



IndianOil

इंडियन ऑयल कॉर्पोरेशन लिमिटेड/IndianOil Corporation Limited
पाइपलाइन्स प्रभाग/Pipelines Division
पश्चिमी क्षेत्र पाइपलाइन्स/Western Region Pipelines
मुंद्रा (गुजरात)/Mundra (Gujarat)

Requires Retainer Doctor at Western Region Pipelines, Mundra and CISF Barrack, New

Mundra

Applications are invited from medical professionals for engagement of Retainer to visit our IOCL Western Region Pipelines Mundra –Old Mundra Port Road, Mundra (370421), Gujarat (India) And at CISF Barrack, New Mundra for 2 hrs./day, 02 days at each location in a week. Doctors with MD (Medicine) MS (General surgery)/ MBBS qualification and min 2-year experience as General Practitioner are eligible to apply. The retainer fees for doctors with MD/ MS shall be Rs. 1390/ hrs. and retainer fees for doctors with MBBS qualification shall be Rs. 1075/ hrs. The remuneration will be paid on actual attendance basis subject to maximum remuneration limited to 52 hours in a month. An increase of 5% annually on cumulative basis shall be paid for subsequent years. The initial period of contract will be for 3 years, which can be terminated by either side by giving 3 months' notice. On expiry of 3 years, further extension of 2 years can be granted on mutual agreement.

Interested candidates may send their application in a sealed cover super-scribing 'Application for Retainer Doctor" to IOCL, Western Region Pipelines Mundra –Old Mundra Port Road , Mundra(370421), Gujarat (India)) within 14 Days in the format enclosed.

For further details, please write on e-mail id gadhaviks@indianoil.in or contact on +91 9825827177.



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Application for Retainer Doctor

1. Doctor's Name:	
2. Date of Birth:	
3. Qualification:	
4. Registration No.	
5. Mobile No.	
6. E-Mail Address:	
7. Experience:	
8. Residence and Clinic Address with Telephone no.:	

Date:

Signature



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TERMS AND CONDITIONS

1. That the Retainer Doctor will be provided space in IOCL Colony, Radhanpur for rendering medical attendance to the IOCL employees, their family members and contract labors.
2. The Doctor should visit the Radhanpur Colony for 2 hour for 2 days on Wednesday and Friday in a week. The time will be from 1900 hrs to 2100 hrs on Wednesday and Friday. Or as instructed by Engineer In Charge.
3. That the Doctor shall not be a regular employee of IOCL and as such he shall not be governed by Corporation's rules applicable to IOC Employees. His status shall be that of a Retainer Doctor rendering medical services to the IOCL employees, their family members and contract labors.
4. That the Doctor shall not charge any consultation fee from the IOCL employees, their family members and contract labors when they consult him at the above said premises.
5. That the Doctor's attendance is required in emergencies during his visiting hours, he shall attend to them immediately without extra charge.
6. That the Doctor shall also issue to the IOCL employees, their family members and contract labors free of charge medical certificates outlining the nature of illness and leave recommended. The Doctor shall also issue fitness certificate as and when required.
7. That the Doctor shall also maintain a register of the person availing the treatment on daily basis and the medicines provided to them from the dispensary.
8. That the Doctor shall arrange for inoculation and vaccination of the IOCL employees, family members and contract labors for Typhoid, Cholerias, Triple Antigen, Oral Polio etc., and for other such examinations that may be requires from time to time.
9. That no extra payment shall be made to the Doctor for administering injections. However, the medicines injected by the Doctor are used from his stock; he may charge the actual cost of injection.
10. That the Doctor should have adequate experience of minimum 05 years of medical practice.
11. That the Doctor can charge for Medicines supplied to IOCL employees, their family members and contract labors from his Dispensary.
12. That the Doctor shall only prescribe patent medicines, which will be procured directly by the IOCL employees, their family members and contract labors from market. However, in emergency cases the



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Doctor dispense medicines, formulas from his stock, but the same should only be in exceptional cases and should be restricted to minimum doses for a day or two. The prescription shall be in line with our medical rules. 13. That the Doctor shall make available the case papers for the treatment given to IOCL employees, their family members and contract labors in case they are required for verification of their bills.

14. That the Doctor should maintain a register for the treatment availed IOCL employees, their family members and contract labors. If required, the same shall be produced for verification.

15. That the claims related to hospitalization and specialist's treatment shall be certified by the Doctor before they are submitted for reimbursement.

16. That in case of the Doctor's absence from IOCL Colony Radhanpur due to any cause, he shall make his own arrangement for a substitute doctor at his cost to attend IOCL employees, their family members and contract labors.

17. That the Doctor's absence will not be more than two days in a month. In case of absence of more than two days (Without substitute Doctor) the payment of charges will be deducted on pro rate basis.

18. The Doctor may submit his bill, in duplicate, on monthly basis to the Engineer In Charge (at WRPL Radhanpur) of his contract for making payment. On the basis of attendance, the payment will be released to the Doctor.

19. That in case at any time the Doctor wish to discontinue the above services he will be required to give 3 (Three) months' notice so that some alternate arrangements are made by the corporation.

20. That the contract shall be for a period of one year, which may be extended mutually for one more year. However, the corporation reserve the right to terminate the above services by giving 1 (one) months' notice during the contract period.

21. That the doctor should maintain his presence at IOCL Colony Radhanpur (Twice a week) as directed by EIC effectively for two hours for each visit. Regular late come and early go shall effect on his payment