



**IndianOil**

**INDIAN OIL CORPORATION LIMITED**  
**(A Govt. of India Undertaking)**  
**MATHURA REFINERY**

Indian Oil Corporation Limited is the largest commercial undertaking in India and the leading Indian Company in Fortune's prestigious 'Global 100' listing. Indian Oil's Mathura Refinery a modern Public Sector Refinery with state of art technology, requires young and energetic Junior Engineering Assistants in various disciplines indicated below.

<b>S.No</b>	<b>Post (Pay Scale of Rs.11900-32000/-)</b>	<b>Discipline</b>	<b># No. Of Vacancies &amp; Reservation</b>	<b>Eligibility Criteria (Qualification &amp; others)</b>	<b>Minimum Post Qualification Experience</b>
1	Junior Engineering Assistant-IV (Production)	Production	09 (UR-5, OBC-2 & SC-2)	3 years Diploma in Chemical Engineering with minimum 60% marks or B.Sc. with Physics, Chemistry and Maths with minimum 60% marks	Minimum 2 years experience in operation (in rotating shift) of Pump House, Fired Heater, Compressor, Distillation column/reactor in a Petroleum Refinery, petrochemical or Fertilizer/Heavy chemical/Gas Processing Industry. Knowledge of safety aspects of handling Petroleum, Petrochemical products is essential
2	Junior Engineering Assistant-IV (Instrumentation)	Instrumentation	02 (UR-1 & OBC-1)	3 years Diploma in Instrumentation / Industrial Electronics Engineering with minimum 60% marks	Minimum 02 years experience in maintenance of Electronic Instruments of a large Chemical Plant like Petroleum Refinery / Fertilizer / Petrochemical Complex or a large Power plant (more than 100 MW capacity). Knowledge of layout / Installation standard / Cable schedule / wiring diagram / Impulse piping / Cu-tubing / Fluid Pressure / Temperature / Level Inst. / Control valve is essential. Work experience of DCS/PLC & Analyzer shall have added advantage.
3	Junior Engineering Assistant-IV (Electrical Maintenance)	Electrical	13 (UR-7, OBC-3 & SC-3)	3 yrs Diploma in Electrical Engineering with minimum 60% marks.	Minimum 02 years experience in operation of Generator /Distribution of Substation comprising of both HT and LT at 0.4 and 6.6 KV level or above; and/or

					<p>maintenance of HT/LT Switchgears (PCC&amp; MCC), Transformers, Motors, Starters, Storage Batteries, Battery chargers, UPS, variable speed drivers, protection relays etc. Candidates with experience of operation and maintenance of Electronic Telephone Exchanges, maintenance of Electronic Meters, Electromagnetic/ Static/Numerical Relays, shall have added advantage.</p>
4	Junior Engineering Assistant-IV- (Mechanical Maintenance- Rotary Equipment)	Rotary Equipment	02 (UR-01 & OBC-01)	3 years Diploma in Mechanical Engineering with minimum 60% marks or Matric with ITI in Fitter Trade with minimum 60% marks.	<p>Minimum 02 years experience for diploma holders &amp; 03 years experience for Matric with ITI in Mechanical Maintenance of large Chemical Plant like Petroleum Refinery / Fertilizer / Petrochemical Complex. Candidates should have Knowledge of Rotary Equipment maintenance like pumps / compressors / turbine, alignment, vibration monitoring. Work experience on Centrifugal/Reciprocating compressor shall have added advantage.</p>
5	Junior Engineering Assistant-IV- (Mechanical Maintenance- Machinist)	Machinist	02 (UR-01 & SC-01)	3 years Diploma in Mechanical Engineering with minimum 60% marks or Matric with ITI in Machinist Trade with minimum 60% marks.	<p>Minimum 02 years experience for diploma holders &amp; 03 years experience for Matric with ITI on Machines like Lathe, Boring / Shaping / Drilling machine etc. Work experience on Vertical Boring Machine shall have added advantage.</p>
6	Junior Engineering Assistant-IV (Fire & Safety)	Fire & Safety	01 (UR)	<p>1. Matric /SSC with Sub officers' course from Nagpur &amp; HMV License Or Matric /SSC with Fireman's course &amp; HMV License from recognized institute</p> <p><b>2. Physical Standards :-</b>  Height-165 CM, Weight – 50 KG  Chest: Normal-81 CM, Expanded – 86 CM  Eyesight normal without glasses, colour vision</p>	<p>Minimum 2 years experience in Petroleum/ Petrochemical / Fertilizer / Gas Processing Plant.</p>

				normal. Free from any vertigo problem, disease of heart, lungs kidney and abnormal blood pressure.	
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# The vacancies and reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of appointment.

**Note :-**

1. The prescribed qualification from Govt. recognized University /Institute as a regular student and the required minimum post qualification experience excluding training and apprenticeship period as on **01.09.2011** for Junior Engineering Assistant –IV (Electrical Maintenance ), whereas, for other posts it is to be calculated as on **01.10.2011**.
2. The requirement of percentage marks in qualification is relaxed to minimum 55% for SC/ST candidates.
3. Graduate Engineers will not be considered for any of the above posts.
4. SC/ST/OBC candidates applying against un-reserved posts shall be considered under general standards and no relaxation in age, qualification marks etc. shall be extended to them.

- **Description of Duties :- (1) Junior Engineering Assistant-IV (Production):-** Working in shift and monitoring of crude receipt, despatch of products, taking tank dips, lining up piping as required and equipment operation and monitoring. Unit equipment monitoring and operation, sampling, co-ordination with control room. **(2) Junior Engineering Assistant-IV (Instrumentation):-** Jobs pertaining to maintenance of instruments in the Refinery. **(3) Junior Engineering Assistant-IV (Electrical Maintenance):-** Jobs pertaining to Electrical Maintenance of the Refinery. **(4) Junior Engineering Assistant- IV- Mechanical Maintenance-(Rotary Equipment/Machinist):-** Jobs pertaining to Mechanical Maintenance in the Refinery.**(5) Junior Engineering Assistant-IV (Fire & Safety) :-** Working in shift with jobs pertaining to Prevention of Fire & Ensuring safety of the Refinery, monitoring, operation and co-ordination with control room and other allied jobs assigned from time to time.
- **Pay Scale & Emoluments:** Above posts are in Salary Grade IV in pay scale of Rs. 11900- 32000/-. In addition, to Basic Pay, DA and HRA other benefits like PF, gratuity, LTC, liberalised medical benefits, productivity/performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, post retirement medical benefits, Employees' Pension Scheme under PF, company quarters, children education benefits etc. shall also be admissible as per rules of the Corporation.
- **Age Limit:** Minimum 18 years and maximum 26 years as on **01.09.2011** for Junior Engineering Assistant-IV (Electrical Maintenance), where as for other posts it is calculated as on **01.10.2011**.
- **Concessions/Relaxation: (1)** Relaxation in upper age limit by 5 years for SC/ST candidates & 3 years for OBC candidates and Ex-servicemen as per rules **(2)** Outstation SC/ST candidates called for test/interview will be reimbursed to and fro second class rail/Bus fare by shortest route on production of ticket provided the distance is not less than 30 kms. **(4)** SC/ST and Ex-servicemen candidates are exempted from payment of application fee.
- **Selection Methodology:** The selection methodology will comprise of written test followed by Interview of the short listed candidates. Written test and interview shall be conducted at Mathura. Canvassing in any form will be considered a disqualification.
- **Application Fee:** The applications should be accompanied with a crossed **Demand Draft of Rs. 100/-** (Rs. One hundred only) as application fee(non refundable) in favour of **Indian Oil Corporation Ltd, R&P Division, Mathura Refinery payable at Mathura**. Money Order, Postal Order, Cash or any other mode of payment will not be accepted.

- **General Instructions :** (1) Candidates should send their typed/neatly handwritten application on a plain paper(A-4 size) duly signed with date in the prescribed proforma given below. (2) Candidates employed in Govt. Deptt./Public sector organisations should apply through proper channel. (3) Advt. No. and post applied for should be superscribed on the envelope. (4) Candidates should attach self attested photocopies of testimonials (proof of age, education qualification, experience and caste certificate) failing which the applications are liable to be rejected. (5) Candidates belonging to OBC category should submit proper caste certificate as per the proforma of Govt. of India, which should, among others specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt.(SCT) dated 8.9.93. (5) Applications without supporting documents/Incomplete/not fulfilling the prescribed criteria in any respect or those received late are liable to be rejected. (6) One candidate can apply for one post only. Candidate applying for more than one post will not be considered. (7) Applications complete in all respects should be sent by **ORDINARY POST ONLY** to **Post Box No.B-15, Head Post Office, Civil Line, Mathura-281001, Uttar Pradesh** so as to reach latest by **23.12.2011**. Please note that applications sent through courier or registered post or in person will not be accepted. The Corporation will not be responsible for any application lost in transit. Application form can also be downloaded from our corporate website : [www.iocl.com](http://www.iocl.com)

**Contact person-** Sh. Rohit Khanna, Senior Officer (Emp. Relations), Mathura Refinery, Mathura ,  
Ph :- 0565- 2417132

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