



## Recruitment of Experienced Law Officers through Common Law Admission Test (CLAT) – 2019

### Frequently Asked Questions

S No.	Query	Reply
<b>About eligibility</b>		
1	How will IndianOil use CLAT-2019 score?	<p>IndianOil will use CLAT-2019 (for Post Graduate (LLM) programme) score, initially for short listing candidates, desirous to take up career with IndianOil for further selection process consisting of Group Discussion(GD) / Group Task(GT) and Personal Interview (PI).</p> <p>Subsequently, Final Merit will be prepared based on <b>CLAT-2019</b> score and scores obtained by the candidates in <b>GD/GT and PI</b> all taken together.</p>
2	Does one has to pay separate application fee to IndianOil?	<p><b>No.</b></p> <p>There is no application fee for applying to IndianOil.</p>
3	I am a fresh Law graduate with no/ few months of experience. Can I appear for recruitment in IndianOil?	<p><b>No.</b></p> <p><b>One needs to have minimum prescribed post final Law qualification, full time work experience as on 31<sup>st</sup> May, 2019 to be eligible for applying in IOCL.</b></p> <p><i>Full time Experience acquired after the date of declaration of the final Law qualification result shall only be considered towards work experience. Internships during continuation of final Law qualification, or before or after announcement of result of final Law qualification, will not be considered as experience.</i></p>
4	I have completed my LLB examination in March, 2017. However, My final result was announced in August, 2017. I have been in active full-time employment in the field of Law since April, 2017. Hence, I have completed the requisite 2 years of professional experience for applying as Law Officer in Grade “A” as on 31 <sup>st</sup> May, 2019. Am I eligible to apply in IndianOil	<p><b>No.</b></p> <p><i>Full time Experience acquired after the date of declaration of the final Law qualification result shall only be considered towards work experience. Internships during continuation of final Law qualification, or before or after announcement of result of final Law qualification, will not be considered as experience.</i></p> <p>Since, result for LLB examination was announced in August, 2017, the experience will be counted from August, 2017 only. Considering this, you have not completed the requisite 2 years of professional experience in the field of Law as on 31<sup>st</sup> May , 2019</p>

5	I appeared in CLAT in 2018. Do I need to write CLAT this year (2019) again for being considered for the position of Law Officer in IndianOil ?	<b>Yes.</b> CLAT-2018 or previous CLAT score is not valid for this recruitment exercise in IndianOil
6	I am a student of LLM and have two years of requisite experience. I took admission in LLM through CLAT only. Do I need to write CLAT-2019 once again for getting considered in IndianOil.	<b>Yes.</b> IndianOil will consider CLAT-2019 score only for short-listing candidates for further selection process. IOCL shall not consider any previous CLAT score.
7	If I am eligible for applying as Law Officer in Grade “B”, can I also apply for Law Officer in Grade “A”.	<b>Yes.</b> But the shortlisting for both the posts shall be done separately. However, the candidates who are eligible for the post of Law Officer in Grade “B” will not be given any additional weightage/preference for possessing additional work experience while considering for Law Officer in Grade “A”.
8	Is there any upper age limit for applying in IOCL?	<b>Yes.</b> Details of upper age limit are available in the advertisement hosted on our website <a href="http://www.iocl.com">www.iocl.com</a>
9	Is there any minimum % of marks requirement for applying in IOCL.	<b>Yes.</b> Details are available in the advertisement hosted on our website <a href="http://www.iocl.com">www.iocl.com</a>
10	I belong to General category and have obtained 59.99% in LLB degree examination. I also fulfil the experience criterion in the field of Law. Will I be eligible to apply in IndianOil considering that 59.99% may be rounded off to 60%.	<b>No.</b> <b>Marks in qualifying degree examination will not be rounded off for deciding eligibility of any candidate.</b> Candidates belonging to General/ OBC (NCL)/EWSs category must have 60% marks (before rounding off) in Graduate Degree and LLB or equivalent examination. Similarly, a candidate belonging to SC/ST/PwBD category must obtain 55% (before rounding off) to be eligible for applying.
11	Can I apply to IndianOil before I get the CLAT-2019 Hall Ticket	<b>No.</b> CLAT-2019 Hall Ticket will have your CLAT-2019 Roll No./ Registration No.. You have to apply to IndianOil with this number, otherwise we shall not be able to retrieve your CLAT-2019 score and shall also not be able to consider your candidature.
<b>About on line application process</b>		
1	I do not have a printer attached to my PC which I am using for filling online application. Can I take print out of my application later after I submit my application?	<b>Yes.</b> You can retrieve your application later for viewing and for taking print-out as per convenience. However, one has to store his/ her unique application ID number and CLAT roll number safely for retrieving the same.

2	My name on CLAT-2019 Application is mentioned as Gupta S K while in my Class X pass certificate the same has been mentioned as Sunil Kumar Gupta. Please advise how should I fill in my name while applying for Indian Oil?	One has to mention name in Online Application of IndianOil in the same manner as applied in CLAT-2019. In case, there is a mismatch in names (including the way it is written), in CLAT/ IOC application with that of a document like Class X/XII/ graduation mark-sheet the onus will be on the candidate to establish that both the persons are same. If Indian Oil is not satisfied with the explanation/ proof provided, the candidature will be rejected.
3	After submitting the application on-line, can it be viewed again?	<b>Yes.</b> Once submitted, it can be viewed. However, no changes in application can be carried out at this stage.
4	Can any information submitted at the time of on-line application be changed?	The online application should be filled-in very carefully taking into account all the instructions. It is to be reviewed carefully before submission. Once the application is finally submitted, no change in any field will be permitted
5	Where the university does not give percentage and only gives Letter Grades/CGPA/ OGPA, how to fill-in the % of marks in the on-line application	The Letter Grades/CGPA/OGPA should be converted into % as per conversion formula applied by the Institute/ University. In case of non availability of such formula, Indian Oil will be at liberty to convert Grade/CGPA into % by applying its own procedure as it may deem fit.
6	Who is entitled for relaxation/concessions admissible to People with Disabilities (PwBD) candidates	Persons with disability of 40% or more will get the benefits admissible to PwBD candidates.
7	Do I need to mail /post my complete application form with photograph affixed?	<b>No.</b> Completed application need not be mailed or sent through post to Indian Oil. Application is to be brought at the time of GD/GT & PI, if shortlisted.
8	I am not sure whether I fulfil the criteria for getting benefit under SC/ST/OBC(NCL)/ EWS/ PwBD category. What do I do?	The onus of providing a valid relevant certificate rests with the candidate.  <b><i>In case it is found at any stage of recruitment process/ any time after recruitment, that the candidate has obtained reservation benefits by submitting false/ incorrect certificate/ information; the candidature of such candidates will be cancelled/ services terminated immediately.</i></b>