



Indian Oil Corporation Limited  
Gujarat Refinery



**List of Candidates Provisionally Shortlisted for Document Verification (DV) and Skill/Proficiency/Physical Test (SPPT) -Advt. No. JR/Rect/01/2024**

**Venue: Tapti Guest House, Gujarat Refinery Township, PO: Jawaharnagar, Dist.- Vadodara - 391320**

**Jr. Engg. Asstt. IV (Electrical)/ Junior Technical Assistant – IV-Post Code- 204**

**Date of DV and SPPT: 02.01.2025 (Thursday)**

**Reporting Time: 09:00 am**

**Roll No.**

1341310320400008	1361400320400029	1291370320400042	1381150320400071
1351120320400026	1111340320400047	1331620320400010	1291370320400027
1381150320400010	1111340320400050	1361380320400006	1351130320400059
1241210320400001	1221270320400024	1361390320400002	1251490320400027
1261420320400063	1261420320400001	1361390320400046	1261420320400006
1361390320400030	1291350320400003	1361390320400065	1331630320400016

**Jr. Engg. Asstt. IV (Instrumentation) / Junior Technical Assistant-IV-Post Code- 206**

**Date of DV and SPPT: 03.01.2025 (Friday)**

**Reporting Time: 09:00 am**

**Roll No.**

1361390320600008	1341310320600030	1151470320600004	
1261420320600005	1431530320600003	1241210320600029	

**Junior Quality Control Analyst-IV-Post Code-207**

**Date of DV and SPPT: 03.01.2025 (Friday)**

**Reporting Time: 2:00 pm**

**Roll No.**

1181500320700010	1121520320700001	1231550320700008	
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**Jr. Engg. Asstt. IV (F&S)-Post Code- 208**

**Date of DV and SPPT: 04.01.2025 (Saturday)**

**Reporting Time: 09:00 am**

**Roll No.**

1431530320800017	1261420320800014	1411570320800004	1431530320800031
1381150320800001	1311610320800001	1411580320800007	

**Jr. Engineering Assistant-IV (P&U) – Post Code – 202****Date of DV and SPPT: 06.01.2025 (Monday)****Reporting Time: 09:00 am****Roll No.**

1121510320200002

1121510320200006

1301560320200002

1121510320200004

1231540320200002

**Jr. Engineering Assistant-IV (Production) – Post Code – 201****Date of DV & SPPT:  
07.01.2025 (Tuesday)****Date of DV & SPPT:  
08.01.2025 (Wednesday)****Date of DV & SPPT:  
09.01.2025 (Thursday)****Date of DV & SPPT:  
10.01.2025 (Friday)****Reporting Time****Reporting Time****Reporting Time****Reporting Time****09.00 am****09.00 am****09.00 am****09.00 am****Roll No.****Roll No.****Roll No.****Roll No.**

1151470320100012

1121510320100026

1291350320100094

1411580320100001

1231540320100118

1151470320100007

1291360320100071

1411580320100101

1231550320100162

1151470320100008

1291360320100074

1411590320100017

1231550320100165

1151470320100020

1291370320100047

1411600320100018

1231550320100265

1151470320100051

1291370320100064

1111340320100110

1301560320100083

1151470320100054

1301560320100113

1181500320100076

1331620320100025

1151470320100093

1311610320100019

1231540320100003

1111340320100096

1151480320100033

1311610320100036

1231540320100150

1121510320100038

1161680320100054

1321110320100022

1231550320100074

1231550320100031

1181500320100050

1321110320100026

1281290320100128

1231550320100161

1191180320100008

1341310320100124

1291350320100012

1261420320100009

1191190320100026

1341310320100178

1291360320100060

1261420320100026

1221270320100023

1341310320100296

1301560320100046

1261420320100062

1231540320100089

1341330320100037

1301560320100066

1291350320100011

1231540320100107

1341330320100058

1341310320100148

1331630320100003

1231540320100152

1351120320100041

1341330320100016

1331630320100012

1231550320100039

1351120320100059

1121510320100014

1371670320100006

1231550320100090

1351130320100010

1171170320100062

1411580320100100

1231550320100109

1351140320100009

1181500320100015

1411580320100132

1231550320100128

1351140320100016

1231540320100008

1411600320100032

1231550320100130

1361390320100029

1411580320100043

1421460320100056

1231550320100336

1411570320100024

1111340320100184

1231550320100340

1411570320100031

### Documents to be submitted during DV and SPPT

**Print out of on-line application form, duly signed, copy of the Admit Card/ Call Letter of CBT and following original documents along with self-attested copies at the time of Document Verification and Skill/Proficiency/Physical Test (SPPT), failing which you will not be allowed to appear in the SPPT:**

1. Matriculation/Higher Secondary certificate issued by Board of Secondary Education.
2. Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary/ School Leaving certificate in support of proof of age.
3. Marksheet of Class XII by the concerned education Board / Semester-wise or year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/ Graduation/Diploma in Engineering issued by University/ Institute (as applicable).
4. Certificate of Class XII Pass by the concerned education Board /Final ITI (Fitter) issued by NCVT or SCVT / Graduation/Diploma in Engineering Final/ Provisional Pass Certificate issued by respective University/Institute ( as applicable).
5. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks from concerned University/Institute (if applicable). In case the Board/Institute/University does not follow any conversion formula for converting CGPA/OGPA to Percentage, candidate will have to produce a certificate to this effect that the Board/Institute/University does not follow any conversion formula.
6. Certificate from the Institute where the candidate has pursued his Degree/Diploma/Sandwich Diploma (Industrial Training as a part of course with no break) course indicating that course is a regular full time course and the date of publication of result of the final year/ final semester of the Degree / Diploma course in case the date of Declaration of result is not mentioned in the Mark Sheet/Certificate.
7. Copy of documents related to higher qualification being pursued (suppression of any information regarding possession or pursuing of any higher qualification shall render a candidate ineligible for consideration at any stage of selection and termination from services, in case recruited)
8. **Valid and latest Copy of SC/ST/ Disability Certificate/ OBC (NCL) Certificate along with “Declaration” / EWS-Income & Asset Certificate.** Certificate must be in the prescribed format (available on ‘Latest Job Opening’ under ‘IndianOil for Careers’ page of website [www.iocl.com](http://www.iocl.com)) and issued by the Competent Authority.
9. Experience Certificate or Copy of Offer Letter, Joining Letter, Pay slips, Increment Letter, relieving letter etc. proving the **continuance of experience** for the period being claimed. The documents uploaded in support of Experience must clearly establish the **period of experience** as well as the **nature of relevant prescribed experience** being claimed against the post applied for.
10. In Large Industrial Establishment, candidates shall bring a copy of the relevant page of the last published Balance sheet of the establishment (under self-certification).
11. Candidates employed directly or by any agency (including a contractor) in a Large Industrial Establishment shall also bring **a)** Copy of the work order issued to the agency/contractor by the Large Industrial Establishment **b)** Copy of the relevant page of the last published Balance sheet of the said large establishment (under self-certification). In case a candidate is unable to furnish copy of the work order issued to the agency/contractor , Certificate under signature and seal of the Agency/ Contractor will be required mentioning Industrial Establishment under whom the Agency/ Contractor is working along with the name of the work awarded and stating that the candidate has been engaged for the said work & the inability of the Agency/ Contractor to furnish work order copy
12. **In case of Apprenticeship: Completion certificate from BOAT/BOPT/RDAT/NCVT .**

13. A candidate employed in Govt./Govt. Departments/PSUs/Autonomous Bodies will be required to submit '**NO OBJECTION CERTIFICATE**' at the time of Skill/Proficiency/Physical Test , failing which the candidate will not be allowed to appear in the Skill/Proficiency/Physical Test. Such candidates, if offered an appointment, shall be required to submit proper '**RELEASE ORDER**' from their employer at the time of joining, without which they will not be allowed to join.

**14. For Ex-servicemen: Along with all the documents mentioned hereby, following documents are to be produced:**

- a. Proof of Qualification (equivalence), Self-Declaration of same area of work experience, Service Certificate, Discharge Certificate in case of Ex-Servicemen.
- b. Duly completed Proforma of Certificate for employed Officials - by candidates belonging to Ex-Servicemen, as applicable {Please refer to advertisement Clause No. C (6)}
- c. Duly completed Form of Undertaking to be given by Candidates Applied for Civil Posts under Ex- Servicemen Category {Please refer to advertisement Clause No. C (7)}

**15. For Post Code- 202 Jr. Engineering Assistant-IV (P&U)-**

- a. Boiler Competency Certificate (BCC) with Second Class OR National Apprenticeship Certificate in Boiler Attendant under the Apprentices Act, 1961 with due endorsement of equivalence to the Second-Class Boiler Attendant Certificate of Competency, by the Competent Boiler Authority of the Gujarat.

**16. For Post Code- 208 Jr. Engg. Asstt. IV (F&S)**

- a. Valid Heavy Vehicle Driving License

17. Self-Declaration on Medical fitness: Documents with reason for being declared UNFIT earlier in case of Medical Examination conducted by any Refinery and Declaration of any ailments, deficiencies or abnormalities, or findings of not meeting the physical fitness criteria as per Indian Oil's Pre-Employment medical standards.

18. Photo Identity Proof (Aadhar Card/Driving License/ Voter Id/ PAN Card/ Passport) and Color photographs (4 copies) under self-attestation.

19. Any other relevant document.

**Note:**

**Candidates are provisionally shortlisted for SPPT. However, in case any ineligible candidate had been issued admit card and had appeared in the Computer Based Test (CBT) & SPPT or allowed to join the IOCL, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/ service in IOCL on grounds of his ineligibility. Therefore, the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this advertisement. His/her candidature will be purely provisional subject to eligibility and other verifications before or after his/her appointment in IOCL.**

**If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents, such candidate will not be allowed to appear for document verification and his/her candidature will be treated as cancelled.**

**Filling up of the vacancies will be solely at the discretion of the management based on suitability of candidates and no claim will arise for employment, if some of the vacancies are not filled due to unsuitability/insufficient number of candidates.**

The link for score card for CBT conducted on 29.09.2024 shall be made live soon (tentatively by 4<sup>th</sup> week of December 2024) for which candidates are requested to keep visiting on 'Latest Job Opening' under the 'IndianOil for careers' page of website [www.iocl.com](http://www.iocl.com) for updates.

Recruitment Team  
Indian Oil Corporation Limited  
Gujarat Refinery