



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
HALDIA REFINERY

NOTICE

Ref. No.: PH/R/01/2024

DATE: 16.12.2024

SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR DOCUMENT VERIFICATION AND SKILL/ PROFICIENCY/ PHYSICAL TEST (SPPT) FOR RECRUITMENT OF EXPERIENCED NON-EXECUTIVES AT HALDIA REFINERY VIDE ADVT. NO. PH/R/01/2024 DATED 20.07.2024

WITH REFERENCE TO OUR ADVERTISEMENT NO. PH/R/01/2024 DATED 20.07.2024 AND BASED ON PERFORMANCE IN THE WRITTEN TEST HELD ON 29.09.2024 AT KOLKATA, CANDIDATES BEARING THE FOLLOWING ROLL NUMBERS HAVE BEEN PROVISIONALLY SHORTLISTED FOR **DOCUMENT VERIFICATION AND SKILL/ PROFICIENCY/ PHYSICAL TEST (SPPT) FOR RECRUITMENT OF EXPERIENCED NON-EXECUTIVES AT HALDIA REFINERY.**

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES:

THE CANDIDATES ARE ADVISED TO BRING ALL THE **ORIGINAL** DOCUMENTS AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF ALL DOCUMENTS AS MENTIONED IN THE ADVERTISEMENT, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

CANDIDATES ARE ADVISED TO CARRY AN **ORIGINAL** GOVT. ISSUED PHOTO ID LIKE AADHAAR, VOTER ID, PASSPORT, PAN CARD, ETC. CANDIDATES ARE ALSO ADVISED TO CARRY A PHOTOCOPY OF THE SAME GOVT. ISSUED PHOTO ID. CANDIDATES ARE ADVISED TO **WEAR SAFETY SHOES / HARD TOP SHOES** FOR THE SPPT.

SCHEDULE OF SPPT

VENUE OF REPORTING FOR DOCUMENT VERIFICATION & SPPT:

HUMAN RESOURCES DEPARTMENT, NEW ADMINISTRATIVE BUILDING, 1ST FLOOR, INDIAN OIL CORPORATION LIMITED, HALDIA REFINERY, P.O.: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR, WEST BENGAL, PIN: 721606.

DATE: 03.01.2025

TIME OF REPORTING – 09:00 AM

POST CODE: 204 – JUNIOR ENGINEERING ASSISTANT -IV (ELECTRICAL)/ JUNIOR TECHNICAL ASSISTANT-IV

Sl.	Roll No.	Name of candidate
1	1271230320400001	PARAN GOGOI
2	1281280320400021	SURAJ KUMAR BAURI
3	1361390320400012	KM. JYOTI

DATE: 03.01.2025

TIME OF REPORTING – 09:00 AM

POST CODE: 205 – JUNIOR ENGINEERING ASSISTANT -IV (MECHANICAL)

Sl.	Roll No.	Name of candidate
1	1171170320500129	INZAMAM ANSARI
2	1281290320500003	KOUSIK MONDAL
3	1281290320500205	NIRMAL MISTRI
4	1381150320500039	ALOK KUMAR

DATE: 03.01.2025

TIME OF REPORTING – 09:00 AM

POST CODE: 208 – JUNIOR ENGINEERING ASSISTANT -IV (FIRE & SAFETY)

Sl.	Roll No.	Name of candidate
1	1281290320800009	SUBHENDU PRADHAN
2	1421460320800002	WASIM KHAN

DATE: 06.01.2025

TIME OF REPORTING – 08:30 AM

POST CODE: 201 – JUNIOR ENGINEERING ASSISTANT -IV (PRODUCTION)

Sl.	Roll No.	Name of candidate
1	1151470320100015	SIDDHARTHA SANKAR BARMAN
2	1151470320100084	SHANTANU SHEKHAR
3	1181500320100121	DEV RAJ SINGH
4	1221270320100005	BRINDABAN DAS
5	1221270320100014	LOKESH SARDAR
6	1221270320100019	BINAY DHARA
7	1231550320100202	SUNIL KUMAR
8	1281280320100002	AYAN HALDAR

Sl.	Roll No.	Name of candidate
9	1281280320100025	BHAWANI KUMAR
10	1281280320100027	SWARUP MONDAL
11	1281280320100029	CHANDRA KANTA MAITY
12	1281280320100041	SOUFYADIP ADAK
13	1281280320100056	KALLOL MAJUMDER
14	1281290320100066	DEBJIT SAHOO
15	1281290320100071	SUBHENDU JANA
16	1281290320100095	ARGHAYADIP PAUL

DATE: 07.01.2025

TIME OF REPORTING – 08:30 AM

POST CODE: 201 – JUNIOR ENGINEERING ASSISTANT -IV (PRODUCTION)

Sl.	Roll No.	Name of candidate
1	1281290320100100	BIKASH MONDAL
2	1281290320100107	PRALOY KUMAR GAYEN
3	1281290320100110	SOUFYA MUDI
4	1281290320100116	SUBHASHIS PAL
5	1281290320100117	ARINDAM DAS
6	1281290320100138	SOURAV MAITY
7	1281290320100140	MADAN MURMU
8	1281290320100141	ALOK MANNA

Sl.	Roll No.	Name of candidate
9	1281290320100148	SOUFEN SAHOO
10	1281290320100150	ARUN KR KHANRA
11	1281290320100156	SUMAN PRAMANIK
12	1281290320100184	JOYANTA CHAKRABORTY
13	1281290320100194	KRISHNENDU JANA
14	1281290320100205	SUBHAS DEY
15	1281290320100212	ATANU MANDAL
16	1291360320100008	MAHENDRA KUMAR

DATE: 08.01.2025

TIME OF REPORTING – 08:30 AM

POST CODE: 201 – JUNIOR ENGINEERING ASSISTANT -IV (PRODUCTION)

Sl.	Roll No.	Name of candidate
1	1291360320100028	SANDEEP SINGH
2	1291370320100046	SURAJ KUMAR CHAUDHARY
3	1311610320100183	SUBHENDU SAHOO
4	1321110320100030	PRASHANT GAURAV
5	1341310320100007	SAKSHAM GUPTA
6	1341310320100096	PANKAJ KUMAR
7	1341310320100140	SARWAZ KHAN
8	1341310320100309	SHIVA RAJPUT
9	1341330320100063	RAMDULAR KUMAR

Sl.	Roll No.	Name of candidate
10	1351120320100013	MANISH KUMAR
11	1351120320100060	MOHD SADAF AFROZ
12	1351130320100009	RAUSHAN KUMAR
13	1351130320100031	UJJWAL KUMAR
14	1351130320100054	GOPAL JEE
15	1351130320100065	FAIZAN AHMAD
16	1351140320100031	BIPIN KUMAR
17	1401300320100011	MD ALTAB HOSSAIN
18	1411590320100010	MUNENDRA PAL

CHECKLIST OF DOCUMENTS TO BE SUBMITTED DURING DOCUMENT VERIFICATION & SPPT

The above shortlisted candidates shall be required to carry the Original as well as self-attested photocopies of the following documents which shall be required to be submitted during Document Verification & SPPT:

Sl. No.	Particulars of Documents to be submitted at the time of Document Verification & SPPT
a)	Duly signed printout of online application form along with Admit Card for Computer Based Test
b)	Colour passport size photograph (4 copies) under self-attestation
c)	Self-attested copies of the following documents:
i)	Matriculation/Higher Secondary certificate issued by Board of Secondary Education. As per Clause E of the Detailed Advertisement. “Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary shall be the only acceptable document in support of proof of age.”
ii)	Marksheet of Class XII by the concerned education Board / Semester-wise or year-wise mark sheets of ITI in prescribed Trade issued by NCVT or SCVT/ Graduation/Diploma in Engineering issued by University/ Institute (as applicable)
iii)	Certificate of Class XII Pass by the concerned education Board /Final ITI in prescribed Trade issued by NCVT or SCVT / Graduation/Diploma in Engineering Final/ Provisional Pass Certificate issued by respective University/Institute (as applicable)
iv)	Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks from concerned University/Institute (if applicable). In case the Board/Institute/University does not follow any conversion formula for converting CGPA/OGPA to Percentage, candidate will have to produce a certificate to this effect from the Institute/ University to the effect that the Board/Institute/University does not follow any conversion formula.
v)	SC/ST/ Disability Certificate/ OBC (NCL) Certificate along with “Declaration” / EWS-Income & Asset Certificate. Certificate must be in the prescribed format (available on ‘Latest Job Opening’ under ‘IndianOil for Careers’ page of website www.iocl.com) and issued by the Competent Authority.
vi)	Experience Certificate or Copy of Offer Letter, Joining Letter, Payslips, Increment Letter, relieving letter etc. proving the continuance of experience for the period being claimed. The documents uploaded in support of Experience must clearly establish the period of experience as well as the nature of relevant prescribed experience being claimed against the post applied for.
vii)	For candidates applying for Post code 208, Valid Heavy Vehicle Driving License
viii)	For experiences being claimed under Large Industrial Establishment, wherever prescribed, copy of the relevant page of the last published Balance sheet of the establishment and copy of the work order issued to the agency/contractor along with the page of the balance sheet to be furnished where the candidate is employed, directly or by or through any agency (including a contractor) by a Large Industrial Establishment. In case a candidate is unable to furnish copy of the work order issued to the agency/contractor (as stipulated above), Certificate as stipulated at Clause No. B 2 (1)(iii) a above, shall be required under signature and seal of the Agency/ Contractor

ix)	Proof of Qualification (equivalence), Self-Declaration of same area of work experience, Service Certificate, Discharge Certificate in case of Ex-Servicemen.
x)	Duly completed <i>Proforma of Certificate for employed Officials</i> - to be uploaded by candidates belonging to Ex- Servicemen, as applicable {Please refer to Clause No. C (6) of the Detailed Advertisement}
xi)	Duly completed <i>Form of Undertaking to be given by Candidates Applying for Civil Posts under Ex Servicemen Category</i> - to be uploaded by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. C (7) of the Detailed Advertisement}
xii)	Photo Identity Proof (Driving License/ Voter Id/ PAN Card/ Passport) (If the Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) as proof of his date of birth. In case of mismatch in the date of birth mentioned in the Admission Certificate/Admit card and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.)

Liability to Declare (As per Clause N of the Detailed Advertisement):

1. Candidates with reported ailments, deficiencies or abnormalities and also those with finding of not meeting the physical fitness criteria as above, shall make a declaration to this effect while submitting their application.
2. A candidate found UNFIT for a position during medical examination by any other location/ Refinery unit of the Corporation or a Government Authority or any other PSU, shall be required to declare his medical condition with reasons for being declared "UNFIT". If the candidate applies / seeks employment/ engagement at any other location/ post of the Corporation, suppression of such information may render the candidature liable for Rejection.
3. Candidates have to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred/ disqualified by any Public Service Commission from appearing in its examination.

NOTE:

The link for **Score Card for CBT** conducted on 29-09-2024 shall be made live soon (tentatively by 4th week of Dec'2024) for which candidates are requested to keep visiting on 'Latest Job Opening' under 'IndianOil for Careers' page of website www.iocl.com for updates.

THE ABOVE SHORTLISTED CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS/ EMAIL ID FOR ANY CLARIFICATION/ QUERIES PERTAINING TO SPPT:

Contact Nos. : 03224-223289/ 223262/ 7978017896/ 8101474673

Email ID : hrrrectt@indianoil.in

RECRUITMENT TEAM
INDIAN OIL CORPORATION LIMITED
HALDIA REFINERY