



IndianOil Offers Unique Opportunity to 150 Post Graduates (with industrial experience) in Physics, Chemistry and Mathematics to join as Assistant Officers

Indian Oil Corporation Limited (IndianOil) is a transnational energy major and is the highest ranked Indian Company at **83rd Position** in the Fortune's prestigious '**Global 500**' list. Through last five decades of relentless service to the nation, it has emerged as the largest business enterprise in India, with a turnover of more than Rs four lakh crores. IndianOil operates one of the Asia's largest network refineries, pipelines and marketing touch points and owns some of the most trusted brands. Empowered with '**Maharatna**' status, IndianOil is nurturing its vision to emerge as 'Energy of India'. Besides securing the energy requirement of the country, Indianoil is well-known for providing exceptional career opportunities to energetic and dedicated professionally qualified **Indian Nationals**.

For the first time, IndianOil is offering career opportunities to the post graduates (with industrial experience) in following disciplines as **Assistant Officers**,

- **Physics**
- **Chemistry**
- **Mathematics**

The eligibility criteria regarding prescribed educational qualification, age and other eligibility criteria and application procedure is mentioned below:

Educational Qualification

Minimum educational qualification for employment in above mentioned positions are:

- Candidates should have passed **qualifying degree examinations (M.Sc) and awarded post graduate degree in science** in the above mentioned disciplines (**full time regular courses only**) from recognized Indian Universities / Institutes.
- Candidates, belonging to General and OBC (non- creamy layer) categories, should have **secured minimum 60% marks** in qualifying degree examinations. It is relaxed to 'pass' for **Scheduled Caste (SC)/ Scheduled Tribe (ST) /People With Disability (PWD)** candidates.

Industrial Experience

The candidates need to have minimum 3 years of **industrial experience** after completion of their post graduation. The experience in areas like process, manufacturing industry, logistics, sales & distribution, services industry etc will be considered as industrial experience. **Teaching and research experience will not be counted as industrial experience.**

Period under internship, done before completion of post graduation will not be considered as industrial experience.

Age Limit

Maximum **30 years as on 30th June, 2013** for the general category candidates. Age relaxation for OBC (Non Creamy Layer)/SC/ST/PWD candidates will be applicable as per the Presidential Directive.

Concessions/ Relaxations

- **Reservation of posts** for SC/ST/OBC (Non-Creamy Layer)/ PWD (degree of disability 40% or above) will be maintained as per Government of India directives.
- **Age relaxation** to OBC (non-creamy layer), SC/ST and PWD candidates will be extended as per the Presidential Directive. For getting the reservation benefits under OBC category:
 - The name of caste and community of the candidate must appear in the '**Central list of other Backward Classes**'
 - The candidates must **not** belong to **creamy layer**.
 - The candidates need to furnish their **OBC certificate as per the format** prescribed by Government of India and it must not be more than 6 months old.
- **Age relaxation** by 5 years for candidates **domiciled in Jammu & Kashmir** between 1.1.1980 and 31.12.1989.
- **Age relaxation** by 5 years for **Ex-servicemen & Commissioned Officers (including ECOs / SSCOs)** subject to rendering minimum 5 years' military service and fulfillment of other conditions prescribed by Government of India.
- Minimum percentage of marks in the qualifying degree examination is relaxed to '**pass class**' for SC/ST/PWD category candidates.

Physical Fitness

Desirous candidates seeking employment with IndianOil needs to be **medically fit** as per **IndianOil's pre-employment medical standard**. Candidates are advised to go through the '**Guidelines and Criteria for Physical Fitness for Pre-employment medical Examination**' before they commence the application process. The guidelines are available in the following link:

http://www.iocl.com/PeopleCareers/Pre-employment_Guiding_Principles11th_mar_2011.pdf

Selection, Training and Placement

The selection methodology will comprise of the following:

- **Graduate Aptitude Test in Engineering (GATE) 2013 score** of the candidates in the concerned disciplines. The post graduates from the relevant disciplines, desirous of taking up a career with IndianOil are required to appear in **GATE-2013** in the same disciplines. The disciplines and corresponding GATE papers along with GATE paper codes are given below:

Discipline advertised by IndianOil	Corresponding GATE –2013 paper	Corresponding GATE –2013 paper code
Physics	Physics	PH
Chemistry	Chemistry	CY
Mathematics	Mathematics	MA

- On the basis of GATE-2013 score in the subjects mentioned above, the candidates will be short listed for **further selection process** comprising of:
 - Group Discussion / Group Task
 - Personal Interview for assessment of different facets of knowledge, skill, attitude and aptitude.

Please note that only GATE-2013 score is valid for this recruitment exercise in IndianOil under this advertisement. GATE score of 2012 or scores prior any previous GATE examination is not valid.

- Candidates will have to **qualify through each stage** of selection process successfully before being adjudged as suitable for selection.
- Selected candidates shall have **all-India transfer** liability and may be posted to any Division / Unit / Subsidiary Company / Office of the Corporation.
- General category candidates will have to **execute a bond of Rs.3,00,000 (Rs.50000/- for SC/ST/OBC & PH candidates)** to serve the Corporation for a **minimum period of three years** from the date of joining (date of appointment as Engineer in case of GAEs after successful completion of training).

Remuneration Package

Candidates selected as **Assistant officers** will receive a **starting basic pay of Rs.20,600/-per month**. In addition, the selected candidates will receive Dearness Allowance (DA) and other allowances, according to the rules of the Corporation in force, as amended from time to time.

Other allowances / benefits include HRA / subsidized housing accommodation (depending upon place of posting), medical facilities, performance related pay, gratuity, contributory provident fund, employees pension scheme, group personal accident insurance scheme, leave encashment, leave travel concession (LTC)/ LFA, contributory superannuation benefit fund scheme, house building advance(HBA), conveyance advance/ maintenance reimbursement, professional updation allowance, lap-top computer, children's education allowance etc. as per rules.

The **Cost-to-Company (CTC)**, will be about **Rs 6.50 lakhs** per annum inclusive of **performance related pay (PRP)**. The actual CTC will vary depending on place of posting.

Job Description:

Successful candidates on selection will be given the opportunity to run the **day to day operations at different locations** like the depots, terminals, bottling plants, aviation

fuelling stations, sales and non-fuel retail, customer relationship management, managing profit centers like company owned retail outletsetc.

All the postings for candidates selected as **Assistant Officers** will be front line postings at operating locations. Necessary training for undertaking the operational roles will be imparted to the successful candidates.

How to apply

1. GATE-2013 through On-line and Off-line modes is scheduled on 19th January and 10th February, 2013 respectively. For detailed information on GATE-2013, interested candidates may log on to <http://www.iitb.ac.in/gate2013> or GATE-2013 online application interface <http://gateapp.iitb.ac.in/> **GATE** or the following websites of IITs and Indian Institute of Science (IISc), Bangalore.
2. Candidates **need to apply/ register ONLINE for GATE-2013. Application process for GATE-2013 is entirely ONLINE.**
3. The candidates will require their **GATE-2013 Registration Number** for applying to IndianOil. The registration number will appear on the GATE-2013 admit card of the candidates. The admit card can only be **downloaded from the zonal GATE websites** of IISc and 7 IITs. No other number (for eg. GATE-2013 form no. etc) should be entered as GATE-2013 registration number while applying to IndianOil.
4. On downloading the **GATE-2013 admit card** and receipt of **GATE-2013 registration number**, the candidates need to apply to IndianOil **ONLINE. The relevant link will be made available from 10th December, 2012 on the IndianOil's website www.iocl.com.**
5. Candidates should **click on the ONLINE application link, read the instructions carefully and fill-in the ONLINE application form** giving accurate information including the **GATE-2013 registration number**.
6. Candidates must enter the **same name in the same configuration** as they are entering while applying to GATE-2013. (For example, if the candidates is entering Ravi Kumar Singh in the ONLINE GATE application, he must enter Ravi Kumar Singh (exactly same spelling) while applying to IndianOil ONLINE. He must not enter R K Singh or Ravi K Singh while applying to IndianOil). The candidates must fill-in the **other information boxes correctly and 'tick' the appropriate box, wherever applicable**.
7. Candidates are required to specify their industrial experience in the **appropriate boxes** provided in on-line application. They should mention the **form and to dates** of their experience along with duration of experience. They should start with the **most recent** experience and then go backwards. 3 boxes have been provided for recording experience. Candidates having experiences in more than three organizations may club their experience from 3rd experience onwards in the 3rd box.
8. Upon completion, the candidate should submit the online application by clicking the **Submit** button at the bottom of the page. If the same is accepted, the system will generate a **unique application ID** along with the completed application form.
9. Candidate should take a **print out** of completed application, **affix** his/her recent passport size photograph, put his/ her **signature** at the space provided and keep with him/ her **safely** for future reference.
10. The passport size photograph affixed by the candidate should be the **same** submitted along with GATE-2013 application form and admit card. If the candidate is called for

GD/GT and interview, his/ her identity would be verified with **GATE-2013 admit card** and **GATE-2013 official score card**.

11. **19th January, 2013** is the last date for receiving the ONLINE application for IndianOil

Candidates need not to pay any separate application fee to IndianOil

General Instructions

1. The candidates must have an **active e-mail id**, which must remain valid for at least next one year. **All future communication with the candidates will take place through e-mail only**. During previous years, candidates having email in 'Yahoo' domain reported some difficulties while getting unique application ID. This year, such difficulties have been reported by GATE authorities too. Hence, candidates having their mail ID in 'Yahoo' domain are advised to create a mail account with other service providers for application purpose.
2. The candidates should have the **relevant documents** like percentage of marks obtained in the qualifying examination, caste/sub-caste certificate, date of issue, name of issuing authority, state of origin, etc. **readily available** with them before they commence the ONLINE application process. This information will be required at the time of filling-in the ONLINE application.
3. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its **equivalent percentage of marks** must be indicated in the application form as per norms adopted by University / Institute.
4. **People with Disability (PWD)** candidates will be considered for selection against the **identified posts**.
5. Candidates belonging to OBC category, but falling in **creamy layer**, will not be entitled to the benefit of reservation and should apply as General Category candidate.
6. Candidates **presently employed** in Government Departments / PSUs / Autonomous Bodies will need to submit NOC from competent authority of their current employer at the time of interview.
7. A candidate can apply in **one discipline** only. Candidates applying in more than one discipline will not be considered.
8. Candidates not found to be meeting the prescribed eligibility criteria shall be **rejected** at any stage of the selection process
9. Candidates can go through the "**Frequently Asked Questions (FAQs)**". In case any particular query is not covered in the FAQs, the candidates can write to IndianOil at **recruit2013@indianoil.in**

Values at the core of our Business

Care . Innovation . Passion . Trust