



INDIAN OIL CORPORATION LIMITED  
EASTERN REGION PIPELINES  
CONSTRUCTION OFFICE MIRZAPUR

NOTICE INVITING EXPRESSION OF INTEREST (EOI)  
(TWO BID SYSTEM)

Sealed offers are invited on two bid system i.e. Technical Bid & Financial Bid from interested property owners who are willing to rent on their space for Office at Mirzapur to Indian Oil Corporation Limited.

1.	Name of the work	Hiring of Office space at Mirzapur for construction works of BKPL connectivity project to Mirzapur terminal.
2.	Type of EoI	Open (Two Bid System)
3.	Availability of EoI documents	On website <a href="https://www.iocl.com/suppliers-notices">https://www.iocl.com/suppliers-notices</a>
4.	Start date for issuance of EoI	From the date of publication of advertisement in newspaper
5.	Last date of submission of EoI	Till 14 days from the date of publication of advertisement in newspaper
6.	Date of opening of EoI (only Technical bids)	Next day onwards after the end date of submission of EOI
7.	Place of submission of EoI	Indian Oil Corporation Ltd. (Pipelines Division), Mirzapur Construction Office 1st Floor, Shreya Lawn, Adalpura, Chunar ,Mirzapur-231304
8.	Mode of submission of EoI documents	By hand or through Post/Courier Bid must reach before the due date.

The IOCL shall not be liable for any postal delays whatsoever in receipt of EOI documents and EOI received after the stipulated date & time shall not be entertained.

The IOCL reserves the right to have negotiations with any or all, accept or reject any or all of the EOIs received or annul this process at any time without assigning any reason whatsoever.

## INSTRUCTIONS TO THE APPLICANTS / BIDDERS

### Submission of EOI:-

The EOI is to be submitted in two (2) separate sealed envelopes and both the envelopes are to be placed in another bigger envelope. This outer envelope is to be super scribed as "Hiring of Office space at Mirzapur for construction works of BKPL connectivity project to Mirzapur terminal" with a note "QUOTATION - DO NOT OPEN" and it should be duly sealed and delivered at any of the following address on or before, within 14 Days from the date of publication of advertisement in newspaper.

Indian Oil Corporation Ltd. (Pipelines Division),  
Mirzapur Construction Office  
1st Floor, Shreya Lawn, Adalpura,  
Chunar ,Mirzapur-231304

Contact No.7600003012  
E-mail: [cpsingh2@indianoil.in](mailto:cpsingh2@indianoil.in)

Contact No.9415917827  
E-mail: [rishiak@indianoil.in](mailto:rishiak@indianoil.in)

Envelope-I – Super scribed as "Technical Bid" for "Hiring of Office space at Mirzapur for construction works of BKPL connectivity project to Mirzapur terminal" shall contain the Description as mentioned in Technical Bid  
(Annexure-I)

Envelope-II – Super scribed as "Price Bid" for "Hiring of Office space at Mirzapur for construction works of BKPL connectivity project to Mirzapur terminal" shall only contain the duly filled-in, signed & stamped Price Bid  
(properly sealed). (Format Attached, Annexure-II)



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CIN : L23201MH1959GOI011388



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Eastern Region Pipelines, Construction Office Mirzapur, 1st Floor, Shreya lawn, Adalpura, Chunar, Mirzapur-231304

Hiring of Office space at Mirzapur for construction works of BKPL connectivity project to Mirzapur terminal

Indian Oil Corporation Ltd. (Pipelines Division) is seeking applications in Two Bid System i.e. Technical Bid (Part – I) and Price Bid (Part-II) from interested owners who are willing to rent their space for Office at Mirzapur.

Area Requirement	District
Carpet Area – 2700 to 2800 Sqft Parking Space- Open/Close parking for 4-5 vehicles	Mirzapur, Uttar Pradesh

**Pre-Requisites:**

1. The building premises carpet area should be in the range of 2700-2800 sq. ft.
2. The building premises should be ideally located near a wide road (NH/SH road) close to the prominent area and easily approachable under construction IOCL Mirzapur Terminal.
3. It should have a good approach and visibility.
4. Property should be ready to occupy.
5. Premises with well painted interior and exterior walls and wooden/vitrified tiles/marble flooring in good condition.
6. Offered premises having covered/open independent parking space for 4-5 no's . of four wheel SUV vehicles.
7. It should have a DG set with minimum 20-25 KVA in proper working condition.
8. It should have safe, healthy, comfortable and aesthetically pleasing ambience.
9. Location should have all weather access & suitable for movement of four wheel vehicles.
10. Office shall be rented for 12 months with provision of further extension for another 6 months. The exit clause of 1 month notice period in the lease agreement and rent shall remain firm during the entire contract period.

Interested owners are required to apply for Office space with the following details in two bid system as mentioned below:

Technical Bid (Part –I): To be submitted in sealed envelope.

Price Bid (Part – II): To be submitted in sealed envelope.

The two sealed envelopes containing the Technical Bid (Part-I) & Price Bid (Part-II) should be put together in a large envelope duly sealed with Name and Address for Office space at Mirzapur.

The rent offered by the party shall not appear in any manner in the Technical Bid (Part – I). The expression of Interest would be liable for rejection if cost appears in Part –I. Technical and final evaluation will be done by the committee of IOCL and decision of committee will be final.

Interested parties may contact the below mentioned address for submission of sealed bids:

**Indian Oil Corporation Ltd. (Pipelines Division),  
Mirzapur Construction Office  
1<sup>st</sup> Floor, Shreya Lawn, Adalpura,  
Chunar ,Mirzapur-231304**

Offers should reach within 14 days from the date of issue of this advertisement in newspaper.

