



INDIAN OIL CORPORATION LIMITED  
(REFINERIES DIVISION)  
PARADIP REFINERY

No. PDR/HR/1: 122

Date: 17-12-2024

**List of candidates provisionally shortlisted for Document Verification and Skill / Proficiency / Physical Test (SPPT) for Selection of Non-Executives at Paradip Refinery on the basis of Computer Based Test held on 29-09-2024.**

Based on the performance in the Computer Based Test held on 29-09-2024, candidates bearing the following Roll Nos. have been provisionally shortlisted for Document Verification and subsequent Skill / Proficiency / Physical Test (SPPT) subject to meeting the eligibility criteria and Documents found in order upon verification for Selection of Non-Executives at Paradip Refinery, Indian Oil Corporation Limited in accordance with the common advertisement no. PDR/HR/01/Rectt-24 dated 20.07.2024.

Accordingly, all shortlisted candidates are advised to appear for the Skill / Proficiency / Physical Test (SPPT) as per scheduled date, reporting time and venue given below:

**Venue: Auditorium Hall, Administrative Building  
Paradip Refinery, Paradip,  
At/ P.O: Jhimani, Via-Kujang,  
Dist.: Jagatsinghpur, Odisha-754141**

**A. Post Code- 203: Junior Engineering Assistant - IV (P&U-O&M)**

Date of SPPT	Time	Roll Nos.			
02.01.2025	08.00 a.m.	1141160320300001	1171170320300006	1171170320300015	1171170320300026
		1171170320300032	1261420320300019	1311610320300015	1321110320300001
		1341310320300014	1341320320300054	1351140320300003	1381150320300019

**B. Post Code -201: Junior Engineering Assistant - IV (Production)**

Date of SPPT	Time	Roll Nos.			
03.01.2025	08.00 a.m.	1171170320100005	1171170320100015	1171170320100025	1171170320100032
		1171170320100034	1171170320100035	1171170320100052	1171170320100069
		1171170320100080	1191190320100025	1281290320100011	1351140320100026
		1421460320100094	1421460320100168		

**C. Post Code -205: Junior Engineering Assistant – IV (Mechanical)/Junior Technical Assistant-IV**

<b>Date of SPPT</b>	<b>Time</b>	<b>Roll Nos.</b>			
<b>04.01.2025</b>	08.00 a.m.	1171170320500058	1181500320500080	1221270320500001	1281290320500090

**D. Post Code -206: Junior Engineering Assistant – IV (Instrumentation)/ Junior Technical Assistant-IV**

<b>Date of SPPT</b>	<b>Time</b>	<b>Roll Nos.</b>	
<b>04.01.2025</b>	08.00 a.m	1281290320600004	1281290320600017

**Note:** The link for **Score Card for CBT** conducted on 29-09-2024 shall be made live soon (tentatively by 4<sup>th</sup> week of Dec'2024) for which candidates are requested to keep visiting on 'Latest Job Opening' under 'IndianOil for Careers' page of website [www.iocl.com](http://www.iocl.com) for updates.

### **Important Notes for the candidates**

1. The candidates have to ensure that they fulfill each of the eligibility criteria stipulated in our published common advertisement no. PDR/HR/01/Rectt-24 dated 20.07.2024 & thereafter hosted on our website [www.iocl.com](http://www.iocl.com) relating to age, qualification (along with minimum % marks in aggregate) and experience as on the date of reckoning. In case they do not meet the above criteria, {including minimum % marks in aggregate as mentioned in Clause B.1(3)(VII) of aforesaid advertisement they are directed not to appear in the SKILL / PROFICIENCY / PHYSICAL TEST (SPPT).
2. In case during subsequent verification of certificates / testimonials (including mark sheets), contradiction to the claim in the on-line application or any time thereafter is found, the candidature will be summarily rejected at any stage of selection process without any further notice.
3. The Roll Nos. mentioned above are not in order of merit.
4. Shortlisting of the candidates for the Skill / Proficiency / Physical Test does not confer any right for Selection as Non-executive.
5. Candidates shall be required to carry a copy of the online application submitted by him/her along with **the originals** & self-attested copies of all testimonials for verification as mentioned below :
  1. Print out of on-line application form, duly signed.
  2. Copy of Admit card issued during Computer Based Test.
  3. 2 nos. Color passport size photograph under self-attestation
  4. Original and Self-attested copies of the following documents:
    - I. Matriculation/Higher Secondary certificate issued by Board of Secondary Education.
    - II. Marksheet of Class XII by the concerned education Board / Semester-wise or year-wise mark sheets of ITI in prescribed Trade issued by NCVT or SCVT/ Graduation/Diploma in Engineering issued by University/ Institute ( as applicable)
    - III. Certificate of Class XII Pass by the concerned education Board /Final ITI in prescribed Trade issued by NCVT or SCVT / Graduation/Diploma in Engineering Final/ Provisional Pass Certificate issued by respective University/Institute (as applicable)
    - IV. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks from concerned University/Institute (if applicable). In case the Board/Institute/University does not follow any conversion formula for converting CGPA/OGPA to Percentage, candidate will have to produce a certificate to this effect from the Institute/ University to the effect that the Board/Institute/University does not follow any conversion formula.
    - V. Latest SC/ST/ Disability Certificate/ OBC (NCL) Certificate valid for the year 2024-25 alongwith "Declaration" / EWS-Income & Asset Certificate valid for the year 2024-25. Certificate must be in the prescribed format (available on 'Latest Job Opening' under 'IndianOil for Careers' page of website [www.iocl.com](http://www.iocl.com) )and issued by the Competent Authority.
    - VI. Experience Certificate or Copy of Offer Letter, Joining Letter, Payslips, Increment Letter, relieving letter etc. proving the continuance of experience for the period being claimed. The documents uploaded in support of Experience **must clearly establish**

**the period of experience as well as the nature of relevant prescribed experience** being claimed against the post applied for.

- VII. For experiences being claimed under Large Industrial Establishment, wherever prescribed, copy of the relevant page of the last published Balance sheet of the establishment and copy of the work order issued to the agency/contractor along with the page of the balance sheet to be furnished where the candidate is employed, directly or by or through any agency (including a contractor) by a Large Industrial Establishment. In case a candidate is unable to furnish copy of the work order issued to the agency/contractor (as stipulated above), Certificate as stipulated at Clause No. B 2 (1)(iii) (a) above, shall be required under signature and seal of the Agency/ Contractor.
  - VIII. Apprenticeship Completion Certificate from Organization/ Industry where the Apprenticeship Training has been completed.
  - IX. Proof of Qualification (equivalence), Self-Declaration of same area of work experience, Service Certificate, Discharge Certificate in case of Ex-Servicemen.
  - X. Duly completed Proforma of Certificate for employed Officials - to be submitted by candidates belonging to Ex-servicemen, as applicable {Please refer to Clause No. C (6)}
  - XI. Duly completed Form of Undertaking to be given by Candidates Applying for Civil Posts under Ex Servicemen Category- to be submitted by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. C (7)}
  - XII. Photo Identity Proof (Driving License/ Voter Id/ PAN Card/ Passport)
6. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials, experience etc. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, the candidature/appointment of the candidate will be cancelled.
  7. Only those communities that are mentioned in the common list of OBCs approved by Central Government shall be treated as OBC for the purpose of reservation.
  8. SC/ST/PwBD candidates will be eligible for reimbursement of single second class Rail fare from the nearest Railway Station from the mailing address to the place of Skill / Proficiency / Physical Test, and back by the shortest route on production of tickets provided the distance is not less than **30 KM**, subject to submission of TA claim form with rail tickets and a copy of caste certificate in the format prescribed. (TA Claim format can be downloaded from the website [www.iocl.com](http://www.iocl.com)).
  9. A candidate employed in Govt/Govt Departments/PSUs/Autonomous Bodies will be required to submit '*NO OBJECTION CERTIFICATE*', failing which the candidate will not be allowed to appear in the Skill/Proficiency/Physical Test.

(Recruitment Cell)  
Indian Oil Corporation Limited, Paradip Refinery