INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
GUJARAT REFINERY

Subject: List of Candidates Provisionally Shortlisted for 2nd round Document Verification for Engagement as Apprentices at Gujarat Refinery

Ref: JR/01/2026-27 **Date: 30.10.2026**

In accordance with the provisions mentioned in the Advertisement No. JR/01/2026-2027 dated 29.06.2026, candidates bearing the following Registration No. have been provisionally shortlisted for 2nd round of Document Verification and subsequent Pre-Engagement Medical Examination subject to meeting the eligibility criteria and Documents found in order upon verification.

The candidates bearing the following Registration No. are advised to report for Document Verification at Tapti Guest House, Gujarat Refinery, Vadodara-391320 as per the schedule mentioned below:

Trade Apprentice-Secretarial Assistant (108)				
Date and time	**Registration No.**			
03.11.2026 (Tuesday), 10:00 AM	A0325126577	A102409881	A1225101130	A102273124
	A072670831	A062370416	A0726187092	A0726127473
	A052577939	A0726130001	A0726178335	A032517916
	A0726174965	A112525800	A012632724	A072630271
	A0726128389	A012602096	A072666072	A0726127645
	A0921344438	A0726182916	A0225128945	A0422115399
	A0626293588	A092369375	A0726172042	
	A0723142360	A0326503172	A082060209	

Trade Apprentice – Accountant (109)			
Date and time	**Registration No.**		
03.11.2026 (Tuesday), 10:00 AM	A0526152917	A0726249864	

Trade Apprentice - Data Entry Operator (Fresher Apprentices) (110)				
Date and time	**Registration No.**			
03.11.2026 (Tuesday), 10:00 AM	A0126175436	A0626359830	A102446517	A022170013
	A072655476	A112508760	A112242155	A112432837
	A1225104415	A0726161639	A0626330429	A0626137217
	A032687880	A102599244	A022665379	A0924138143
	A0626343958	A072661440	A0726156667	A0726184780
	A0726102067	A042572325	A0925158324	A072657329
	A072629499	A082555980	A112084572	A0625143217
	A0626349029	A122574704	A0126148556	

INSTRUCTIONS FOR CANDIDATES

Candidates provisionally shortlisted for DOCUMENT VERIFICATION are advised to come along with All the Original certificates/ documents and one set of SELF-ATTESTED photocopies of all the documents that have been prescribed as per the advertisement:

Candidates shall be required to carry a copy of the online application submitted by him/her, two (2) nos. recent Passport size Color photograph along with **the originals** & self-attested copies of all testimonials for verification as mentioned below:

- 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
- SC/ST/OBC (NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority (available on websites **www.iocl.com**.
- Class XII mark sheet issued by the concerned education board: Semester-wise/ year-wise mark sheets of ITI(Fitter) issued by NCVT/SCVT/Graduation/Diploma Engineering
- Class XII/Final ITI(Fitter) certificate issued by NCVT/SCVT/Graduation/Diploma Certificate issued by respective Board/Authority
- Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
- Certificate mentioning the date of publication of result from the Principal of the Polytechnic/School/College/Institute/University from where the candidate pursued his/her Class XII/ITI(Fitter)/Graduation/Diploma course, if applicable.
- Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable. Certificate from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course must also mention that course was completed by the candidate through Regular Full-time mode (formats available on www.iocl.com) and regarding his/her good conduct.
- For Candidates shortlisted for Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
- Print of NATS/ NAPS portal registration with applicant details
- Certificate from a recognized University/Institute where the candidate has pursued his Degree/Diploma etc. that the course is as a Regular Fulltime/Sandwich Diploma Course (Industrial training as part of the course with no break).
- Proof of employment, if applicable with salary slip.
- 02 Nos. Color Photograph (Passport Size).
- Any other Certificate, as specified in the advertisement

Apart from the specified documents, candidates may submit any relevant documents with respect to various criteria mentioned in our detailed Advertisement.

- The candidature of the candidates shall only be considered on appropriate submission of all the prescribed documents along with production of the original documents/ certificates. Also, only the documents submitted by the candidate shall be taken into consideration for checking and basing the eligibility of the candidate.

- Candidates submitting incomplete documents will be liable for rejection.
- It may be noted that mere submission of documents does not entitle the candidate for engagement / selection. Candidature of candidates is liable for Rejection at any stage of selection or for Termination during engagement; in case anything contrary to their declaration/submission is found at a later stage.

Other Important points:

1. Original photo ID proof (AADHAAR/ PAN/ Driving License/ Voter Identity Card etc.) along with self-attested copy of the same.
2. Candidates found meeting the eligibility criteria will be advised to report for Pre-Engagement Medical Examination (PEME) after completion of documents verification.
3. Please note **that Medical Examination can stretch up to 3 days or more.** Therefore, candidates are advised to make their own arrangement in this regard. Corporation does not hold any responsibility for the same.
4. Since Candidates may be referred outside Gujarat Refinery Hospital for few Medical test, candidates are **advised to carry sufficient cash/ online payment mode for their medical tests.**
5. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link: https://iocl.com/admin/img/Apprenticeships/Files/0e3daa81ce034b74a40511b5fcef7345.pdf
6. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.
7. Filling up of seats is solely at the discretion of the management based upon the suitability of candidates and no claim will arise for engagement, if some of the seats are not filled due to unsuitability / insufficient number of candidates.
8. Other Terms & Conditions as mentioned in our Advertisement No. **JR/01/2026-27** dated 29.06.2026 remain unchanged.
9. **Clause J (Liability to Declare)** of **Advertisement No. JR/01/2026-27** is again reiterated and brought to the notice of Shortlisted candidates:
   "Candidates with reported ailments, deficiencies or abnormalities shall make a declaration to this effect while submitting their application.
   A candidate found UNFIT during medical examination conducted by any refinery unit or any other PSU while seeking engagement as an apprentice or while seeking a regular employment in the past, is also required to declare the same with reasons for being declared UNFIT.
   Candidates have to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred / disqualified by any Public Service Commission from appearing in its examination."
10. ***Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no.* JR/01/2026-27 *dated 29.06.2026 before appearing for the Document Verification process.***

Gujarat Refinery
Recruitment Cell