALDIA REFINERY PO: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR WEST BENGAL, PIN: 721606
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DATE: 05.04.2023

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	101	<i>Trade Apprentice – Attendant Operator (Chemical Plant) Discipline – Chemical</i>	14
02.	102	<i>Trade Apprentice (Fitter) Discipline – Mechanical</i>	9
03.	109	<i>Trade Apprentice – Accountant</i>	3

REPORTING TIME - 9:00 AM		
Sl. No.	ROLL NO.	CANDIDATE NAME
1	10130001	SAYANTAN NANDI
2	10130053	SUMAN BARMAN
3	10130056	RAHUL DEV BARMAN
4	10130089	KOUSHIK PRADHAN
5	10130097	SHIBAM BERA
6	10130134	RIMA SAMANTA
7	10130171	SUBHANANDAMOY PATRA
8	10130225	BIVASH PAUL
9	10130241	CHHANDA RANI DAS
10	10130297	SANJOY SAHOO
11	10130305	SWARNAM DHABAL
12	10130332	GOUTAM BEJ
13	10130381	BISWADEEP BERA
14	10130511	SUVAM GURIA

REPORTING TIME – 1.00 PM		
Sl. No.	ROLL NO.	CANDIDATE NAME
15	10230047	BISWAJIT SARKAR
16	10230082	MANJURI CHOWDHURY
17	10230193	MUKESH KUMAR
18	10230250	MOBAROCK SEKH
19	10230308	AMIT MONDAL
20	10230310	SUBHAJIT MANDAL
21	10230399	ROKY DAS
22	10230417	SOURAV LET
23	10230430	MANISH KUMAR BANSFORE
24	10930051	ATEEG DAS
25	10930116	RAUNAK DEB
26	10930153	ADITYA MALHOTRA

DATE: 06.04.2023

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	104	Technician Apprentice Discipline – Chemical	6
02.	105	Technician Apprentice Discipline – Mechanical	4
03.	106	Technician Apprentice Discipline – Electrical	8
04.	108	Trade Apprentice – Secretarial Assistant	2
05.	110	Trade Apprentice – Data Entry Operator (Fresher Apprentices)	4
06.	111	Trade Apprentice - Data Entry Operator (Skill Certificate Holders)	2

REPORTING TIME - 9:00 AM		
Sl. No.	ROLL NO.	CANDIDATE NAME
1	10430088	MAN SINGH KUSHWAHA
2	10430093	DHIRAJ KUMAR
3	10430300	SHIVAM KUMAR
4	10430388	BRIJESH KUMAR
5	10430393	PADMA LOCHAN DEY
6	10430406	SAURABH KUMAR
7	10630001	ASEJUL MANDAL
8	10630031	TRISHITANJAN MISHRA
9	10630033	DIP DUTTA
10	10630094	ROMIO PAUL
11	10630121	PROJJWAL KARAR
12	10630176	PRITAM JANA
13	10630212	MALAY GHORAI
14	10630267	MRINMOY BISWAS

REPORTING TIME – 1.00 PM		
Sl. No.	ROLL NO.	CANDIDATE NAME
15	10530014	ABHI SARKAR
16	10530039	PUSPENDU BERA
17	10530227	ASADUL HOQUE
18	10530344	GOPAL NAG
19	10830008	MD NAUSHAD ALAM
20	10830251	GOURAV DUBEY
21	11031663	MD SOAIL HASHMI
22	11031889	SANGITA ROY
23	11032230	SOUMYA BANDYOPADHYAY
24	11032540	SUMIT KUMAR SINGH
25	11130041	BIPOB KR SARKAR
26	11130053	SUMAN SARKAR

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES

THE CANDIDATES ARE ADVISED TO BRING THE **ORIGINAL** AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF THE FOLLOWING DOCUMENTS RELATED TO THEIR AGE, QUALIFICATION, CASTE/CATEGORY (IF APPLICABLE) AND **6 (SIX) COPIES OF COLOUR PASSPORT SIZE PHOTOGRAPHS AND ANY GOVT. ISSUED PHOTO-IDENTITY PROOF IN ORIGINAL (PAN CARD, AADHAAR CARD, VOTER ID CARD, DRIVING LICENCE, PASSPORT ETC.)** AT THE TIME OF REPORTING FOR DOCUMENT VERIFICATION, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

1	Printout of filled-up On-line Application Form & Call letter for Written Test (Admit Card) duly signed by the applicant
2	Proof of Date of Birth: 10 th Pass/Matriculation certificate issued by the concerned education board shall be the only acceptable document in support of proof of age.
3	Marksheet and Passing Certificate of Xth & XIIth issued by the respective Board/ University
4	Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/ Graduation/ Diploma in Engineering
5	Class XII/ Final ITI (Fitter) issued by NCVT or SCVT/ Graduation/ Diploma Passing Certificate issued by respective Board/ Authority.
6	Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
7	Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/ College/ Institute from where the candidate pursued his/ her Class XII/ ITI (Fitter)/ Graduation/ Diploma course, if applicable.
8	Copy of caste certificate SC/ ST/ OBC (NCL) (as per prescribed format available on websites www.iocl.com and www.iocrefrecruit.in and issued by the Competent Authority.) (if applicable)

9	EWS-Income & Asset Certificate/ “DECLARATION for ECONOMICALLY WEAKER SECTIONS Candidates”. Certificate must be in the prescribed format (available on websites www.iocl.com and www.iocrefrecruit.in) and issued by the Competent Authority (for EWS candidates)
10	Copy of Disability Certificate for PwBD candidates only (as per prescribed format available on websites www.iocl.com and www.iocrefrecruit.in and issued by the Competent Authority).
11	For Candidates applying against Code 111 with Skill Certificate in ‘Domestic Data Entry Operator’ - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
12	Passport size photograph (6 copies)
13	Identity Proof - Aadhaar Card / PAN Card/ Voter ID Card/ Driving License/ Passport
14	Any other relevant documents/ certificate as specified in support of qualifications, experience, category, medical etc. as mentioned in our Advertisement No. HR/RECTT/01/2022 (APP) dated 24.09.2022

CANDIDATES WHOSE DOCUMENTS ARE FOUND TO BE IN ORDER, SHALL BE ADVISED TO UNDERGO PRE-ENGAGEMENT MEDICAL EXAMINATION AT HALDIA REFINERY HOSPITAL, CLUSTER-11, HALDIA REFINERY TOWNSHIP, DIST: PURBA MEDINIPUR, WEST BENGAL, PIN – 721607. THE SCHEDULE OF PRE-ENGAGEMENT MEDICAL EXAMINATION WOULD BE SUBSEQUENTLY COMMUNICATED TO THE CANDIDATES. ACCORDINGLY, THE CANDIDATES ARE ADVISED TO CARRY SUFFICIENT MONEY WITH THEM FOR THEIR TRAVEL, STAY AND MEDICAL TESTS AS SOME MEDICAL TESTS MAY BE DONE OUTSIDE HALDIA REFINERY HOSPITAL.

CANDIDATES (BELONGING TO SC/ST/PwBD CATEGORY) ARE ADVISED TO PRODUCE ORIGINAL TICKETS (WITH A SET OF PHOTOCOPIES) ALONGWITH TA CLAIM REIMBURSEMENT FORM, BANK DETAILS FORM, CANCELLED CHEQUE, COPY OF SC/ST/PwBD CERTIFICATE ETC. FOR CLAIMING REIMBURSEMENT OF TRAVELLING ALLOWANCE FOR TO & FRO JOURNEY AS PER RULES.

NOTE:

THE CANDIDATURE OF ALL THE ABOVE SHORTLISTED CANDIDATES IS PROVISIONAL AND SUBJECT TO THEIR MEETING THE PRESCRIBED ELIGIBILITY CRITERIA NOTIFIED VIDE OUR ADVERTISEMENT NO. **HR/RECTT/01/2022(APP) DATED 24.09.2022** AND VERIFICATION OF DOCUMENTS. IN CASE ANY OF THE CANDIDATES DO NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA, THEY ARE REQUESTED NOT TO APPEAR FOR THE DOCUMENT VERIFICATION PROCESS. THEREFORE ALL THE CANDIDATES ARE ADVISED TO CAREFULLY READ THE ADVERTISEMENT NO. HR/RECTT/01/2022(APP) DATED 24.09.2022 PUBLISHED IN THE OFFICIAL WEBSITE OF IOCL i.e. www.iocl.com

THE CANDIDATURE OF ANY CANDIDATE IS LIABLE TO BE CANCELLED IF AT ANY STAGE OF THE PROCESS IT IS FOUND THAT HE/ SHE DOES NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA.

SHORTLISTING OF THE CANDIDATES FOR THE DOCUMENT VERIFICATION PROCESS DOES NOT CONFER ANY RIGHT ON THE CANDIDATE FOR ENGAGEMENT AS APPRENTICES AT HALDIA REFINERY.

FOR ANY CLARIFICATION/ QUERIES REGARDING THE DOCUMENT VERIFICATION PROCESS, CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS: **03224-223262 / 223271 / 7501117357** / email ID hrrectt@indianoil.in .

RECRUITMENT TEAM
INDIAN OIL CORPORATION LIMITED
HALDIA REFINERY
