



**LIST OF CANDIDATES PROVISIONALLY SHORT-LISTED FOR DOCUMENT  
VERIFICATION FOR ENGAGEMENT AS APPRENTICES UNDER APPRENTICES  
ACT, 1961/1973 (AMENDED) AT GUJARAT REFINERY  
AGAINST ADVT. NO. JR/01/2021**



**Venue of Document Verification :  
Administration Building Auditorium, Indian Oil Corporation Limited - Gujarat Refinery,  
Vadodara – 391320**

**Trade Apprentice - Attendant Operator - Chemical Plant -Post Code (101)**

<b>Date: 04.05.2022 Reporting Time: 09:30 am</b>		<b>Date: 04.05.2022 Reporting Time: 11:30 am</b>	
52010064	52010244	56010001	56010294
52010083	52010247	56010010	56010300
52010118	52010272	56010011	56010314
52010131	52010309	56010037	56010328
52010143	52010323	56010061	56010363
52010145	52010332	56010063	56010396
52010192	52010391	56010126	56010397
52010209	52010429	56010184	56010398
52010225	52010476	56010238	56010420
52010241	54011102	56010282	56010437

**Technician Apprentice - Diploma Chemical -Post Code (104)**

<b>Date: 09.05.2022 Reporting Time: 09:30 am</b>			
55040421	55040564	55040667	55040830
55040433	55040607	55040706	55040844
55040437	55040612	55040774	55040863
55040487	55040644	55040798	55040865
55040490	55040650	55040811	55040876
55040531			

**Trade Apprentice - Secretarial Assistant -Post Code (108)**

**Date: 09.05.2022 Reporting Time: 11:30 am**

53080041	53080334	53080696	
53080236	53080342	53080798	
53080285	53080534	53080815	

**Trade Apprentice - Data Entry Operator (Fresher) and (Skill certificate Holder) -Post Code  
(110 and 111)**

**Date: 09.05.2022 Reporting Time: 11:30 am**

52100043	53100768	54100535	55101042
53100085	53101218	54100642	51110019
53100175	53101243	55100509	

Technician Apprentice - Diploma Mechanical -Post Code (105)			
Date: 11.05.2022 Reporting Time: 09:30 am		Date: 11.05.2022 Reporting Time: 11:30 am	
54050006	54050288	54050641	
54050032	54050322	54050666	
54050098	54050327	54050750	
54050120	54050367	54050779	
54050142	54050536	54050900	
54050157	54050541	54050906	
54050246	54050549	54050933	
54050253	54050555	54050952	
54050263	54050592	54050988	
54050286	54050621	54051013	
Technician Apprentice - Diploma Electrical -Post Code (106)			
Date: 11.05.2022 Reporting Time: 11:30 am			
51060044	51060195	53061118	53061340
51060048	51060221	53061127	53061352
51060057	51060277	53061147	
51060107	51060280	53061148	
51060167	51060294	53061308	

### **INSTRUCTIONS FOR CANDIDATES**

Candidates provisionally shortlisted for DOCUMENT VERIFICATION are advised to come along with All the Original certificates/ documents and one set of self of SELF-ATTESTED photocopies of all the documents that have been prescribed as per the advertisement:

- 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
- SC/ST/OBC (NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority (available on websites [www.ioel.com](http://www.ioel.com) and [www.iocrefrecruit.in](http://www.iocrefrecruit.in)).
- Class XII mark sheet issued by the concerned education board/Semester-wise/ year-wise mark sheets /Graduation/Diploma Engineering
- Class XII/ /Graduation/Diploma Certificate issued by respective Board/Authority
- Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
- Certificate mentioning the date of publication of result from the Principal of the Polytechnic/School/College/Institute/University from where the candidate pursued his/her Class XII/ Graduation/Diploma course, if applicable.

- For Candidates shortlisted for Code 111 with Skill Certificate in ‘Domestic Data Entry Operator’ - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
- 02 Nos. Color Photograph (Passport Size).
- Any other Certificate, as specified in the advertisement

***Apart from the specified documents, candidates may submit any relevant documents with respect to various criteria mentioned in our detailed Advertisement.***

1. The candidature of the candidates shall only be considered on appropriate submission of all the prescribed documents along with production of the Original documents/ certificates. Also, only the documents submitted by the candidate shall be taken into consideration for checking and basing the eligibility of the candidate.
2. Candidates submitting incomplete documents will be liable for rejection.
3. It may be noted that mere submission of documents does not entitle the candidate for engagement / selection. Candidature of candidates is liable for Rejection at any stage of selection or for Termination during engagement; in case anything contrary to their declaration/submission is found at a later stage.

Candidates are advised to carefully read the ***“Important Instructions to the candidates for Selection process”*** specified on the Admit Card/Call Letter.

**Other Important points:**

01. It is requested to carry copy of the Admit Card retained by you along with the ‘Original Photo–Id’ like Passport, PAN Card, Driving license, Aadhaar Card, Voter Id, Bank Passbook for entry in Administration Building.
02. Candidates found meeting the eligibility criteria will be advised to report for Pre Engagement Medical Examination (PEME) at Gujarat Refinery Hospital, Vadodara after completion of documents verification.
03. Please note that Medical Examination can stretch up to 3 days or more. Therefore, candidates are advised to make their own arrangement in this regard.
04. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link:  
[https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment\\_Medical\\_Apprentices.pdf](https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment_Medical_Apprentices.pdf)
05. All candidates are strictly advised to follow Covid-19 appropriate behaviour like wearing of face mask/ face cover, maintaining social distancing and use of hand sanitizers at all times.
06. Candidates should bring double dose vaccination certificate with Covid-19 vaccine or should provide Negative COVID-19 RTPCR test report (Test conducted within 72 Hours), if not vaccinated or single vaccinated.
07. ***All candidates are advised to Report at Gujarat Refinery Hospital between 09:00 AM to 11:00AM for Medical fitness before reporting for document verification.***
08. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.

***Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no. JR/01/2021 dated 22.10.2021 before appearing for the Document Verification process.***