

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

Indian Oil Corporation Limited (Pipelines Division) Invites
Expression of Interest (EOI)
for

Engagement of Land Acquisition (LA) Staff (Patwari Category) on Contract Basis for OFC Laying Project between Panipat–Rewari (Haryana)

EOI No.:- NRPL/PNP/T&I/LA/EOI-/2026-27

Last Date of Submission: [15 days from date of publication]

REQUIREMENT CRITERIA, ELIGIBILITY & ENGAGEMENT TERMS

Issued By

Indian Oil Corporation (Pipelines Division), Northern Region Pipelines, Panipat
Village Baholi, P.O.: Panipat Refinery (132140), Haryana

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Applications are invited from eligible retired State Government revenue personnel for engagement as Land Acquisition (LA) Staff (Patwari category) on contract basis with Indian Oil Corporation Limited (Pipelines Division), Northern Region Pipelines, Panipat, for its OFC laying project between Panipat and Rewari (Haryana), as per the details in this document.

1.	Name of the work	Engagement of 02 (Two) Nos. LA Staff (Patwari category) on contract basis for the OFC laying project between Panipat and Rewari.
2.	Type of EOI	Open — single application (no Technical/Financial bid system; contract fee is fixed by policy, not competitively quoted).
3.	Start date for receipt of applications	Date of publication of this EOI.
4.	Last date of submission of application	15 days from Date of publication
5.	Screening / shortlisting	To be intimated to applicants by the Screening cum Selection Committee.
6.	Mode of submission	Through Post/Courier/Hand delivery/E-mail so as to reach on or before the due date & time.
7.	Place of Submission / Office Address	Shri Abhay Singh Chauhan, Maintenance Manager (Mainline), Indian Oil Corporation (Pipelines Division), Northern Region Pipelines, Panipat, Village Baholi, P.O.: Panipat Refinery (132 140), Haryana. e-mail id chauhanas2@indianoil.in . Mobile no - 9909246466

IOCL shall not be liable for any postal delays whatsoever in receipt of applications, and applications received after the stipulated date & time shall not be entertained.

INSTRUCTIONS TO THE APPLICANTS

Submission of Application:

The application, along with the enclosures listed below, is to be submitted in a single sealed envelope (Through Post/Courier/Hand delivery) superscribed “APPLICATION FOR ENGAGEMENT AS LA STAFF – [PANIPAT / REWARI]” and delivered/sent to the following address on or before the last date of submission:

Shri Abhay Singh Chauhan, Maintenance Manager (Mainline), Indian Oil Corporation (Pipelines Division), Northern Region Pipelines, Panipat, Village Baholi, P.O.: Panipat Refinery (132 140), Haryana. e-mail id chauhanas2@indianoil.in. Mobile no - 9909246466

The application should enclose: (i) bio-data/CV; (ii) proof of date of birth/age; (iii) proof of retirement from State Government revenue service (last pay certificate/pension order/retirement order); (iv) contact details (address, phone, e-mail); and (v) preference of location (Panipat or Rewari), preferably in the format at the Annexure to this document.

Other General Instructions:

1. Applications received after the due date and time shall not be considered.
2. IOCL shall not be responsible for any postal/courier/e-mail delays; applicants should ensure timely submission.
3. Incomplete applications, or applications not meeting the eligibility criteria, may be rejected without assigning any reason.

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

4. Mere submission of an application does not guarantee engagement. Engagement is subject to screening, interview and recommendation by the Screening cum Selection Committee constituted as per the policy of the corporation.
5. IOCL reserves the right to reject any or all applications, or to cancel/modify this EOI, without assigning any reason.

1. Introduction

Indian Oil is a diversified, transnational, integrated energy major with presence in almost all the streams of oil, gas, petrochemicals and alternative energy sources; a world of high-caliber people, state-of-the-art technologies and cutting-edge R&D; a world of best practices, quality-consciousness and transparency; and a world where energy in all its forms is tapped most responsibly and delivered to the consumers most affordably. This PSU has also been conferred the 'Maharatna' status by Govt. of India.

2. Requirement of LA Staff

NRPL Panipat is executing an OFC laying project for providing PIDWS protection to unprotected stretches of MPPL & SMPL-CP in the Panipat-Rewari section, and PBPL in the Panipat-Munak section. Execution requires continuous coordination with local Revenue Department records, village Patwaris and landowners for land record verification, boundary demarcation, right-of-entry/consent facilitation, panchnama preparation, crop yield and rate collection from local authorities, disbursement of crop compensation and related field support.

Indian Oil therefore seeks Expression of Interest from eligible retired State Government (Haryana) revenue personnel for engagement as LA Staff (Patwari category) on contract basis.

3. Eligibility / Job Profile

Sl. No	Description	Details
1	Positions & Locations	02 (Two) Nos. LA Staff (Patwari) – 01 (one) each at Panipat and Rewari.
2	Eligibility	Retired State Government Revenue Department personnel (Patwari / Kanungo or equivalent), age not exceeding 64 years as on date of publication of this notification. The person should be fluent with local language and conversant with local land revenue records (khasra/khatauni) and the guidelines of the State (Haryana) in which engagement is sought.
3	Nature of Engagement	Contract basis, as per the Policy of the corporation
4	Job Profile	Land record verification, boundary demarcation, right-of-entry/consent facilitation with landowners, liaison with village-level Patwari halqas / Tehsil Revenue offices, panchnama preparation, crop yield and rate collection from local authorities, disbursement of crop compensation and assisting the site-in-charge/EIC in revenue-related field coordination.
5	Tenure	Co-terminus with project execution – up to 12 months from the date engagement which may be reduced or extended as per site conditions.
6	Remuneration	Fixed monthly contract fee of Rs. 34,300/- (Patwari category), plus admissible Daily Allowance, Hotel Charges on tour and communication expenses, as per policy of corporation. Not open to negotiation or competitive quotation.
7	Selection Process	Screening of applications against eligibility criteria, followed by personal interview, by the Screening cum Selection Committee.
8	Contact Person	Shri Abhay Singh Chauhan, Maintenance Manager (Mainline), NRPL Panipat, Village Baholi, P.O.: Panipat Refinery (132 140), Haryana. Email: chauhanas2@indianoil.in , Mobile: 9909246466

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

4. Terms of Engagement

- a. Nature of engagement: This engagement shall be on contractual basis and it does not create an employer-employee relationship with IOCL and confers no right or claim to regular employment, absorption or continuation in IOCL service.
- b. Governing policy: The engagement shall be governed by the policies of the corporation.
- c. Contract Agreement: The selected candidate(s) shall be required to sign a Contract Agreement with IOCL prior to engagement as per policy of the corporation.
- d. Conduct & Discipline: Engaged personnel shall maintain discipline at all times; conduct contrary to applicable law or this policy may lead to termination as per policy of the corporation.
- e. Premature termination: The engagement may be terminated on grounds including medical unfitness, the project being abandoned/suspended, or on 15 days' notice by either side, as per policy of the corporation.
- f. Medical fitness: Selected candidate(s) shall submit a medical fitness certificate in the format prescribed under the Policy at the time of engagement.

5. How to Apply

Interested eligible candidates may submit their application, together with the documents listed under "Instructions to the Applicants" above, to the address mentioned in this EOI on or before the last date of submission. Applications are to be submitted directly by the candidate.

6. Screening & Selection

- a. Applications received by the due date shall be scrutinized by the Screening cum Selection Committee, and a list of eligible/shortlisted candidates prepared based on the notified eligibility criteria as per Policy of the corporation.
- b. Shortlisted candidates shall be called for personal interaction/interview by the Committee.
- c. IOCL reserves the right to reject any or all applications, or to cancel/modify this EOI, without assigning any reason.
- d. Based on the Committee's recommendation, engagement letter(s) shall be issued to the selected candidate(s).

7. Engagement Letter

On selection, a Contract Agreement shall be executed with the selected candidate(s) as per policy of the corporation

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

ANNEXURE — Application Format

Interested candidates are requested to submit their application in the format below, along with supporting documents:

1. Name of Applicant	
2. Father's/Husband's Name	
3. Date of Birth & Age as on date publication.	
4. Address for Correspondence	
5. Contact Details (Phone & E-mail, with alternate)	
6. Category Applied For	Patwari
7. Location Preference	Panipat / Rewari (strike out whichever is not applicable)
8. Last Post Held & Department (State Govt.)	
9. Date of Retirement	
10. Total Years of Revenue Department Service	
11. Documents Enclosed	Bio-data / Proof of age / Proof of retirement (LPC / PPO / retirement order) / Any other relevant document

I hereby declare that the above information is true and correct to the best of my knowledge. I understand that furnishing incorrect information may lead to rejection of my application at any stage.

Signature of Applicant: _____

Date: _____

Indian Oil Corporation Limited (Pipelines Division)

Northern Region Pipelines (NRPL), Panipat

ANNEXURE — Disclaimer

The information in this document has been prepared to assist applicants and is clarified as follows. The purpose of this Expression of Interest (EOI) is to invite responses from interested, eligible retired State Government revenue personnel for engagement as LA Staff (Patwari category) on contract basis for the OFC laying project between Panipat and Rewari.

All data/documents received shall be treated in strict confidence and used only for internal purposes. Submission of an application does not imply that the applicant is qualified and does not bind Indian Oil Corporation Limited to engage the applicant. Indian Oil is not bound to accept any or all applications and reserves the right to accept or reject any or all applications received without assigning any reason. No applicant shall have any claim against Indian Oil or its officers/employees for rejection of an application. Each applicant shall be solely responsible for any costs incurred in preparing and submitting the application; Indian Oil shall not be liable for any such costs. Indian Oil may, at its discretion, update, cancel, amend or supplement this EOI without assigning any reason.