

इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियन ऑयल भवन',
जी - ९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५१, भारत

Indian Oil Corporation Limited

Regd. Office : 'Indian Oil Bhavan',
G-9, All Yavar Jung Marg, Bandra (East), Mumbai - 400 051.

Fax : 022-26447961

Tel. : 2644 7616

Email ID: investors@indianoil.in • website : www.iocl.com

CIN-L23201MH1959GOI011388



IndianOil
A Maharatna
Company

Secretarial Department

No.Secl/Listing

07-09-2016

Manager (Listing),
National Stock Exchange of India,
Exchange Plaza, 5th floor,
Plot No. C/1, G Block,
Bandra-Kurla Complex, Bandra(E),
Mumbai-400 051.

The Corporate Relationship Department,
BSE Ltd.,
1st Floor, New Trading Ring,
Rotunda Building,
P.J.Towers, Dalal Street,
Mumbai - 400 001.

Dear Sir,

Sub : Postal Ballot Notice & Form and Newspaper notice for shareholders

This is further to our letter dated 29th August 2016 regarding the Board meeting wherein issue of Bonus Shares in the ratio of 1:1 was recommended by the Board of IndianOil. Please find enclosed herewith Postal Ballot Notice and Form seeking consent of shareholders by Ordinary Resolution for the issue of Bonus Shares in the ratio of 1:1 i.e. 1 (One) new bonus equity share of Rs. 10/- each for every existing 1 (One) fully paid up equity share of Rs.10/- each of the Company.

We are also enclosing herewith copies of newspaper notice confirming completion of dispatch of postal ballot notice to the eligible shareholders.

Thanking you,

Yours faithfully,

For Indian Oil Corporation Limited


(Raju Ranganathan)
Company Secretary



Indian Oil Corporation Limited

[CIN – L23201MH1959GOI011388]

Regd. Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg, Bandra (E), Mumbai - 400051
Tel: 022-26447616, Fax: 022-26447961, Email Id: investors@indianoil.in, Website: www.iocl.com

POSTAL BALLOT NOTICE

TO THE SHAREHOLDERS OF THE COMPANY,

Notice is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014 including any statutory modification and re-enactment thereof for the time being in force, that the resolution appended below for the issue of Bonus Shares is proposed to be passed as **Ordinary Resolution** by way of postal ballot / e-voting.

Indian Oil Corporation Ltd. (the "Company") proposes to issue bonus shares on the terms & conditions set out in the resolution by capitalisation of its reserves. The proposed Ordinary Resolution and explanatory statement stating material facts, as required under Section 102 of the Companies Act 2013, are annexed herewith for consideration of shareholders alongwith the Postal Ballot Form.

The Shareholders are requested to carefully read the instructions printed in the Postal Ballot Form and return the duly completed form in the attached self addressed postage pre-paid envelope so as to reach the Scrutinizer not later than 5.00 PM (IST) on **Monday, the 3rd October, 2016**. The Company is also providing e-voting facility for voting on the Ordinary Resolution. Shareholders desiring to opt for e-voting facility are requested to read the notes to the Postal Ballot Notice and instructions given thereunder for e-voting purpose.

Item No. 1 : Issue of Bonus Shares by way of Capitalisation of Reserves

To consider and, if thought fit, to pass the following resolution as **Ordinary Resolution**:

"RESOLVED THAT

- i. pursuant to Section 63 of the Companies Act 2013 and other applicable provisions, if any, including rules notified thereunder, as may be amended from time to time, Article 131-A of the Articles of Association of the Company and provisions of SEBI (Issue of Capital and Disclosure Requirements) Regulations 2009 and subject to such consents and approvals as may be required from the appropriate authorities, the consent of the shareholders be and is hereby accorded to capitalize a sum of Rs. 2427,95,24,820/- out of the General Reserves Account or such other account for distribution among the holders of existing fully paid equity shares of Rs. 10/- each of the Company, whose names will appear in the Register of Members / Beneficial Owners' Position of the Company on a date (Record Date) to be decided by the Board of Directors (which expression shall also include a Committee thereof), as an increase of the nominal amount of the share capital of the Company held by each such shareholder, and not as income or in lieu of dividend, credited as 242,79,52,482 new fully paid equity shares of Rs. 10/- each as bonus shares in the proportion of 1 (one) new equity bonus share of Rs. 10/- each for every 1 (one) existing fully paid equity share of Rs. 10/- each held.
- ii. the new equity bonus shares of Rs. 10/- each to be allotted and issued as bonus shares shall be subject to the terms of Memorandum & Articles of Association of the Company and shall rank pari passu in all respects with and carry the same rights as the existing fully paid equity shares of the Company and shall be entitled to participate in full in any dividend (s) to be declared after the bonus shares are allotted.
- iii. no letter of allotment shall be issued to the allottees of the new equity bonus shares and the share certificate(s) in respect of the new equity bonus shares shall be issued and dispatched to the allottees thereof within the period prescribed or that may be prescribed in this behalf, from time to time, except that the new equity bonus shares will be credited to the demat account of the allottees, who are holding the existing equity shares in demat form.
- iv. the allotment of the new equity bonus shares to the extent that they relate to non-resident members of the Company, shall be subject to the approval, if any, of the Reserve Bank of India under the Foreign Exchange Management Act, 1999 as may be deemed necessary.

- v. for the purpose of giving effect to the aforesaid resolution, the Board / Committee of the Board be and are hereby authorized to do all such acts, deeds, matters and things whatsoever, including settling any question, doubt or difficulties that may arise with regard to or in relation to the issue or allotment of the bonus shares and to accept on behalf of the Company, any conditions, modifications, alterations, changes, variations in this regard as prescribed by the statutory authority(ies) and which the Board / Committee of the Board in its discretion thinks fit and proper.

By Order of the Board
For and on behalf of
Indian Oil Corporation Limited



(Raju Ranganathan)
Company Secretary

Place : **Mumbai**
Date : **30th August 2016**

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The present Authorised Share Capital of the Company is Rs. 6000 Crore and the Paid-up Share Capital is Rs. 2427.95 Crore. The Reserves as per the provisions of the Companies Act as on 31st March 2016 are Rs. 68631.40 Crore. The Company had in the past issued Bonus Shares in 1999 (1:1), 2003 (1:2) and 2009 (1:1). The Board of Directors at their meeting held on 29th August 2016 have recommended the issue of bonus shares in the proportion of 1:1 i.e.1 (one) new equity share of Rs. 10/- each of the Company for every 1 (one) existing equity share of Rs. 10/- each fully paid up of the Company held by the shareholders on Record Date to be hereafter fixed by the Board / Committee of the Board, by capitalization of a sum of Rs. 2427,95,24,820/- from the Reserves. The same is proposed to be applied in full by issuing at par 242,79,52,482 new equity shares of Rs. 10/- each as bonus shares. Consequently, the paid up equity share capital of the Company would increase to Rs. 4855,90,49,640/- consisting of 485,59,04,964 equity shares of Rs. 10/- each.

The proposed issue of bonus shares will be made in line with the provisions of Section 63 of the Companies Act 2013, guidelines issued by Securities & Exchange Board of India (SEBI) and subject to such approvals, if required, from the statutory authorities. As per Article 131-A of the Articles of Association of the Company, it is necessary to obtain the approval of the shareholders for issue of bonus shares by capitalization of reserves.

Further, it is proposed to authorize the Board of Directors / Committee of the Board of the Company to complete all the regulatory formalities as prescribed by SEBI, Stock Exchanges on which the Company's shares are listed and/or any other regulatory or statutory authority in connection with the issue of bonus shares.

The Board of Directors of the Company recommends the Ordinary Resolution as set out in the accompanied Notice for approval of the shareholders through postal ballot / e-voting.

The Directors of the Company and their relatives may be deemed to be concerned or interested in the proposed resolution to the extent of their shareholding in the Company.

By Order of the Board
For and on behalf of
Indian Oil Corporation Limited



(Raju Ranganathan)
Company Secretary

Place : **Mumbai**
Date : **30th August 2016**

Notes:

1. The Explanatory Statement as required under Section 102 of the Act, is annexed to this Notice. A Postal Ballot Form for casting the vote by shareholders is also enclosed.
2. The Postal Ballot Notice is being sent to all the Shareholders, whose names appear in the Register of Members / Beneficial Ownership Position maintained by the Depositories i.e. National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as on the close of business hours on Friday, 26th August 2016.
3. **Voting rights shall be reckoned in proportion to the paid up equity shares registered in the name of the Shareholders as on Friday, 26th August 2016 (Cut-off date).**
4. Resolution passed by the shareholders through Postal Ballot and e-voting are deemed to have been passed effectively at a general meeting.
5. In terms of Section 108 of Companies, Act, 2013 read with the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Company is providing the facility to its shareholders to exercise their right to vote by electronic means as an alternative mode of voting which will enable them to cast their votes electronically. Necessary arrangements have been made by the Company with Karvy Computershare Pvt. Ltd. to facilitate e-voting.
6. The Company has appointed Shri Nrupang Dholakia of M/s. Dholakia & Associates LLP, a practicing Company Secretary, as Scrutinizer and in his absence Shri B. V. Dholakia of M/s. Dholakia & Associates LLP to scrutinize the postal ballot and e-voting process in a fair and transparent manner.
7. **Instructions for e-voting :**
 - (a) Details of the process and manner of e-voting along with the User ID and Password are being sent to the shareholders along with the notice:
 - by email to those shareholders whose email ID is registered with the Company / Depository Participant.
 - by post to those shareholders whose email ID is not registered with the Company / Depository Participant.
 - (b) The instructions and other information relating to e-voting are as under:
 - i. Launch internet browser by typing the URL: <https://evoting.karvy.com>.
 - ☐ For first time users:
 - Enter the login credentials (i.e. User ID and Password mentioned in the notice).
 - After entering these details appropriately, Click on "LOGIN".
 - You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.). The system will prompt you to change your password and update your contact details like mobile number, email ID, etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
 - You need to login again with the new password.
 - ☐ For existing users already registered with Karvy for e-voting please use your existing User ID and password for logging in.
 - ii. On successful login, the system will prompt you to select the "EVENT" i.e. Indian Oil Corporation Limited.
 - iii. On the voting page, enter the number of shares (which represents the number of votes as on the Cut Off date) under "FOR / AGAINST / ABSTAIN" or alternatively, you may partially enter any number of votes in "FOR" and partially in "AGAINST" such that the total number of votes cast "FOR / AGAINST" taken together should not exceed your total shareholding. In case you do not wish to cast your vote you may choose the option "ABSTAIN".

- iv. Shareholders holding multiple demat accounts / folios shall choose the voting process separately for each demat account / folio.
 - v. You may then cast your vote by selecting an appropriate option and click on "Submit".
 - vi. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, shareholders can login any number of times till they have voted on the Resolution(s).
 - vii. Corporate / Institutional shareholders are required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc., to the Scrutinizer at email ID: ioclpostalballot2016@dholakia-associates.com with a copy marked to e-voting@karvy.com. They may also upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format "**IOCL BONUS 2016**".
8. The e-voting would commence on Sunday, September 4, 2016 at 9:30 A.M. (IST) and end on Monday, October 3, 2016 at 05.00 P.M. (IST). During this period, the eligible shareholders of the Company may cast their vote by electronic means in the manner and process set out herein above. The e-voting module shall be disabled for voting thereafter.
9. Shareholders who opt to vote by Postal ballot shall ensure that the duly completed form should reach the Scrutinizer before 5.00 pm (IST) on October 3, 2016.
10. Any Shareholder who has not received the Postal Ballot Form may write to the Company or Registrar & Share Transfer Agents (RTA) of the Company for obtaining a duplicate / additional form.
11. Shareholders who cast their votes electronically should not vote through ballot paper attached with this notice. However, in case a shareholder votes electronically as well as through ballot paper, the vote cast through ballot paper will be ignored.
12. In case of any query pertaining to e-voting, please visit Help & FAQ's section of <https://evoting.karvy.com>.
13. The voting rights of the shareholders shall be in proportion to their share of the paid up equity share capital of the Company, as on the Cut-Off date.
14. The date of declaration of the result of the Postal Ballot shall be deemed to be the date of passing of the said resolution.
15. The Scrutinizer shall not later than two days of conclusion of postal ballot process i.e. on the Wednesday, 5th October 2016 submit the Scrutinizer's report to the Chairman of the Company or such other officer authorized by the Chairman. Further the result of the Postal Ballot will be announced on Wednesday, 5th October 2016 at 3.00 pm (IST) at the Registered Office of the Company at Indian Oil Bhavan, G-9 Ali Yavar Jung Marg, Bandra (East), Mumbai 400051.
16. The results of voting along with the Scrutinizer's Report(s) thereon would be available on the website of the Company (www.iocl.com) and on Service Provider's website (<https://evoting.karvy.com>) immediately after the declaration of the results and would also be communicated simultaneously to the BSE Limited and the National Stock Exchange of India Limited.



IndianOil

INDIAN OIL CORPORATION LIMITED

[CIN-L23201MH1959GOI011388]

Regd.Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg Bandra(E), Mumbai-400 051.

Tel : 022-26447616 Fax : 022-26447961

Email Id : investors@indianoil.in Website : www.iocl.com

POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

Serial No. :

1. Name and Registered Address of the sole / first
named Shareholder :

2. Name(s) of the Joint Holder(s), if any :

3. Registered Folio No. / DP ID No./ Client ID No.* :
(*Applicable to investors holding shares in
dematerialized form)

4. Number of Shares held :

I / We hereby exercise my / our vote in respect of the Ordinary Resolution to be passed through postal ballot for the business as stated in the Notice of the Company dated 30th August, 2016, by conveying my / our assent or dissent to the said resolution by placing the tick (✓) mark at the appropriate box below.

Sr. No.	Description	No. of Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)	I/We Abstain to vote to the Resolution (ABSTAIN)
1.	Ordinary Resolution for Issue of Bonus Shares.				

Place :

Date :

Signature of the Shareholder

(P.T.O. for instructions)

The Company has engaged the services of Karvy Computershare Pvt. Ltd (KARVY) as the Authorised Agency to provide evoting facility. The evoting particulars are set out below :

Electronic Voting Particulars

EVS (Electronic Voting Sequence Number)	USER ID	PASSWORD / PIN

INSTRUCTIONS:

1. A shareholder desiring to exercise vote by postal ballot may complete this postal ballot form in all respects and send it to the scrutinizer in the attached self addressed postage prepaid envelope. However, envelopes containing postal ballot forms, if deposited in person or sent by courier at the expense of the shareholders, will also be accepted. Voting through any other ballot form or photocopy of the postal ballot form will not be considered valid.
2. The Company is also offering evoting facility as an alternative for all the shareholders to enable them to cast their vote electronically. The detailed procedure of evoting is enumerated in the postal ballot notice. However, Shareholders can opt for only one mode of voting ie. either evoting or postal ballot.
3. The self-addressed envelope bears the address of the scrutinizer i.e, Shri Nrupang Dholakia, Scrutinizer Unit : **Indian Oil Corporation Ltd.,** C/o Karvy Computershare Pvt Ltd., Karvy Selenium, Tower B, Plot number 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500032.
4. This form should be completed and signed by the shareholder. In case of joint holding, the Form should be completed and signed by the first named shareholder and in his absence by the next named shareholder. The signature of the shareholder on this Postal Ballot Form should be as per the specimen signature registered with the Company or furnished by National Securities Depository Limited / Central Depository Services (India) Limited to the Company, in respect of shares held in the physical form or dematerialized form, respectively.
5. In case shares are held by companies, trusts, societies, etc. the duly completed Postal Ballot Form should be accompanied by certified copy of the Board Resolution / Authority Letter . Postal Ballot Form signed by the holder of power of attorney for and on behalf of a shareholder of the company must be accompanied by the attested true copy of Power of Attorney. If the same is already registered with the Company, please quote the Registration No. beneath the signature.
6. Shareholders are requested not to send any other paper alongwith the Postal Ballot Form in the enclosed self-addressed postage prepaid envelopes any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
7. A tick (✓) mark should be placed in the relevant box signifying assent / dissent for each of the resolution, as the case may be, before mailing the Postal Ballot Form.
8. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Shareholder(s).
9. Shareholders are entitled to cast their votes differently i.e. all the votes either in favour or against or partly in favour or against.
10. **Duly completed postal ballot form should reach the Scrutinizer not later than 5.00 p.m(IST). on Monday, the 3rd October 2016. Postal Ballot Form received after this date will be strictly treated as if the reply from the shareholder has not been received.**
11. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the shareholders as on 26th August, 2016.
12. Votes will be considered invalid on the following grounds
 - a. if the shareholder's signature does not tally
 - b. if the shareholder has marked all his shares both in favour and also against the ordinary resolution.
 - c. if the postal ballot is unsigned
 - d. if the ballot paper is received torn or defaced or mutilated to an extent that it is difficult for the scrutinizer to identify either the shareholder or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked or on one or more of the above grounds.
13. The Scrutinizer's decision on the validity of the postal ballot will be final

Times of India - dt. 07.09.2016



Indian Oil Corporation Limited

(CIN-L23201MH1959GOI011388)

Regd. Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg, Bandra (E), Mumbai - 400051
Tel: 022-26447616 Fax: 022-26447961 Email Id: investors@indianoil.in Website: www.iocl.com

NOTICE TO SHAREHOLDERS - POSTAL BALLOT

Notice is hereby given to the shareholders that pursuant to the provisions of Section 110 of the Companies Act 2013 read with the Companies (Management and Administration) Rules, 2014, Indian Oil Corporation Limited ("the Company") is seeking the approval of the shareholders by Ordinary Resolution through Postal Ballot (including e-voting) for issue of Bonus Shares in the ratio of 1:1 i.e. 1 (One) new equity bonus share of Rs. 10/- each for every 1 (One) existing fully paid up equity share of Rs. 10/- each.

The Company has completed the dispatch of physical / electronic Postal Ballot Notice along with explanatory statement on 3rd September 2016 to all the shareholders whose name appears on the Register of Members / Beneficiary Position furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as at the close of business hours on Friday, 26th August 2016. The voting rights shall be reckoned in proportion to the paid-up value of the equity shares registered in the name of the shareholder as on Friday 26th August 2016. The notice of the Postal Ballot along with the explanatory statement is also hosted on the website of the Company www.iocl.com.

The Company has appointed Shri Nrupang Dholakia of M/s. Dholakia & Associates LLP, a practicing Company Secretary, as Scrutinizer and in his absence Shri B. V. Dholakia of M/s. Dholakia & Associates LLP to scrutinize the postal ballot and e-voting process in a fair and transparent manner.

In terms of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended from time to time, the Company is also offering e-voting facility to shareholders. Karvy Computershare Pvt. Ltd., the Registrar & Transfer Agent (RTA) of the Company will be facilitating e-voting to enable shareholders to cast their votes electronically. However e-voting is optional and those shareholders, who do not wish to or do not have access to e-voting facility, may cast their vote by means of a physical ballot form.

Shareholders who wish to vote by Physical Ballot must ensure that the duly completed form should reach the Scrutinizer before 5.00 pm (IST) on October 3, 2016 at the address mentioned in the prepaid postage envelope sent along with the notice. Postal Ballot Form received after this date will be strictly treated as if the reply from the shareholder has not been received.

The e-voting would commence on **Sunday, September 4, 2016 at 9:30 A.M. (IST) and end on Monday, October 3, 2016 at 05.00 P.M. (IST)**. The e-voting module shall be disabled thereafter.

Shareholders who have not received the Postal Ballot Form or shareholders who have received Postal Ballot Notice by e-mail but wish to vote through physical Ballot Form or in case of any query / grievances pertaining to the Postal Ballot process, shareholders may send an email at investors@indianoil.in or write to the RTA at M/s. Karvy Computershare Pvt. Ltd., Unit: Indian Oil Corporation Limited, Karvy Selenium, Tower B, Plot number 31&32, Financial District, Nanakramguda, Hyderabad-500032.

The result of the Postal Ballot including e-voting will be announced on **Wednesday, 5th October 2016 at 3.00 P.M. (IST)** at the Registered Office of the Company at **Indian Oil Bhavan, G-9 Ali Yavar Jung Marg, Bandra (East), Mumbai 400051**. The result along with the Scrutinizer's Report(s) thereon would be available on the website of the Company (www.iocl.com) and on RTA's website (<https://evoting.karvy.com>) immediately after the declaration of the result and would also be communicated simultaneously to the BSE Limited and the National Stock Exchange of India Limited.

For Indian Oil Corporation Limited

Sd/-

Place: Mumbai
Date: 3rd September 2016

(Raju Ranganathan)
Company Secretary





इंडियन ऑईल कॉर्पोरेशन लिमिटेड

(CIN: L23201MH1959GOI011988)

नोंदीकृत कार्यालय: 'इंडियन ऑईल भवन', जी-९, अली यावर जंग मार्ग, वांद्रा (पूर्व), मुंबई-४०० ०५१
दूरध्वनी: ०२२-२६४४७६१६, फॅक्स: ०२२-२६४४७९६१ ई-मेल आयडी: investors@indianoil.in वेबसाईट: www.iocl.com

भागधारकांना सूचना - टपाली मतदान

ह्याद्वारे भागधारकांना सूचना देण्यात येत आहे की, कंपनी (व्यवस्थापन व प्रशासन) नियम, २०१४ सोबत वाचले असता कंपनी कायदा, २०१३ मधील कलम ११० मधील तरतुदींच्या अन्वये, इंडियन ऑईल कॉर्पोरेशन लिमिटेड ('कंपनी'), १:१ प्रमाणात बोनस समभाग जारी करण्यासाठी म्हणजे प्रत्येक पूर्ण भरणा केलेल्या प्रत्येकी रु.१०/- च्या १ (एक) विद्यमान इक्विटी समभागासाठी प्रत्येकी रु.१०/- चा १ (एक) नवा इक्विटी बोनस समभाग देण्यासाठी, सामान्य ठराव मंजूर करण्यासाठी कंपनी टपाल मतदानाद्वारे भागधारकांची संमती मागवित आहे.

कंपनीने, शुक्रवार दिनांक २६ ऑगस्ट २०१६ रोजी कामकाजाची वेळ संपताना नॅशनल सेक्युरिटीज डिपॉझिटरी लिमिटेड (एनएसडीएल)/सेंट्रल डिपॉझिटरी सर्व्हिसेस (इंडिया) लिमिटेड (सीडीएसएल) यांनी सादर केलेल्या सदस्यांच्या नोंदवहीत/लाभधारक स्थितीनुसार ज्यांची नावे आहेत अशा सर्व भागधारकांना दिनांक ३ सप्टेंबर २०१६ रोजी छापील/इलेक्ट्रॉनिक पद्धतीने टपाली मतदानाची सूचना व टपाली मतदानाचा फॉर्म पाठविण्याचे काम पूर्ण केले आहे. शुक्रवार दिनांक २६ ऑगस्ट २०१६ रोजी भागधारकांच्या नावे नोंदविण्यात आलेल्या भरणा केलेल्या इक्विटी समभागाच्या प्रमाणात मतदानाचा अधिकार ग्राह्य धरण्यात येईल. टपाली मतदानाची सूचना कंपनीच्या वेबसाईटवर www.iocl.com देखील उपलब्ध आहे.

कंपनीने टपाली आणि ई-मतदानाची प्रक्रिया योग्य आणि पारदर्शक पद्धतीने व्हावी यासाठी मेसर्स डोलकिया अण्ड असोसिएट्स एलएलपी, प्रोबिटर्सिंग कंपनी सेक्रेटरी, यांचे श्री. नृपंग डोलकिया यांची आणि त्यांच्या अनुपस्थितीत मेसर्स डोलकिया अण्ड असोसिएट्स एलएलपी, यांचे बी. व्ही. डोलकिया यांची स्क्रुटिनायझर म्हणून नेमणूक केली आहे. कंपनी कायदा, २०१३ मधील कलम १०८ अन्वये कंपनी (व्यवस्थापन व प्रशासन) नियम, २०१४ सोबत वाचले असता आणि सेबी (लिस्टिंग ऑब्स्ट्रिगेंसन्स अण्ड डिस्चलोजर रिव्हायसन्ट्स) अधिनियम २०१५ मधील नियम ४४, सुधारणासह, कंपनीने भागधारकांना ई-मतदान सुविधा देखील देऊ केली आहे. कंपनीचे रजिस्ट्रार व ट्रान्सफर एजंट (आरटीए) कार्बी कॉम्प्युटरशेअर प्रायव्हेट लिमिटेड यांनी भागधारकांना इलेक्ट्रॉनिक पद्धतीने त्यांचे मत देता यावे यासाठी ई-मतदान सुविधा उपलब्ध करून दिली आहे. परंतु ई-मतदान वैकल्पिक आहे आणि ज्या भागधारकांची ई-मतदान पद्धतीने मतदान करण्याची इच्छा नसेल किंवा त्यांना सुविधा उपलब्ध नसेल ते टपाली मतपत्रिकेद्वारे त्यांचे मतदान करू शकतात.

ज्या भागधारकांना छापील मतपत्रिकेद्वारे मतदान करायचे असेल त्यांनी स्क्रुटिनायझर यांचेकडे सूचनेसोबत पाठविण्यात आलेल्या पोस्टाचा स्टॅम्प लावलेल्या पाकिटावरील पत्त्यावर योग्य प्रकारे भरलेला फॉर्म दिनांक ३ ऑक्टोबर २०१६ रोजी सायंकाळी ५:०० (IST) पर्यंत पोहोचेल याची काळजी घ्यावी. ह्या तारखेनंतर मिळालेले टपाली मतपत्रिका अजिबात गृहित धरण्यात येणार नाही.

रविवार दिनांक ४ सप्टेंबर २०१६ रोजी सकाळी ९:३० वाजता (IST) ई-मतदान सुरू होईल आणि सोमवार दिनांक ३ ऑक्टोबर २०१६ रोजी सायंकाळी ५:०० वाजता (IST) बंद होईल. त्यानंतर ई-मतदान सुविधा अकार्यान्वित करण्यात येईल.

ज्या भागधारकांना टपाली मतपत्रिका मिळाली नसेल किंवा ज्यांना ई-मेलने टपाली मतदानाची सूचना मिळाली असेल परंतु ज्यांची टपाली मतपत्रिकेद्वारे मतदान करण्याची इच्छा असेल किंवा टपाली मतपत्रिकेसंबंधी त्यांना काही चौकशी/तक्रार करायची असल्यास, अशा भागधारकांनी investors@indianoil.in येथे ई-मेल पाठवावे किंवा आरटीए मेसर्स कार्बी कॉम्प्युटरशेअर प्रायव्हेट लिमिटेड, युनिट, इंडियन ऑईल कॉर्पोरेशन लिमिटेड, कार्बी सेलोनियम, टॉवर बी, प्लॉट क्रमांक ३१ व ३२, फायनान्शियल डिस्ट्रिक्ट, नानाकमण्डा, हेंदराबाद-५०००३२, येथे लिहावे.

ई-मतदानासह टपाली मतदानाचा निकाल बुधवार दिनांक ५ ऑक्टोबर २०१६ रोजी दुपारी ३:०० वाजता (IST) कंपनीच्या नोंदीकृत कार्यालयात, इंडियन ऑईल भवन, जी-९, अली यावर जंग मार्ग, वांद्रा (पूर्व), मुंबई-४०० ०५१, येथे घोषित करण्यात येईल. निकाल घोषित करण्यात आल्यानंतर ताबडतोब निकाल व स्क्रुटिनायझर यांचा त्यावरील अहवाल कंपनीच्या वेबसाईटवर (www.iocl.com) आणि आरटीएच्या वेबसाईटवर (<https://evolving.karvy.com>) उपलब्ध असेल आणि त्याचवेळी बीएसई लिमिटेड आणि नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेड यांना कळविण्यात येईल.

करिता इंडियन ऑईल कॉर्पोरेशन लिमिटेड

स्वाक्षरी/-

(राजू रंगनाथन)

कंपनी सेक्रेटरी

ठिकाण: मुंबई
दिनांक: ३ सप्टेंबर २०१६

Maharashtra Times - dt-07.09.2016

Economic Times dt. 07.09.16



Indian Oil Corporation Limited

(CIN-L23201MH1999G0011386)

Regd. Office: Indian Oil Bhavan, G-9, All Yavar Jung Marg, Bandra (E), Mumbai - 400051
Tel: 022-26447616 Fax: 022-26447981 Email id: investors@indianoil.in Website: www.iocl.com

NOTICE TO SHAREHOLDERS - POSTAL BALLOT

Notice is hereby given to the shareholders that pursuant to the provisions of Section 110 of the Companies Act 2013 read with the Companies (Management and Administration) Rules, 2014, Indian Oil Corporation Limited ("the Company") is seeking the approval of the shareholders by Ordinary Resolution through Postal Ballot (including e-voting) for issue of Bonus Shares in the ratio of 1:1 i.e. 1 (One) new equity bonus share of Rs. 10/- each for every 1 (One) existing fully paid up equity share of Rs. 10/- each.

The Company has completed the dispatch of physical / electronic Postal Ballot Notice along with explanatory statement on 3rd September 2016 to all the shareholders whose name appears on the Register of Members / Beneficiary Position furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as at the close of business hours on Friday, 26th August 2016. The voting rights shall be reckoned in proportion to the paid-up value of the equity shares registered in the name of the shareholder as on Friday 26th August 2016. The notice of the Postal Ballot along with the explanatory statement is also hosted on the website of the Company www.iocl.com.

The Company has appointed Shri Nrupang Dholakia of M/s. Dholakia & Associates LLP a practicing Company Secretary, as Scrutinizer and in his absence Shri B. V. Dholakia of M/s. Dholakia & Associates LLP to scrutinize the postal ballot and e-voting process in a fair and transparent manner.

In terms of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015, as amended from time to time, the Company is also offering e-voting facility to shareholders. Karvy Computershare Pvt. Ltd., the Registrar & Transfer Agent (RTA) of the Company will be facilitating e-voting to enable shareholders to cast their votes electronically. However e-voting is optional and those shareholders, who do not wish to or do not have access to e-voting facility, may cast their vote by means of a physical ballot form.

Shareholders who wish to vote by Physical Ballot must ensure that the duly completed form should reach the Scrutinizer before 5.00 pm (IST) on October 3, 2016 at the address mentioned in the prepaid postage envelope sent along with the notice. Postal Ballot Form received after this date will be strictly treated as if the reply from the shareholder has not been received.

The e-voting would commence on Sunday, September 4, 2016 at 9:30 A.M. (IST) and end on Monday, October 3, 2016 at 05:00 P.M. (IST). The e-voting module shall be disabled thereafter.

Shareholders who have not received the Postal Ballot Form or shareholders who have received Postal Ballot Notice by e-mail but wish to vote through physical Ballot Form or in case of any query / grievances pertaining to the Postal Ballot process, shareholders may send an email at investors@indianoil.in or write to the RTA at M/s. Karvy Computershare Pvt. Ltd., Unit: Indian Oil Corporation Limited, Karvy Selenium, Tower B, Plot number 31&32, Financial District, Nanakramguda, Hyderabad-500032.

The result of the Postal Ballot including e-voting will be announced on Wednesday, 5th October 2016 at 3.00 P.M. (IST) at the Registered Office of the Company at Indian Oil Bhavan, G-9 All Yavar Jung Marg, Bandra (East), Mumbai 400051. The result along with the Scrutinizer's Report(s) thereon would be available on the website of the Company (www.iocl.com) and on RTA's website (<https://evoting.karvy.com>) immediately after the declaration of the result and would also be communicated simultaneously to the BSE Limited and the National Stock Exchange of India Limited.

For Indian Oil Corporation Limited

Sd/-

Place : Mumbai

Date : 3rd September 2016

(Raju Ranganathan)
Company Secretary