



INDIAN OIL CORPORATION LTD.
(Refineries Division)
BARAUNI REFINERY

Advertisement No. BR/RECTT/EX-APPR/2019

Date: 25.01.2019

Employment Opportunity for passed out Ex-Apprentices of Barauni Refinery, IOCL under Stage-I Process

Ex-Apprentices of Barauni Refinery, IOCL who have successfully completed their Apprenticeship training in the relevant trade from Barauni Refinery on or before 31.01.2019 under the Apprenticeship Act, 1961/1973 and who meet the qualification and age criteria (as mentioned below) are eligible to apply for selection process for consideration towards regular employment against following vacancies in Grade - IV in the Scale of Pay Scale of Rs.11,900-32,000/-(Pre-revised):

Name of the Post	Discipline	Post Code	*Total vacancies	UR	SC	ST	OBC-NCL	PwBD
Junior Engineering Assistant-IV (Production)	Chemical	201	13	6	3	1	3	NA
Junior Engineering Assistant-IV (P&U-Boiler)	P&U	202	1	1	0	0	0	NA
Junior Engineering Assistant-IV (P&U-Turbine)	P&U	203	1	1	0	0	0	NA
Junior Engineering Assistant-IV (Electrical)	P&U	205	3	2	0	0	1	0
Junior Engineering Assistant-IV / Junior Technical Assistant-IV (Mechanical)	Mechanical	206	5	3	1	0	1	1-Multiple
Junior Engineering Assistant-IV / Junior Technical Assistant-IV (Instrumentation)	Instrumentation	207	13	7	3	0	3	1-PL
Junior Quality Control Analyst-IV	Quality Control	208	3	2	1	0	0	1-PH
Junior Material Assistant-IV (Reserved For PwBD only)	Materials	210	1	1	0	0	0	1-PV

** No. of vacancies indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of the Management and in compliance with the Presidential Directives on Reservation at the time of appointment.*

The Rights of Persons with Disabilities Act 2016 - Section 2(r) defines "person with benchmark disability" as a person duly certified by the certifying authority with:

- Not less than 40% of a specified disability where specified disability has not been defined in measurable terms and
- A disability where specified disability has been defined in measurable terms.

The candidates are required to submit a Disability Certificate issued by competent authority as per the Rights of Persons with Disabilities Rules, 2017, failing which their candidature as PwBD candidates will not be considered. Persons with Benchmark Disabilities must be capable of performing

the task assigned to them/take instructions using suitable aids and appliances. Engagement of apprentices belonging to PwBD category will be from categories below:

1. PV-Low vision
2. PH-Hard of hearing, deaf
3. PL-Musculoskeletal (OH-OA/OL), Dwarfism, Acid attack victim, Cerebral Palsy, Leprosy Cured
4. Multiple (a combination of above)

P=Physical; V=Vision;

H=Hearing;

L=Locomotors; O=Orthopaedic;

OA=One Arm; OL=One Leg

Being hazardous industry, deployment of PwBD with other disabilities may put such PwBDs at risk, hence not included.

A. Qualification & Other Criteria:

Post Code	Name of the Post	Prescribed Qualification (Regular Full Time Recognised Courses from Indian Universities / Institutions)	Eligible Trade / Discipline
201	Junior Engineering Assistant-IV (Production)	3 years Diploma in Chemical/Refinery & Petrochemical Engg. Or B. Sc. (Maths, Physics, Chemistry or Industrial Chemistry)	Attendant Operator (Chemical Plant) Discipline-Chemical / Technician Apprentice, Discipline-Chemical
202	Junior Engineering Assistant-IV (P&U-Boiler)	<p>3 years Diploma in Mechanical or Electrical Engineering from recognized Institute/University & Boiler Competency Certificate (with Class as may be prescribed by the Boiler Authority of the State); provided that in case of non availability of sufficient number of candidates meeting the prescribed parameters, candidates possessing the following qualification may also be considered:</p> <p>(1) Matric with ITI (Fitter) with Boiler Competency Certificate (with class as may be prescribed by the Boiler Authority of the State).</p> <p>(2) B.Sc. (PCM) with Apprenticeship Training in Boiler Trade.</p> <p>(3) 3 years Diploma in Mechanical or Electrical Engineering from recognized Institute/University with Minimum of 50% marks in aggregate for General & OBC candidates & 45% in case of SC/ST candidates against reserved positions.</p> <p>Subject to the condition below: Candidates selected under category (2) & (3) above and posted in Boiler Operations shall undertake to acquire Boiler Competency Certificate within four years of joining the service of the Corporation.</p>	<p>Trade Apprentice-Boiler Discipline-Mechanical / Technician Apprentice, Discipline-Electrical / Technician Apprentice, Discipline-Mechanical</p>

Post Code	Name of the Post	Prescribed Qualification (Regular Full Time Recognised Courses from Indian Universities / Institutions)	Eligible Trade / Discipline
203	Junior Engineering Assistant-IV (P&U-Turbine)	3 years Diploma in Electrical Engineering	Technician Apprentice, Discipline–Electrical
205	Junior Engineering Assistant-IV (Electrical)	3 years Diploma in Electrical Engineering	Technician Apprentice, Discipline–Electrical
206	Junior Engineering Assistant-IV / Junior Technical Assistant-IV (Mechanical)	3 years Diploma in Mechanical Engineering / Matric with 2 (two) years ITI (Fitter) Course	Technician Apprentice, Discipline–Mechanical / Trade Apprentice (Fitter) Discipline-Mechanical
207	Junior Engineering Assistant-IV / Junior Technical Assistant-IV (Instrumentation)	3 years Diploma in Instrumentation / Instrumentation & Electronics / Instrumentation & Control Engineering	Technician Apprentice, Discipline–Instrumentation
208	Junior Quality Control Analyst-IV	B. Sc. (Maths, Physics, Chemistry or Industrial Chemistry)	Attendant Operator (Chemical Plant) Discipline-Chemical
210	Junior Material Assistant-IV (Reserved For PwBD only)	3 years Diploma in Mechanical/Electrical/ Instrumentation & Electronics / Instrumentation & Control Engineering	Technician Apprentice, Discipline–Electrical / Technician Apprentice, Discipline–Mechanical / Technician Apprentice, Discipline–Instrumentation

B. Important Notes for Ex-Apprentices Candidates:

1. Candidate is allowed to apply for only one post, In case of receipt applications for more than one post, all the applications will be summarily rejected.
2. Eligible Ex-Apprentice must possess the prescribed qualification from a recognized Indian University/Institute as a regular full time B.Sc. Course (Physics, Mathematics, Chemistry/Industrial Chemistry)/ Diploma course with minimum 50% marks (45% for SC/ST and PwBD category candidates) in aggregate. For regular full time ITI (Fitter) recognised by SCVT/NCVT, only a pass shall be eligible.
Qualification of M.Sc. (Chemistry) shall not be considered a disqualification. However, percentage requirement shall be applied on graduation level exam (B.Sc. -PCM) only.
3. Eligible Ex-Apprentices shall be allowed to avail maximum two opportunities (three opportunities for ex-apprentices belonging to SC & ST category) for employment for Ex-Apprentices of IOCL, Barauni Refinery under Stage-I Recruitment process.
4. Ex-apprentices who are not successful in stage-I selection process, may avail opportunity for recruitment against vacancies notified through open advertisement under stage-II recruitment on All India basis till they meet the prescribed eligibility conditions.
5. Qualification for the purpose would mean the qualification based on which candidature is offered or considered claimed by a candidate.

6. A qualification acquired through Part-Time/Correspondence/Distance Learning mode shall render the candidate ineligible.
7. A Sandwich Diploma Course (with industrial training as part of the course with no break) shall be considered eligible.
8. Diploma under recognized lateral entry scheme (Class – XII (Sc.)/ITI admitted in 2nd year of Diploma course) shall also be considered eligible subject to meeting prescribed percentage of marks on the basis of aggregate of 4 semesters in the diploma course.
9. No claim of possession of a qualification equivalent to a prescribed qualification shall be entertained.
10. Candidates possessing higher professional qualification such as BE, B.Tech, MBA, MCA, CA, LLB or any such equivalent qualification shall not be eligible.
11. **No woman is permitted to work in or allowed to enter** any building in which generation of gas from 'Dangerous Petroleum' as defined in the Petroleum Act 1934, is carried on. No woman is allowed to work in LPG storage and handling area. Women candidates are also not considered against the cadres/work areas that requires shift operations 365 days in a year or necessitate undertaking work beyond 07:00 pm (and upto 06:00 am) like Production, P&U (Boiler/Electrical Operations), Quality Control and Fire & Safety or Maintenance services normally performed in shifts.
12. However, subject to limitations above, exemptions if any, work & work performance requirements and availability of identified positions, women may be appointed.
13. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/testimonials, etc.
14. Candidates not successful in completing the Apprenticeship Training or not meeting the prescribed eligibility criteria are advised **NOT** to apply against the post in this advertisement.
15. Suppression of information regarding possession of or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection and termination at any time during employment, if recruited.
16. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, the candidature of the candidate will be cancelled. Candidate shall also render himself liable to criminal prosecution.
17. Selected candidates, if posted in P&U (Boiler operations) shall be required to acquire Boiler Competency Certificate within four years of joining the services of the Corporation.
18. Ex Apprentices selected against the following cadre shall undergo mandatory six months Training in respected work areas before being posted in regular scale. Such Trainees will be paid a lump sum stipend of Rs. 20,000/- Per month during Training period. They would be entitled to other benefits/facilities as per Corporation rule.

Sl no.	Cadre / Post	Apprenticeship Training completed in
I.	Jr. Materials Assistant-IV	Technician Apprentice, Discipline – Mechanical/Instrumentation/Electrical
II.	Jr. Quality Control Analyst-IV	Trade Apprentice/Attendant Operator (Chemical Plant) Discipline- Chemical
III.	Junior Engineering Assistant-IV (P&U-Boiler)	Technician Apprentice, Discipline – Electrical Technician Apprentice, Discipline – Mechanical
IV.	Jr. Engineering Assistant-IV (P&U-Turbine)	Technician Apprentice, Discipline – Electrical

19. The PwBD Ex-Apprentices upon being selected shall undergo mandatory six months Training in respected work areas before being posted in regular scale. Such Trainees will be paid a lump sum stipend of Rs. 20,000/- Per month during Training period. They would be entitled to other benefits/facilities as per Corporation rule. For those in Materials & Quality Control, it shall be inclusive of period mentioned above at Sl. No.B-18.
20. The PwBD ex-apprentices upon selection shall be given designation as Junior Technical Assistant in place of Junior Engineering Assistant as per the rules of the Corporation.

C. Reservation for candidates belonging to SC ST & OBC (NCL) & PwBD categories:

1. Reservation for candidates belonging to SC, ST & OBC (NCL) categories shall be as per the percentage prescribed for recruitment applicable to the State of Bihar.
2. For claiming the benefit of OBC (NCL) category, the candidate should submit a latest caste certificate in the proforma prescribed by Govt. of India, which would, among others specifically mention that the candidate does not belong to the sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993 and OM No. 36033/1/2013-Estt.(RES) dated 13.09.2017.
3. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Accordingly such candidates may choose to apply against the UR positions provided they meet the age criteria applicable to General Category candidates and indicate their category as "UR". Indian Oil Corporation Ltd. being a Central Public Sector Undertaking, only those communities that are mentioned in the common list of OBC approved by Central Government shall be treated as OBC for the purpose of reservation. Relevant list can be viewed at <https://www.ncbc.nic.in>
4. Reservation for PwBD categories shall be in consistence with Section 34(1) of the Rights of Persons with Disabilities Act, 2016.
5. Reservation in PwBD category will be extended on horizontal basis, against notified numbers of vacancies in identified cadres.

D. Other concessions/Relaxation:-

1. SC/ST categories appearing for written test/SPPT will be reimbursed single 2nd class railway fare from the nearest railway station from the mailing address to the place of Written test/SPPT & back by the shortest route on production of tickets, provided the distance is not less than 30 KMs. Candidates are advised to submit their Bank detail in the format provided at **Annexure-I** along with travelling expenses claim form provided at **Annexure-II** to the IOCL Officials at the time of Written Test/SPPT for reimbursement of travelling expenses.
2. Ex-Apprentices are exempted from payment of application fee.

E. Age limit/Relaxation

1. Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary shall be the only acceptable document in support of proof of age.
2. Minimum 18 years and maximum 26 years of age for General Candidate as on 31.01.2019
3. Relaxation in age upto 5 years for SC & ST and 3 years for OBC (Non-Creamy Layer) candidates considered against reserved position shall be allowed.

4. Relaxable by 10 years for Persons with Benchmark Disabilities (PwBD) belonging to Unreserved Category, 13 years for PwBD belonging to OBC (Non-Creamy layer) and 15 years for PwBD belonging to SC/ST.
5. A PwBD candidate availing of only age relaxation (no relaxation in eligibility qualification marks/in written test qualifying marks) shall be considered against unreserved vacancy in order of merit in the select list before being considered against a reserved seat.

F. Date of reckoning Eligibility criteria:

The date for the purposes of possession of qualification, successful completion of apprenticeship training and meeting age criteria, etc shall be **31.01.2019**.

G. Pay & Perks:

Besides Basic Pay and Industrial pattern of DA, other allowances/benefits including HRA, subsidized housing accommodation (as per availability), medical facilities, Productivity/Performance Related Pay, Gratuity, Contributory Provident Fund, Employees' Pension Scheme, Group Saving Linked Insurance, Group Personal Accident Insurance, Leave Encashment, Leave Travel Concession/LFA, Contributory Superannuation Benefit Fund Scheme, House Building Advance, Conveyance Advance, Maintenance Reimbursement, Children Education Allowance etc., shall be applicable to the as per Corporation Rules.

H. Selection Methodology

1. Selection shall be on the basis of performance in Written Test of two hours duration followed by Skill/Proficiency/Physical Test (SPPT) for the shortlisted candidates. SPPT will be of qualifying nature with no marks assigned to it.
2. Candidates securing minimum of 40% marks in the Written Test may qualify for Skill/Proficiency/Physical Test (SPPT).
3. The minimum qualifying marks in Written Test will be relaxed by 5% for candidates belonging to SC/ ST/ PwBD category against the reserved positions.
4. Candidates, who have availed of concession in Age, Eligibility qualification marks or in Written Test qualifying marks, will be considered against reserved vacancies, irrespective of their position in select list (in order of merit within the category). However, a **PwBD** candidate availing of **only age relaxation** will be entitled to be first considered against an unreserved post, in order of merit in the select list, before being considered against a reserved post.
5. Obtaining minimum qualifying marks in the written test does not confer any right or claim by the candidate for being shortlisted for SPPT or the final selection, as the same is related to number of positions, ratio applied and relative performance in respective categories.
6. Shortlisted candidate, in the ratio of 1:2 (two candidates for one post, with due cognizance to number of reserved posts) subject to securing the relaxed minimum qualifying marks in the written test, will be required to undergo Skill/Proficiency/Physical Test (SPPT) to be conducted by separate committee(s) duly constituted for each post.
7. In case of tie of marks in the written test for the last position on the Shortlist for SPPT, all such candidates shall be called for the SPPT, even if the total number exceeds the prescribed ratio. If such a situation arises anywhere before the last position while drawing a list, the last name/last few names, in proportion to the prescribed ratio, will get eliminated.

8. In case of tie of marks for the last position on the Merit List, the candidate with prior date of birth (senior by age) shall find a place in the Merit list. However the name of the junior shall also be retained in the said Merit List, as the last name. If such a situation arises anywhere before the last position which drawing a list, the last name/last few names in the list, in proportion to the prescribed ratio, will get eliminated.
9. Category-wise merit list shall be drawn on the basis of marks obtained in the Written Test only, consisting of names of only such candidates who have qualified the SPPT.
10. The candidature of the applicant would be provisional and subject to subsequent verification of certificate/testimonials, experience etc. At any stage of the selection process, if it is found that the candidate has furnished, false or incorrect information, the candidature/appointment of the candidate will be cancelled.
11. Filling up of vacancies is solely at the discretion of the Management based on suitability of candidates and no claim will arise for appointment, if some of these vacancies, are not filled due to unsuitability of available candidates or insufficient number of candidates.
12. The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard.

I. Pre-Employment Medical and Physical Fitness:

1. Candidates so selected shall undergo a Pre-Employment Medical Examination (PEME) as per the Corporation Guidelines. Candidates found FIT during Pre-Employment Medical Examination (PEME) conducted by a Refinery Unit shall be eligible for further selection process.
2. Candidates are advised to ensure that they are medically fit as per Indian Oil's pre-employment medical standard. Candidates are advised to go through the "Guidelines and criteria for Physical Fitness for pre-employment medical examination" and satisfy themselves of meeting the fitness criteria. The guidelines are available in the following link:
https://www.iocl.com/peoplecareers/pre-employment_guiding_principles11th_mar_2011.pdf
3. Medical examination of PwBD candidates shall be with due consideration to the provisions of Rights of Persons with Disabilities Act, 2016

J. Liability to Declare:

1. Candidates with reported ailments, deficiencies or abnormalities and also those with finding of not meeting the physical fitness criteria as above shall make a declaration to this effect while submitting their application.
2. A candidate found UNFIT during medical examination conducted by any refinery unit while seeking engagement as an apprentices in the past shall also be required to declare the same with reasons for being declared UNFIT.
3. Candidate has to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred / disqualified by any Public Service Commission from appearing in its examination

K. General Instructions:

1. Candidates are advised to carefully read the advertisement for details of educational qualification, age and other eligibility criteria before submission of their application.

2. Candidates employed in Govt./Govt. Departments/PSUs/Autonomous Bodies will be required to submit NO OBJECTION CERTIFICATE at the time of Written Test, failing which the candidate will not be allowed to appear in the Skill/Proficiency/Physical Test (SPPT). Such candidates, if offered an appointment, shall be required to submit a proper RELEASE ORDER from their employer at the time of joining, without which they will not be allowed to join.
3. Rules/guidelines, as may be prescribed by the Govt./framed by the Corporation from to time, shall apply.

L. How to Apply:

1. Eligible ex-apprentices candidates are required to submit neatly hand-written/ typed Application Form in prescribed format attached with this advertisement as **Annexure-III & Checklist at Annexure-IV**
 2. Candidates are required to send the duly filled in Application Form supported by self-attested photocopies of all relevant documents (Qualification/Experience/Age/Caste/ Apprenticeship Certificate issued by BR etc.) to the **Dy. General Manager (Human Resources), HR Department, Barauni Refinery, Begusarai, Bihar-851117 on or before 04.02.2019** through Ordinary Post.
 3. Candidates should superscribe Advertisement Number and Name of the Post applied for on the top of the envelope.
 4. Incomplete application, not supported by self-attested copies of relevant documents, Applications received after the last date shall be summarily rejected without any further communication whatsoever.
 5. Candidates are advised to carry a copy of the application with originals & self-authenticated copies of all testimonials and produce the same at the time of Skill/Proficiency/Physical Test for verification.
 6. Further information regarding written examination, call letters, results, etc. shall be made available through the website www.iocl.com or over email. Candidates are, therefore, advised to keep visiting the website and check their emails regularly.
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Important Dates for Candidates:

DATE OF START OF RECEIVING OF APPLICATION	: 25-01-2019
LAST DATE OF RECEIPT OF APPLICATION FORM ALONG WITH ALL SUPPORTING DOCUMENTS	: 04-02-2019
LIKELY DATE OF WRITTEN TEST	: 10-02-2019 (Sunday)
LIKELY DATE OF PUBLICATION OF WRITTEN TEST RESULT	: 13-02-2019
TENTATIVE DATES FOR SPPT	: 19-02-2019 - 22-02-2019

For Clarification(s)

Contact on Phone No. 06243-5259 / 5266 / 5240 or e-mail to : brrecttcell@indianoil.in

Canvassing in any form is liable to render a Candidate Ineligible

Be Aware of Frauds

Recruitment in Indian Oil are undertaken only through Employment Exchange/Press Notification

ANNEXURE-IV

CHECK-LIST OF DOCUMENTS* TO BE ATTACHED ALONG WITH APPLICATION FORM		
Please tick (√) mark in appropriate box		
1	Application Form (duly signed by Candidate)	
2	Proof of Date of Birth: Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary shall be the only acceptable document in support of proof of age.	
3	Passport size photograph (02 nos)	
4	Xth Pass & XIIth Pass Certificate and Mark Sheet issued by the respective Board/University	
5	Diploma/BSc(PCM) /ITI (Fitter) : Certificate issued by the respective Board/University	
6	All the Mark Sheet (Semesters) of Diploma/BSc (PCM)/ITI (Fitter) issued by the respective Board/University.	
7	Certificate from the Institute where the candidate has pursued his Degree/Diploma etc. is a regular full time course and the date of publication of result of the final year/ final semester of the Degree / Diploma course in case the date of Declaration of result is not mentioned in the Mark Sheet, the candidate must submit a certificate mentioning the date of publication of result from the Principal of the Polytechnic/College from where the candidate pursued his Diploma course, along with his application form.	
8	Apprenticeship Completion Certificate issued by Barauni Refinery	
9	Document in support of experience (experience certificate, payslips etc), if any	
10	Copy of SC/ST/OBC (NCL) certificate in the prescribed format (mentioning applying for appointment to post under the Government of India)	
11	PwBD certificate (as per prescribed format)	
12	Copy of documents pursuing higher qualification (suppression of information regarding possession of or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection and termination at any time during employment, if recruited).	
13	Aadhaar Card	
14	Any other Govt. issued photo id proof like Pan Card, Voter Id Card, Passport etc	
15	Any other relevant documents in support of qualifications, experience, category, medical, self-declaration, age etc. as mentioned in our Advertisement No. BR/RECTT/EX-APPR/2019	

*All attached documents MUST be Self-Attested