



Adv Ref No.: GR/P/APP/2022-23

Date: 29.03.2023

SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR 2nd ROUND OF DOCUMENT VERIFICATION

Based on the performance in the Written Test held on 06.11.2022 for Engagement of Apprentices (Advt. no.- GR/P/APP/2022-23 dated 24.09.2022), the candidates bearing following roll nos. have been shortlisted provisionally for appearing in the 2nd round of Document Verification.

SCHEDULE OF DOCUMENT VERIFICATION

VENUE OF REPORTING FOR DOCUMENT VERIFICATION	HR DEPARTMENT, 1ST FLOOR, OLD ADMINISTRATIVE BUILDING, INDIAN OIL CORPORATION LIMITED, GUWAHATI REFINERY, PO- NOONMATI, GUWAHATI, ASSAM, 781020
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S. NO.	ROLL NO.	CANDIDATES NAME (Mr./Ms.)	DATE AND TIME OF REPORTING
1	10100097	MRIGANKA KALITA	05.04.2023, 09:00 AM
2	10100310	JAGRATA SARMA	05.04.2023, 09:00 AM
3	10100029	BISHAL TALUKDAR	05.04.2023, 09:00 AM
4	10100130	JUGAL KISHOR DEKA	05.04.2023, 09:00 AM
5	10100198	PARTHA PRATIM CHETIA	05.04.2023, 09:00 AM
6	10100200	AMRIT RANJAN BORAH	05.04.2023, 09:00 AM
7	10100268	BAPAN BHOWMIK	05.04.2023, 09:00 AM
8	10100344	NILIM PARTHA BORAH	05.04.2023, 09:00 AM
9	10100050	MANASH JYOTI SHARMA	05.04.2023, 09:00 AM
10	10100119	NIPAM TALUKDAR	05.04.2023, 09:00 AM
11	10100217	UDDIPTA RAMCHIARY	05.04.2023, 09:00 AM
12	10100358	DIPAM TALUKDAR	05.04.2023, 09:00 AM
13	10200172	JITU MANI NATH	05.04.2023, 09:00 AM
14	10400045	JYOTI PRASAD DEURI	05.04.2023, 09:00 AM
15	10400031	CHARKLE ENGLENGPI	05.04.2023, 09:00 AM
16	10500104	GAURAV KUMAR BARUAH	05.04.2023, 01:00 PM
17	10500263	RAHUL SARMA	05.04.2023, 01:00 PM
18	10500022	SUPRITAM SINGH	05.04.2023, 01:00 PM

S. NO.	ROLL NO.	CANDIDATES NAME	DATE AND TIME OF REPORTING
19	10500161	KAPIL MALAKAR	05.04.2023, 01:00 PM
20	10500091	KABYAJYOTI PATGIRI	05.04.2023, 01:00 PM
21	10600126	ALAKESH BAISHYA	05.04.2023, 01:00 PM
22	10600128	BHUPENDRA NATH KRA	05.04.2023, 01:00 PM
23	10800638	PALLAV JYOTI KALITA	05.04.2023, 01:00 PM
24	10800829	DEEPANKAR DAS	05.04.2023, 01:00 PM
25	10800025	DIMPI DEKA	05.04.2023, 01:00 PM
26	10900282	KAUSHIK NATH	05.04.2023, 01:00 PM
27	10900248	HUMIT DIPHUSA	05.04.2023, 01:00 PM
28	10900153	SABIKUL ISLAM	05.04.2023, 01:00 PM
29	11000274	DEEPJYOTI BISWAS	05.04.2023, 01:00 PM
30	11100051	BITHU DAS	05.04.2023, 01:00 PM
31	11100060	INTUSREE BORA	05.04.2023, 01:00 PM

All the above shortlisted candidates are advised to bring the original and one set of self attested photocopies of the following documents and 2 (Two) copies of colour passport size photographs at the time of Document Verification, failing which their candidature is liable to be cancelled.

1. Copy of online application form and call letter for written test.
2. 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
3. SC/ST/OBC(NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority. (Refer Advt. No. GR/P/APP/2022-23 for details).
4. Class XII mark sheet issued by the concerned board/ Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Engineering.
5. Class XII/Final ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.
6. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
7. Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable.
8. For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
9. Candidates (belonging to SC/ST/PwBD category) are advised to produce original tickets (with a set of photocopies) alongwith TA claim reimbursement form, Bank Details Form, Cancelled Cheque, copy of SC/ST/PwBD certificate etc. for claiming reimbursement of travelling allowance for To & Fro journey, provided the distance is not less than 30 KMs.

10. Original photo ID proof (AADHAAR Card/ PAN Card / Driving License/ Voter Identity Card etc.) along with self attested copy of the same.
11. Any other Certificate, as may be applicable.
12. In accordance with Govt. guidelines you are advised to register yourself with the respective authorities.
13. Candidates whose documents are found to be in order, shall be advised to undergo pre-engagement medical examination at Guwahati Refinery Hospital, Noonmati, Guwahati, Assam, 781020. The schedule of pre-engagement medical examination would be subsequently communicated to the candidates. Accordingly, the candidates are advised to carry sufficient money with them for their travel, stay and medical tests as some medical tests may be done outside Guwahati Refinery Hospital.
14. Since candidates may be referred outside Guwahati Refinery Hospital for few Medical Tests. Candidates are advised to carry sufficient cash / online payment mode for their medical tests. An amount of maximum up to Rs. 3000/- shall be reimbursed to the candidates towards expenses incurred for conducting test/investigation during pre-engagement medical, on production of receipt for same.
15. Please note that Medical Examination can stretch up to 3 days or more. Therefore, candidates are advised to make their own arrangement in this regard.
16. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link: https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment_Medical_Apprentices.pdf
17. All candidates are strictly advised to follow Covid-19 appropriate behaviour at all times.
18. Filling up of seats is solely at the discretion of the management based upon the suitability of candidates and no claim will arise for engagement, if some of the seats are not filled due to unsuitability / insufficient number of candidates.
19. Other Terms & Conditions as mentioned in our Advertisement No. GR/P/APP/2022-23 dated 24.09.2022 shall remain unchanged
20. For any clarification/ queries regarding the document verification process, candidates may contact at the phone number: **0361-2657001** and or email ID grrecruitment@indianoil.in

Note: Candidates are once again advised to bring all the above mentioned documents along with them failing which their candidature will not be considered for further engagement process.

Candidates not meeting the notified criteria advertised vide advertisement No. GR/P/APP/2022-23 dated 24.09.2022, are hereby advised not to attend the document verification process.

RECRUITMENT TEAM
INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
