



**INDIAN OIL CORPORATION LIMITED**  
**(REFINERIES DIVISION)**  
**HALDIA REFINERY**

**NOTICE**

Ref. No. HR/RECTT/01/2023(APP)

DATE: 05.06.2024

**SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR 2<sup>nd</sup> ROUND OF DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY**

WITH REFERENCE TO OUR ADVERTISEMENT NO. HR/RECTT/01/2023(APP) DATED 21.10.2023 AND BASED ON PERFORMANCE IN THE WRITTEN TEST HELD ON 03.12.2023 AT KOLKATA, THE FOLLOWING CANDIDATES HAVE BEEN PROVISIONALLY SHORTLISTED FOR 2<sup>nd</sup> ROUND OF DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY.

**SCHEDULE OF DOCUMENT VERIFICATION:**

<b>VENUE OF REPORTING FOR DOCUMENT VERIFICATION</b>	<b>HR DEPARTMENT, 1<sup>ST</sup> FLOOR, NEW ADMINISTRATIVE BUILDING INDIAN OIL CORPORATION LIMITED, HALDIA REFINERY PO: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR WEST BENGAL, PIN: 721606</b>
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**DATE: 10.06.2024**

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	101	<i>Trade Apprentice – Attendant Operator (Chemical Plant) Discipline – Chemical</i>	21
02.	102	<i>Trade Apprentice (Fitter) Discipline – Mechanical</i>	11
03.	108	<i>Trade Apprentice – Secretarial Assistant</i>	5
04.	109	<i>Trade Apprentice – Accountant</i>	2

REPORTING TIME - 9:00 AM		
Sl. No.	ROLL NO.	CANDIDATE NAME
1	10140061	DEEPAK KUMAR ROY
2	10140089	SOMNATH JANA
3	10140090	SUDIP DAS
4	10140137	SUDIP DAS
5	10140164	MANGAL KHANRA
6	10140181	SANGHITA GHOSH
7	10140191	SOURAV DUTTA
8	10140204	ANUPAMA BHUNIA
9	10140215	SUDIPTA ACHARYA
10	10140216	DEBIKA GOSWAMI
11	10140241	SHOURJA SAHU
12	10140285	AYAN DAS
13	10140304	SHRESTHA PAL
14	10140309	PRITAM GHOSH
15	10140311	SUNITA BHOWMIK
16	10140331	SRIKRISHNA SAHOO
17	10140340	BISWAJIT PAUL
18	10140350	SOUVIK GOLE
19	10140354	SUMAN SAHA
20	10140355	SAMIM SK

REPORTING TIME – 1.00 PM		
Sl. No.	ROLL NO.	CANDIDATE NAME
21	10140399	MOKADDESH HOSSAIN LASKAR
22	10240010	AMIT KUMAR BERA
23	10240034	ASHIS GARAIN
24	10240036	RAKESH MANNA
25	10240045	RONI BISWAS
26	10240074	GURUPADA RANA
27	10240097	ZEESHAN AHMED
28	10240098	SURESH MANNA
29	10240117	RANJIT KUMAR RANA
30	10240166	SUDIPTA DAS
31	10240202	ASAMAY MANDAL
32	10240206	BIPLAB SANTRA
33	10840018	SUDIP SARKAR
34	10840119	SANJEEV KUMAR
35	10840215	SK MOBINUL ALAM
36	10840243	SREEPARNA SENGUPTA
37	10840323	LISA BANERJEE
38	10940117	SUMIT PRAMANIK
39	10940118	GOURAB NATH

**DATE: 11.06.2024**

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	105	Technician Apprentice Discipline – Mechanical	9
02.	106	Technician Apprentice Discipline – Electrical	10
03.	107	Technician Apprentice Discipline – Instrumentation	2
04.	110	Trade Apprentice – Data Entry Operator (Fresher Apprentices)	5
05.	111	Trade Apprentice - Data Entry Operator (Skill Certificate Holders)	2

REPORTING TIME - 9:00 AM		
Sl. No.	ROLL NO.	CANDIDATE NAME
1	10540022	TIMIR DAS
2	10540026	SUMAN ROY
3	10540104	ANIKETH NASKAR
4	10540125	SOURAV SAMANTA
5	10540141	BISWAJIT SAMANTA
6	10540144	MRITYUNJOY DAS
7	10540219	VIJAY KUMAR
8	10540298	KHOKAN DINDA
9	10540305	SUDIP SANTRA
10	10640041	SUDIP MANDAL
11	10640047	ADITYA PANDEY
12	10640054	BIDESH MANNA
13	10640068	BISHAL HALDER
14	10640070	MILAN BERA
15	10640077	SOUTAM MONDAL

REPORTING TIME – 1.00 PM		
Sl. No.	ROLL NO.	CANDIDATE NAME
16	10640094	SURANJIT MONDAL
17	10640117	JAHID SK MONDAL
18	10640159	SUDEEP KUMAR SINGH
19	10640167	VIKRAM KUMAR SWARNKAR
20	10740003	ANUPAM JANA
21	10740011	MILTON MONDAL
22	11040207	PIYUSH JHA
23	11040311	PRATIK DAS
24	11040496	RANAJAY SARDAR
25	11040843	RAHUL NANDI
26	11041269	BASUDEV SAHOO
27	11140030	ANKAN KUMAR MAJI
28	11140032	SANTANU MAITY

**IMPORTANT INSTRUCTIONS FOR THE CANDIDATES**

THE CANDIDATES ARE ADVISED TO BRING THE **ORIGINAL** AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF THE FOLLOWING DOCUMENTS RELATED TO THEIR AGE, QUALIFICATION, CASTE/CATEGORY (IF APPLICABLE) AND **6 (SIX) COPIES OF COLOUR PASSPORT SIZE PHOTOGRAPHS AND ANY GOVT. ISSUED PHOTO-IDENTITY PROOF IN ORIGINAL (PAN CARD, AADHAAR CARD, VOTER ID CARD, DRIVING LICENCE, PASSPORT ETC.)** AT THE TIME OF REPORTING FOR DOCUMENT VERIFICATION, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

1	Printout of filled-up On-line Application Form & Call letter for Written Test (Admit Card) duly signed by the applicant
2	Proof of Date of Birth: 10 <sup>th</sup> Pass/Matriculation certificate issued by the concerned education board shall be the only acceptable document in support of proof of Date of Birth
3	Class X marksheet & Class XII marksheet issued by the concerned education board; Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma in Engineering
4	Class X/ XII Passing Certificate/Final ITI (Fitter) certificate issued by NCVT or SCVT/ Graduation/ Diploma Passing Certificate issued by respective Board/ Authority.
5	Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
6	Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/ College/ Institute from where the candidate pursued his/ her Class XII/ ITI (Fitter)/ Graduation/ Diploma in Engineering course, if applicable.
7	SC/ ST/ Disability Certificate / OBC (NCL) Certificate along with “Declaration” / EWS-Income & Asset Certificate/ “DECLARATION for ECONOMICALLY WEAKER SECTIONS Candidates” for the respective category candidates. The Certificate must be in the prescribed format (available on websites <a href="http://www.iocl.com">www.iocl.com</a> and <a href="http://www.iocrefrecruit.in">www.iocrefrecruit.in</a> ) and issued by the Competent Authority.

8	For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
9	Passport size photograph (6 copies)
10	Photo Identity Proof - Aadhaar Card / PAN Card/ Voter ID Card/ Driving License/ Passport
11	Any other relevant documents/ certificate as specified in support of qualifications, experience, category, medical etc. as mentioned in our Advertisement No. HR/RECTT/01/2023 (APP) dated 21.10.2023

CANDIDATES WHOSE DOCUMENTS ARE FOUND TO BE IN ORDER, SHALL BE ADVISED TO UNDERGO PRE-ENGAGEMENT MEDICAL EXAMINATION AT **HALDIA REFINERY HOSPITAL, CLUSTER-11, HALDIA REFINERY TOWNSHIP, DIST: PURBA MEDINIPUR, WEST BENGAL, PIN – 721607**. THE SCHEDULE OF PRE-ENGAGEMENT MEDICAL EXAMINATION WOULD BE SUBSEQUENTLY COMMUNICATED TO THE CANDIDATES. ACCORDINGLY, THE CANDIDATES ARE ADVISED TO CARRY SUFFICIENT MONEY WITH THEM FOR THEIR TRAVEL, STAY AND MEDICAL TESTS AS SOME MEDICAL TESTS MAY HAVE TO BE DONE OUTSIDE HALDIA REFINERY HOSPITAL.

CANDIDATES (BELONGING TO SC/ST/PwBD CATEGORY) ARE ADVISED TO PRODUCE ORIGINAL TICKETS (WITH A SET OF PHOTOCOPIES) ALONGWITH TRAVELLING ALLOWANCE (TA) CLAIM REIMBURSEMENT FORM, BANK DETAILS FORM, CANCELLED CHEQUE, COPY OF SC/ST/PwBD CERTIFICATE ETC. FOR CLAIMING REIMBURSEMENT OF TRAVELLING ALLOWANCE FOR TO & FRO JOURNEY AS PER RULES.

**NOTE:**

THE CANDIDATURE OF ALL THE ABOVE SHORTLISTED CANDIDATES IS PROVISIONAL AND SUBJECT TO THEIR MEETING THE PRESCRIBED ELIGIBILITY CRITERIA NOTIFIED VIDE OUR ADVERTISEMENT NO. **HR/RECTT/01/2023(APP) DATED 21.10.2023** AND VERIFICATION OF DOCUMENTS. IN CASE ANY OF THE CANDIDATES DO NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA, THEY ARE REQUESTED NOT TO APPEAR FOR THE DOCUMENT VERIFICATION PROCESS. THEREFORE ALL THE CANDIDATES ARE ADVISED TO CAREFULLY READ THE ADVERTISEMENT NO. HR/RECTT/01/2023(APP) DATED 21.10.2023 PUBLISHED IN THE OFFICIAL WEBSITE OF IOCL i.e. [www.iocl.com](http://www.iocl.com)

THE CANDIDATURE OF ANY CANDIDATE IS LIABLE TO BE CANCELLED IF AT ANY STAGE OF THE PROCESS IT IS FOUND THAT HE/ SHE DOES NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA.

SHORTLISTING OF THE CANDIDATES FOR THE DOCUMENT VERIFICATION PROCESS DOES NOT CONFER ANY RIGHT ON THE CANDIDATE FOR ENGAGEMENT AS APPRENTICES AT HALDIA REFINERY.

FOR ANY CLARIFICATION/ QUERIES REGARDING THE DOCUMENT VERIFICATION PROCESS, CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS: **03224-223262 / 7501117357 / 8101474673**/ email ID [hrrectt@indianoil.in](mailto:hrrectt@indianoil.in) .

RECRUITMENT TEAM  
INDIAN OIL CORPORATION LIMITED  
HALDIA REFINERY

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