



**INDIAN OIL CORPORATION LIMITED**  
**(REFINERIES DIVISION)**  
**HALDIA REFINERY**

**NOTICE**

Ref. No. HR/RECTT/01/2025-26(APP)-III  
DATE: 04.03.2026

**SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY**

WITH REFERENCE TO OUR ADVERTISEMENT NO. HR/RECTT/01/2025-26(APP)-III DATED 11.02.2026 AND BASED ON AGGREGATE PERCENTAGE OF MARKS OBTAINED IN THE PRESCRIBED QUALIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES, THE FOLLOWING CANDIDATES HAVE BEEN PROVISIONALLY SHORTLISTED FOR DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA REFINERY.

**SCHEDULE OF DOCUMENT VERIFICATION:**

<b>VENUE OF REPORTING FOR DOCUMENT VERIFICATION</b>	<b>HR DEPARTMENT, 1<sup>ST</sup> FLOOR, NEW ADMINISTRATIVE BUILDING INDIAN OIL CORPORATION LIMITED, HALDIA REFINERY PO: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR WEST BENGAL, PIN: 721606</b>
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**DATE OF REPORTING FOR DOCUMENT VERIFICATION: 10.03.2026**

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	101	<i>Trade Apprentice – Attendant Operator (Chemical Plant) Discipline – Chemical</i>	30

REPORTING TIME - 9:30 AM		
Sl. No.	POST CODE	NAPS Registration ID
1	101	A032517198
2	101	A022671657
3	101	A0226123220
4	101	A1124126491
5	101	A062565289
6	101	A022683793
7	101	A022666992
8	101	A052586366
9	101	A022676333
10	101	A0226115540
11	101	A022658088
12	101	A022692309
13	101	A022676704
14	101	A0226108609
15	101	A1125190039

REPORTING TIME – 1.00 PM		
Sl. No.	POST CODE	NAPS Registration ID
16	101	A022684791
17	101	A0226132584
18	101	A0226132286
19	101	A0226108791
20	101	A0226138758
21	101	A0226108877
22	101	A0226133226
23	101	A0226132245
24	101	A022676150
25	101	A0226126795
26	101	A052552009
27	101	A032506401
28	101	A0226109219
29	101	A1024215305
30	101	A0625618426

The NAPS Registration IDs mentioned above are not in order of merit.

**DATE OF REPORTING FOR DOCUMENT VERIFICATION: 11.03.2026**

Sl. No.	Code	Trade/ Discipline	No. of candidates scheduled
01.	104	<i>Technician Apprentice Discipline – Chemical</i>	16
02.	105	<i>Technician Apprentice Discipline – Mechanical</i>	15
03.	107	<i>Technician Apprentice Discipline – Instrumentation</i>	1

REPORTING TIME - 9:30 AM		
Sl. No.	POST CODE	NATS Registration ID
1	104	AWBPS6789170
2	104	AUPSM6518509
3	104	ABRLA6643207
4	104	AWBMW6658515
5	104	AWBMR6671478
6	104	AWBHR5816960
7	104	AUPLK6423934
8	104	AWBMW6672004
9	104	ABRBE6288383
10	104	AWBBN6672449
11	104	AKLWA6094469
12	104	AUPKU6248686
13	104	AUPBD6398819
14	104	AUPET6653504
15	104	AUPMG6729420
16	104	AWBMR6654352

REPORTING TIME – 1.00 PM		
Sl. No.	POST CODE	NATS Registration ID
17	105	AWBMR6388255
18	105	AWBBN6663345
19	105	AWBMR6796016
20	105	AWBHG6785486
21	105	AWBHR6771729
22	105	AWBHG6796336
23	105	AWBBI6272278
24	105	AWBBN6113305
25	105	ABRST6301327
26	105	AWBMR6708908
27	105	AWBPS6324649
28	105	AWBPU6766105
29	105	AWBMR6772814
30	105	AKLAL6715868
31	105	AWBMW6771003
32	107	AWBPS6561090

The NATS Registration IDs mentioned above are not in order of merit.

**IMPORTANT INSTRUCTIONS FOR THE CANDIDATES**

THE CANDIDATES ARE ADVISED TO BRING THE **ORIGINAL** AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF THE FOLLOWING DOCUMENTS RELATED TO THEIR AGE, QUALIFICATION, CASTE/CATEGORY (IF APPLICABLE) AND **6 (SIX) COPIES OF COLOUR PASSPORT SIZE PHOTOGRAPHS AND ANY GOVT. ISSUED PHOTO-IDENTITY PROOF IN ORIGINAL (PAN CARD, AADHAAR CARD, VOTER ID CARD, DRIVING LICENCE, PASSPORT ETC.)** AT THE TIME OF REPORTING FOR DOCUMENT VERIFICATION, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

1	Printout of filled-up On-line Application Form duly signed by the applicant
2	Print of NATS/ NAPS portal registration with applicant details
3	<b>Proof of Date of Birth:</b> 10 <sup>th</sup> Pass/Matriculation certificate issued by the concerned education board shall be the only acceptable document for proof of date of birth.
4	Class XII marksheet and passing certificate issued by the concerned education board;
5	Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma in Engineering.
6	Class XII/Final ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma Passing Certificate issued by respective Board/ Authority.
7	Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
8	Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ ITI (Fitter)/ Graduation/ Diploma course, if applicable. Certificate from the Principal of the Polytechnic/ School/ College/ Institute from where the candidate pursued his/ her Class XII/ ITI (Fitter)/ Graduation/ Diploma course must also mention that course was completed by the candidate through Regular Full-time mode and regarding his/ her good conduct.

9	SC/ ST/ Disability (PwBD) Certificate / OBC (NCL) Certificate alongwith "Declaration" / EWS-Income & Asset Certificate/ "DECLARATION for ECONOMICALLY WEAKER SECTIONS Candidates". Certificate must be in the prescribed format (available on websites <a href="http://www.iocl.com">www.iocl.com</a> / <a href="http://www.iocrefrecruit.in">www.iocrefrecruit.in</a> ) and issued by the Competent Authority.
10	For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognised under National Skill Qualifications Framework or any other authority recognised by the Central Govt. in this regard.
11	Affidavit confirming compliance with all eligibility conditions prescribed for undergoing apprenticeship as per the standard template uploaded (Annexure – A of the Detailed Advertisement)
11	Passport size photograph (6 copies)
12	Photo Identity Proof - Aadhaar Card / PAN Card/ Voter ID Card/ Driving License/ Passport
13	Any other relevant documents/ certificate as specified in support of qualifications, experience, category, medical etc. as mentioned in our <b>Advertisement No. HR/RECTT/01/2025-26 (APP)-III dated 11.02.2026</b>

CANDIDATES WHOSE DOCUMENTS ARE FOUND TO BE IN ORDER, SHALL BE ADVISED TO UNDERGO PRE-ENGAGEMENT MEDICAL EXAMINATION AT HALDIA REFINERY HOSPITAL, CLUSTER-11, HALDIA REFINERY TOWNSHIP, DIST: PURBA MEDINIPUR, WEST BENGAL, PIN – 721607. THE SCHEDULE OF PRE-ENGAGEMENT MEDICAL EXAMINATION WOULD BE SUBSEQUENTLY COMMUNICATED TO THE CANDIDATES. ACCORDINGLY, THE CANDIDATES ARE ADVISED TO CARRY SUFFICIENT MONEY WITH THEM FOR THEIR TRAVEL, STAY AND MEDICAL TESTS AS SOME MEDICAL TESTS MAY HAVE TO BE DONE OUTSIDE HALDIA REFINERY HOSPITAL.

CANDIDATES (BELONGING TO SC/ST/PwBD CATEGORY) ARE ADVISED TO PRODUCE ORIGINAL BUS/ TRAIN TICKETS (WITH A SET OF PHOTOCOPIES) ALONGWITH TA CLAIM REIMBURSEMENT FORM, BANK DETAILS FORM, CANCELLED CHEQUE, COPY OF SC/ST/PwBD CERTIFICATE ETC. FOR CLAIMING REIMBURSEMENT OF TRAVELLING ALLOWANCE FOR TO & FRO JOURNEY AS PER THE TERMS & CONDITIONS MENTIONED IN THE NOTIFICATION.

**NOTE:**

THE CANDIDATURE OF ALL THE ABOVE SHORTLISTED CANDIDATES IS PROVISIONAL AND SUBJECT TO THEIR MEETING THE PRESCRIBED ELIGIBILITY CRITERIA NOTIFIED VIDE OUR ADVERTISEMENT NO. **HR/RECTT/01/2025-26 (APP)-III DATED 11.02.2026** AND VERIFICATION OF DOCUMENTS. IN CASE ANY OF THE CANDIDATES DO NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA, THEY ARE REQUESTED NOT TO APPEAR FOR THE DOCUMENT VERIFICATION PROCESS. THEREFORE, ALL THE SHORTLISTED CANDIDATES ARE ADVISED TO CAREFULLY READ THE ADVERTISEMENT NO. **HR/RECTT/01/2025-26 (APP)-III DATED 11.02.2026** PUBLISHED IN THE OFFICIAL WEBSITE OF IOCL i.e. [www.iocl.com](http://www.iocl.com)

THE CANDIDATURE OF ANY CANDIDATE IS LIABLE TO BE CANCELLED IF AT ANY STAGE OF THE SELECTION PROCESS IT IS FOUND THAT HE/ SHE DOES NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA AND OTHER TERMS & CONDITIONS AS MENTIONED IN THE RELEVANT ADVERTISEMENT.

SHORTLISTING OF THE CANDIDATES FOR THE DOCUMENT VERIFICATION PROCESS DOES NOT CONFER ANY RIGHT ON THE CANDIDATE FOR ENGAGEMENT AS APPRENTICES AT HALDIA REFINERY.

FOR ANY CLARIFICATION/ QUERIES REGARDING THE DOCUMENT VERIFICATION PROCESS, CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS: **03224-223289 / 03224-223262 / 8101474673/** email ID [hrectt@indianoil.in](mailto:hrectt@indianoil.in) .

RECRUITMENT TEAM  
INDIAN OIL CORPORATION LIMITED  
HALDIA REFINERY

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