



**INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
GUWAHATI REFINERY
NOONMATI: GUWAHATI -781020**



Date: 09.12.2021

Candidates provisionally shortlisted for Document verification for Engagement as Apprentice at Guwahati Refinery on the basis of Written Test held on 21.11.2021.

Based on their performance in the Written Test held on 21.11.2021, candidates bearing the following roll nos. have been provisionally shortlisted for Document Verification for engagement as Apprentice at IOCL (Guwahati Refinery) in accordance with our Advertisement No. GR/P/APP/2021-22 dated 22.10.2021.

Accordingly, all shortlisted candidates are advised to appear for Document Verification as per the scheduled date, reporting time and venue given below:

PLEASE NOTE THAT NO SEPARATE COMMUNICATION WILL BE ISSUED /SENT TO THE SHORTLISTED CANDIDATES TO APPEAR FOR DOCUMENT VERIFICATION.

SCHEDULE OF DOCUMENT VERIFICATION

Venue:

**Administrative Building (Old Conference Room), Guwahati Refinery, Noonmati,
Guwahati – 781020**

Code	Discipline/Trade	Roll No	Date of Document Verification	Time
101	Trade Apprentice / Attendant Operator (Chemical Plant) Discipline - Chemical	1010002, 1010003, 1010036, 1010039, 1010059, 1010060, 1010063, 1010065, 1010069, 1010071, 1010073, 1010077, 1010084, 1010095, 1010096	15.12.2021	9.30 AM
		1010107, 1010115, 1010124, 1010134, 1010143, 1010157, 1010164, 1010169, 1010170, 1010179, 1010184, 1010199, 1010221, 1010240		2 PM
102	Trade Apprentice (Fitter) Discipline - Mechanical	1020015, 1020044, 1020058, 1020061, 1020074, 1020075, 1020089, 1020100, 1020101, 1020126, 1020129	16.12.2021	9.30 AM
103	Trade Apprentice (Boiler) Discipline - Mechanical	1030050, 1030077, 1030018, 1030036, 1030105, 1030066, 1030009	16.12.2021	2 PM

Code	Discipline/Trade	Roll No	Date of Document Verification	Time
104	Technician Apprentice Discipline - Chemical	1040001, 1040009, 1040017, 1040025, 1040032, 1040039, 1040041, 1040042, 1040047, 1040048, 1040050, 1040053, 1040057, 1040061, 1040062	17.12.2021	9.30 AM
		1040068, 1040069, 1040070, 1040077, 1040080, 1040081, 1040082, 1040083, 1040088, 1040090, 1040117, 1040137		2 PM
105	Technician Apprentice Discipline – Mechanical	1050003, 1050004, 1050016, 1050024, 1050032, 1050035, 1050039, 1050041, 1050046, 1050051, 1050057, 1050064, 1050077, 1050082, 1050103, 1050111	18.12.2021	9.30 AM
106	Technician Apprentice Discipline - Electrical	1060016, 1060017, 1060039, 1060041, 1060053, 1060064, 1060065, 1060069, 1060070, 1060076, 1060078, 1060126, 1060130, 1060157	18.12.2021	11.45 AM
107	Technician Apprentice Discipline-Instrumentation	1070002, 1070003, 1070008, 1070010, 1070020, 1070021, 1070023, 1070024, 1070026	20.12.2021	9.30 AM
108	Trade Apprentice- Secretarial Assistant	1080008, 1080120, 1080128, 1080179, 1080417, 1080458, 1080477	20.12.2021	11.45 AM
109	Trade Apprentice- Accountant	1090145, 1090194, 1090216, 1090217, 1090320	20.12.2021	1.30 PM
110	Trade Apprentice- Data Entry Operator (Fresher Apprentices)	1100383, 1100741, 1101152, 1101387	20.12.2021	2 PM
111	Trade Apprentice- Data Entry Operator (Skill Certificate Holders)	1110043, 1110048, 1110061	20.12.2021	2 PM

Instructions to the candidates provisionally shortlisted for Document Verification

1. The candidates have to ensure that they fulfill each of the eligibility criteria stipulated in our published advertisement no. GR/P/APP/2021-22 dated 22.10.2021 & thereafter hosted on our website **www.iocl.com** relating to age, qualification, percentage of marks (wherever prescribed) as on the date of reckoning. In case they do not meet the above criteria, they are directed not to appear for the Document Verification
2. In case during subsequent verification of certificates / testimonials (including mark sheets), contradiction to the claim in the on-line application or any time thereafter is found, the candidature will be summarily rejected at any stage of selection process without any further notice.
3. The Roll Nos. mentioned above, are not in order of merit.

4. Shortlisting of the candidates for the Document Verification does not confer any right for engagement as Apprentices.
5. Candidates shall be required to carry a copy of the online application submitted by him/her along with **the originals** & self-attested copies of all testimonials for verification as mentioned below :
 - a) 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth.
 - b) Class XII mark sheet issued by the concerned board/ Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Engineering
 - c) Class XII/Final ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority
 - d) Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
 - e) Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable.
 - f) SC/ST/Disability Certificate/ OBC (NCL) Certificate along with "Declaration"/ EWS-Income & Asset Certificate/ "DECLARATION" for ECONOMICALLY WEAKER SECTIONS candidates. Certificate must be in the prescribed format (available on websites **www.iocl.com** and **www.iocrefrecruit.in**) and issued by Competent Authority.
 - g) For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognised under National Skill Qualifications Framework or any other authority recognised by the Central Govt. in this regard.
 - h) The candidates are advised to bring proof of regular / full-time course for Class XII/Graduation / Diploma qualification.
 - i) 02 Nos. Color Photograph (Passport Size).
 - j) Any other Certificate, as specified.
6. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials etc. At any stage of the selection process, if it is

found that the candidate has furnished false or incorrect information, the candidature of the candidate will be cancelled.

7. Only those communities that are mentioned in the common list of OBCs approved by Central Government shall be treated as OBC for the purpose of reservation.
8. Outstation SC/ST/PwBD candidates will be eligible for reimbursement of 2nd class Rail/Ordinary bus fare to and fro by the shortest route between the place of mailing address or actual place of journey and the place of Document Verification, whichever is less, subject to submission of TA claim form with rail tickets /bus tickets and a copy of caste certificate in the format prescribed. (TA Claim format can be downloaded from the website www.iocl.com).
9. Candidates are strictly advised to follow COVID19 appropriate behavior like wearing of face mask/ face cover, maintaining social distance and use of hand sanitizers at all time.