



Indian Oil Corporation Limited is the largest commercial undertaking in India and a Fortune's "Global 500" Company. Indian Oil's Mathura Refinery a modern Public Sector Refinery with state of art technology, requires young and energetic Junior Engineering Assistants as indicated below.

| Sl. | Post (Pay Scale of Rs 11900- 32000/-) | Discipline | # No. Of Vacancies & Reservation | Eligibility Criteria (Qualification, Age and others) (Qualification from recognized institute in regular course) | Minimum post qualification experience |
|-----|---|----------------------|---|--|--|
| 1 | Junior Engineering Assistant-IV (Production) | Production | 14(Fourteen) (06-UR, 04-SC & 04-OBC) | 3 years Diploma in Chemical Engineering with minimum 60% marks or B.Sc. with Physics, Chemistry and Maths with minimum 60% marks, from a recognized University/Institute. Age: Maximum 26 years as on 01.01.2011 | As on 01.01.2011 a minimum 2(two) years experience in operation (in rotating shift) of Pump House, Fired Heater, Compressor, Distillation column/reactor in a Petroleum Refinery, petrochemical or Fertilizer/Heavy chemical/Gas Processing Industry. Knowledge of safety aspects of handling Petroleum, Petrochemical products is essential. Experience should be post qualification excluding training and apprenticeship period, if any. |
| 2 | Junior Engineering Assistant-IV (Power & Utilities) | Power & Utilities | 22(Twenty Two) (12-UR, 05- SC & 05-OBC) | B.SC (PCM) / 3 years Diploma in Mechanical or Electrical Engineering + Boiler competency certificate or Matric with ITI in (Fitter/ Electrical) + Boiler competency certificate from a recognized university / Institute with minimum 60% marks. Age : Maximum 26 years as on 01.01.2011 | As on 01.01.2011 a minimum 1 year experience in operation of Thermal Power Station (DM plant / RO plant / Air compressors / Steam Turbines / Gas turbines / Boilers / Cooling Towers etc). Candidates having experience of less than 01 year but more than 06 months can also apply. However, they may be considered for selection as trainees in the same scale of pay for a period of 6 months. This may be extended by another 6 months (in spells of 3 months each) depending upon the performance of the candidate. Under no circumstances, candidates with less than 6 months experience shall be considered. Experience should be post qualification excluding training and apprenticeship period, if any. |

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| 3 | Junior Engineering Assistant-IV (Fire & Safety) | Fire & Safety | 3(Three) (1-UR, 01- SC & 01-OBC) | <p>1. Educational Qualification:- Matric /SSC with Sub officers course from Nagpur Or Matric /SSC with Fireman's course from recognized institute</p> <p>2. Physical Standards:- Height: 165 CM ; Weight: 50 Kg Chest: Normal 81 CM Expanded : 86.5 CM Eyesight normal without glasses, colour vision normal. Free from any vertigo problem, disease of heart, lungs kidney and abnormal blood pressure.</p> <p>3. Possess Heavy Vehicle Driving License.</p> <p>4. Age: Maximum 26 years as on 01.12.2010</p> | As on 01.12.2010 a minimum 2 (two) year relevant experience in Petroleum/ Petrochemical/ Fertilizer / Gas Processing Plant as on 01.12.2010 excluding apprenticeship and training period. |
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The vacancies and # Reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of appointment.

Note:- Graduate Engineers will not be considered for any of the above posts.

- **Description of Duties :- (1) Jr. Engineering Assistant-IV (Production):-** Working in shift and monitoring of crude receipt, despatch of products, taking tank dips, lining up piping as required and equipment operation and monitoring. Unit equipment monitoring and operation, sampling, co-ordination with control room. (2) **Junior Engineering Assistant- IV (Power & Utilities):-** Working in rotating shifts and operating different type of equipments i.e. Pumps, Compressors, Boilers, Turbines, Cooling Tower etc. along with monitoring their parameter during shifts.(3) **Junior Engineering Assistant- IV- (Fire&Safety):-** Working in shifts with Jobs pertaining to Prevention of Fire & Ensuring Safety of the Refinery, monitoring, operation, and co-ordination with control room and other allied jobs assigned from time to time.
- **Pay Scale & Emoluments:** Above posts are in Salary Grade IV in pay scale of Rs. 11900-32000/-. In addition to Basic Pay, DA and HRA other benefits like PF, gratuity, LTC, liberalised medical benefits, productivity/performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, post retirement medical benefits, Employees' Pension Scheme under PF, company quarters, children education benefits etc. shall also be admissible as per rules of the Corporation. At present total monthly emoluments at the minimum of the scale will be Rs. 22,000/- approx.
- **Age Limit :** Minimum 18 years and maximum 26 years (relaxable by 5 years for SC/ST candidates & 3 years for OBC candidates) and Ex-servicemen as per rules. Age is to be calculated as on 01st Dec 2010 for Junior Engineering Assistant- IV- (Fire&Safety), whereas, for other posts it is to be calculated as on 01st Jan 2011.
- **Concessions/Relaxation: (1)** Relaxation in upper age limit by 5 years for SC/ST candidates & 3 years for OBC candidates. Age relaxation is also admissible to Ex-servicemen as per rules **(2)** The minimum standard of 60% Marks in qualification is relaxed to 55% for SC/ST. **(3)** Outstation SC/ST/ Ex-Servicemen candidates called for test/interview will be reimbursed to and fro second class rail/Bus fare by shortest route on

production of ticket provided the distance is not less than 30 kms. **(4)** SC/ST/ Ex-servicemen candidates are exempted from payment of application fee.

- **Any other relevant information:** - Other things being equal, trained apprentices who have completed apprenticeship training in Mathura Refinery will be given preference over other candidates. Relaxation will be given in age limit to the extent of the period for which the apprentice had undergone apprenticeship training.
- **Selection Methodology:** The selection methodology will comprise of written test followed by Interview of the short listed candidates. Written test and interview shall be conducted at Mathura. Canvassing in any form will be considered a disqualification.
- **Application Fee:** The applications should be accompanied with a crossed **Demand Draft of Rs. 100/-** (Rs. One hundred only) as application fee(non refundable) in favour of **Indian Oil Corporation Ltd, R&P Division, Mathura Refinery payable at Mathura.** Money Order, Postal Order, Cash or any other mode of payment will not be accepted.
- **General Instructions :** (1) Candidates should send their typed/neatly handwritten application on a plain paper(A-4 size) duly signed with date in the prescribed proforma only, given below. The declared e-mail id should be valid for period of 6 months atleast. (2) Candidates employed in Govt. Deptt./Public sector organisations should apply through proper channel. For Ex-Servicemen candidates, relevant certificate in the prescribed proforma issued by competent authority should be enclosed. (3) Advt. No. and post applied for should be superscribed on the envelope. (4) Candidates should attach self attested photocopies of testimonials (proof of age, education qualification, experience and caste certificate) failing which the applications are liable to be rejected. (5) Candidates belonging to OBC category should submit proper caste certificate as per the proforma of Govt. of India, which should, among others specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt.(SCT) dated 8.9.93. (6) Applications without supporting documents/Incomplete/not fulfilling the prescribed criteria in any respect or those received late are liable to be rejected. (7) One candidate can apply for one post only. Candidate applying for more than one post will not be considered. (8) Applications complete in all respects should be sent by **ORDINARY POST ONLY** to **Post Box No. B-15, Head Post Office, Civil Line, Mathura-281001, Uttar Pradesh** so as to reach latest by **04.03.2011**. Please note that applications sent through courier or registered post or in person will not be accepted. The Corporation will not be responsible for any application lost in transit. Application form can also be downloaded from our corporate website : www.iocl.com
- Contact Person - **Shri Rohit Khanna, SO(ER), Mathura Refinery** Ph no : 0565 2417132

(Advt. No. 1/2011)

[Download Application Form](#)