



Customer's request letter to Indian Oil Corporation Limited, Delhi

Date: .../.../....

To

Chief Divisional Retail Sales Manager
Indian Oil Corporation Ltd. (Marketing Division)
2nd Floor, World Trade Centre
Babar Road
New Delhi 110001

Dear Sir,

Subject: Testing of Retail Outlet Sample

I request you to get -----(mention Petrol / Diesel/ Petrol & Diesel) sample of your
Retail Outlet M/s tested. For
this purpose, I have made payment of Rs.....vide CR no.
.....dated....., copy enclosed.

The date & time of drawl of sample has been discussed and noted by me.

Thanking you

Yours faithfully

(sign.)

Name :

Address :

Telephone No.:

Email address :