



**IndianOil**

**INDIAN OIL CORPORATION LIMITED**

**(PIPELINES DIVISION)**

**EXPRESSION OF INTEREST (EOI)**

**FOR**

**HIRING OF AN INDEPENDENT HOUSE/VILLA/BUNGALOW/RESIDENTIAL  
FLAT/APARTMENT HAVING 04 ROOMS WITH L/B, DRAWING CUM DINNING  
HALL, KITCHEN ETC. ON LEASE RENT BASIS FOR ESTABLISHING IOCL's  
TRANSIT CAMP AT CHITTAURGARH**

**(EOI Ref NO: WRPL/CHT/HR/11/24-25)**

*Prepared and Issued By:*

**INDIAN OIL CORPORATION LTD.  
(PIPELINES DIVISION)  
WESTERN REGION PIPELINES  
JALAMPURA, NIMBAHERA ROAD  
CHITTAURGARH-312612 (RAJASTHAN)**



IndianOil

**INDIAN OIL CORPORATION LIMITED  
WESTERN REGION PIPELINES  
JALAMPURA, NIMBAHERA ROAD  
CHITTAURGARH-312612 (RAJASTHAN)**

**NOTICE INVITING EXPRESSION OF INTEREST (EOI)**

Sealed offers are invited on a two-bid system i.e. (a) Technical Bid & (b) Price Bid from interested parties offering an Independent House/Villa/Bungalow/ Residential Flat/Apartment having 04 rooms with attached L/B, drawing cum dining hall, kitchen etc. on lease rent basis to Indian Oil Corporation Limited (Pipeline Division) for establishing IOCL's Transit Camp at Chittaurgarh (Rajasthan).

1.	Name of the work	Hiring of an Independent House/Villa/ Bungalow/ Residential Flat/ Apartment having 04 rooms with attached L/B, drawing cum dining hall, Kitchen, etc. on lease rent basis for establishing IOCL's Transit Camp at Chittaurgarh (Rajasthan)
2.	Type of EoI	Open (Two Bid System)
3.	Availability of EoI documents	Complete EoI documents may be downloaded from our website <a href="https://www.iocl.com/suppliers-notices">https://www.iocl.com/suppliers-notices</a>
4.	Start date for issuance of EoI	20.06.2024 to 04.07.2024 (On working days: 10:00 AM to 3:00 PM)
5.	Last date of submission of EoI	04.07.2024 (05:00 PM)
6.	Date of opening of EoI (only Technical bids)	On or after 04.07.2024
7.	Place of submission of EoI	Indian Oil Corporation Ltd. (Pipelines Division) Western Region Pipelines Jalampura, Nimbahera Road Chittaurgarh-312612 (Rajasthan)
8.	Mode of submission of EoI documents	Through Post/Courier or by hand to reach before the due date & time
9.	Office Address (Issuance/Submission)	Chief Operations Manager Indian Oil Corporation Ltd. (Pipelines Division) Western Region Pipelines, Jalampura, Nimbahera Road Chittaurgarh-312612 (Rajasthan) E-mail: <a href="mailto:alokkc@indianoil.in">alokkc@indianoil.in</a> Phone: 7230003729; Mob: 9971755088

The IOCL shall not be liable for any postal delay whatsoever in receipt of EOI documents and EOI received after the stipulated date & time shall not be entertained. The IOCL reserves the right to have negotiations with any or all, accept or reject any or all the EOIs received or annul this process at any time without assigning any reason whatsoever.

**\*\*Please note that all further announcements in this regard including corrigendum, if any, would be made only at this website i.e. <https://www.iocl.com/suppliers-notices>**

**Technical Bid**  
**(A) INSTRUCTIONS TO THE APPLICANTS / BIDDERS**

**Submission of EOI: -**

Indian Oil Corporation Ltd. (Pipelines Division) is seeking applications in Two Bid System i.e., Technical Bid and Price Bid from interested House/Villa/ Bungalow/ Residential Flat/ Apartment owners who are willing to give their independent House/Villa/Bungalow/Residential Flat/Apartment on lease rent basis for establishing Transit Camp at Chittaurgarh (Rajasthan).

**Requirements for above property:**

Sl. No.	Parameter/Criteria	Requirement
1.	Location	Within Municipal Limits of Chittaurgarh
2.	Type of Property	Independent House/Villa/ Bungalow/ Residential Flat/ Apartment having 04 rooms with attached L/B, Drawing cum Dining Hall, Kitchen, Common L/B, parking space for 2 nos. of 4 wheelers, dedicated water tank, separate electricity connection, utility space for washing machine, RO, etc.
4.	Car Parking	2 four-wheeler vehicle at a one time
5.	Entrance in premises	Separate entry (Preferably)
6.	Approach Road of premises	Motorable for four-wheeler vehicle
7.	Ambience and surrounding of premises	Hygienic, neat, and clean
8.	Public Transportation	Should be available nearby or available as and when basis.
9.	Availing amenities of premises	On complimentary basis
10.	Lease Period	3 Years

**The EOI form consists of the following documents. i.e.,**

- i) Technical Bid
  - a. Instructions to applicants/ bidders
  - b. Terms and Conditions
  - c. Bid Evaluation Criteria (**Annexure- A**)
  - d. Technical Bid prescribed format (**Annexure- B**)
- ii) Price Bid (**Annexure- C**).

**Interested parties are required to apply with the following details in two bid system as mentioned below:**

1. **Technical Bid:** Technical details of premises duly filled in all respects as per prescribed format (**Annexure- B**) with supporting documents and copy of this technical bid document duly signed in all pages.

2. **Price Bid:** As per prescribed format (**Annexure- C**)

The EOI/offer is to be submitted in two (2) separate sealed envelopes (containing the Technical Bid and Price Bid each) with Name and Address inscribed on it and both the envelopes are to be placed in another bigger envelope. This outer envelope is to be superscribed as **“OFFER FOR TRANSIT CAMP AT CHITTORGARH (RAJASTHAN)”**.

**Envelope–I** – Superscribed as **“Technical Bid” for Transit Camp at Chittaurgarh (Rajasthan)** shall only contain the duly filled-in, signed & stamped Technical Bid (envelope properly sealed) without any mention of price details.

**Envelope–II** – superscribed as **“Price Bid” for Transit Camp at Chittaurgarh (Rajasthan)** shall only contain the duly filled-in, signed & stamped Price Bid (envelope properly sealed).

The cost offered by the party shall not appear in any manner in the Part-I (Technical Bid). The expression of Interest would be liable for rejection if cost appears in any manner in Part-I (Technical Bid). The Technical bid and Price bid formats are available at <https://www.iocl.com/suppliers-notice> and bidders may download the same from the link and submit hard copy with relevant details as mentioned above.

The application with above details should reach our office (By hand or through Post/Courier) within 15 days (Last Date 04/07/2024) from the date of publication in newspaper (date of publication 20/06/2024) at the following address:

**Chief Operations Manager**  
**Indian Oil Corporation Ltd. (Pipelines Division)**  
**Western Region Pipelines**  
**Jalampura, Nimbahera Road**  
**Chittaurgarh-312612 (Rajasthan)**  
**E-mail: [alokkc@indianoil.in](mailto:alokkc@indianoil.in)**  
**Phone: 7230003729/9971755088**

### **GENERAL INSTRUCTIONS**

1. The offered House/Villa/ Bungalow/ Residential Flat/ Apartment should be situated within Chittaurgarh municipality area.
2. The contract will be for a period of **3 years** and lease rent price per month will remain fixed for 3 years. However, in case of unsatisfactory performance of the party, the contract can be terminated by giving 01 (One) month advance notice by IOCL.
3. The offers received after the due date and time shall not be considered.
4. IOCL shall not be responsible for any postal/courier or other delays and applicant should take care to ensure the submission of offer at above-mentioned place before due date and time.

5. Offers sent by fax/e-mail shall not be accepted.
6. All corrections & alterations in entries of bid papers shall be signed in full with date by bidder. Erasers or over-writings are not permissible. Use of correcting fluid is strictly prohibited. If the rates are corrected with white/erasing fluid, the bids will be summarily rejected.
7. Each page of all the Chapters/ Sections of bid documents shall be initialized at the lower right hand corner or signed wherever required in the bid documents by the owner of the premise.
8. No condition shall be mentioned in Price bid document.
9. The rates offered by the applicant/owner(s) shall initially remain valid for a minimum period of **6 months** from the date of opening of the EOIs. The validity of offers may also require extension of time with the consent of the applicant/owner(s).
10. Mere submission of offers/ EOIs will not be treated as acceptance/ selection of the offer. The property will be selected based on detailed analysis and evaluation of offers considering various factors including those mentioned in the technical information/ criteria of evaluation. Further, the applicants may note that the IOCL is not bound to lease any of the property from the shortlisted offers.
11. Conditional bids may be rejected.
12. The unilaterally revised offer/rates received from the applicants, after conclusion of the process of negotiations, shall not be entertained under any circumstances.
13. The Bid Inviting Authority reserves the right to accept any bid or to reject any or all bids at his sole discretion without assigning reasons thereof. The Bid Inviting Authority does not bind himself to accept the lowest bid.
14. After opening of the Technical Bids, if required clarifications may be sought from the bidders on technical details offered/ submitted by the bidder.

\*\*\*\*\*

## (B) TERMS & CONDITIONS

1. The terms and conditions along with the instructions will form part of the bid & to be submitted by the bidder to Indian Oil Corporation Limited, herein termed as IOCL. IOCL intends to hire an Independent House/Villa/ Bungalow/ Residential Flat/ Apartment having 04 rooms with attached L/B, drawing cum dining hall, Kitchen, etc. on lease rent basis for establishing IOCL's Transit Camp at Chittaurgarh (Rajasthan).
  - The offered space / building preferably should be situated in an area which is easily approachable, road facing property with clean surrounding preferably on main roads and in no case deep inside any area and located in small arterial roads.
  - The offered space / building should be well furnished (as per the requirement indicated in this document) and ready to use with all basis amenities such as water, electricity, approach road etc. and should be situated in an area which is easily approachable, commercial, road facing property with clean surrounding preferably on main roads and in no case deep inside any area and located in small arterial roads.
  - Premises Owner shall provide the entire offered premises duly painted and in neat & clean condition along with all fixtures in proper operating condition after ensuring completion of required repair/maintenance works.
  - The premises should have an adequate power connection for intended use and sufficient water storage and sewage connection. In case of need should get load increased as per actual load requirement. Premises Owner shall ensure the sufficient supply of regular water and Electricity.
  - Parking space for sufficient numbers of four-wheelers (minimum 2) and two wheelers should be available. The parking should be contiguous and well demarcated.
2. The premises should comply with all statutory municipal laws and bye laws including fire & safety.
3. IOCL shall open & scrutinize the EOIs submitted by the applicant, Property Owner(s) taking into consideration the selection/ evaluation criteria.
4. The procedure for evaluation of tenders shall be as follows:
  - Only the Technical Bid, of those parties submitted their tenders before due date and time of submission, shall be considered for opening.

- The techno-commercial bid shall be scrutinized & evaluated based on the qualifying parameters mentioned in **Annexure-A** and on the basis of the submitted documents (for PQC as well as other commercial / mandatory documents).
5. The representatives of IOCL shall visit the property/house/apartments for physical verification, location & observe the status of property and nearby area. IOCL subsequently may carry out Due Diligence or other verifications for its satisfaction, for which all assistance shall have to be provided by the applicant/owner(s) including ownership documents and chain of Title documents.
  6. IOCL may request Government Approved Valuers to work out rent payable for the selected property. Landlord shall provide all required/ requested documents/ deeds/ contracts/ affidavits/ applications/ papers/ bills/Challans / drawings/designs /certificates etc.. in original/ attested/ notarized/certified copies for the purpose of determination /evaluation/ certification of rent. Landlord shall grant access to Valuers or its representatives and make necessary arrangements for the inspection of the premises preferably as per the convenience of Government Approved Values.
  7. The IOCL reserves the right to accept or reject any or all the applications or negotiate for reduction in the quoted price with any or all the applicants or annul this process at any time without assigning any reason for whatsoever reasons.
  8. IOCL is not bound to give reasons for rejection of any of the EOI.
  9. The decision of IOCL in this matter shall be final & binding on all the applicants.
  10. Successful Tenderer will have to present original documents for verification to the tender inviting authority, within 7 days from date of intimation.
  11. Document verification with originals shall be carried out only for the successful bidder(s) after opening of the Price Bid. Successful bidder(s) shall be required to be present with original documents pertaining to the Pre-Qualification Criteria and mandatory documents for verification to IOCL office (at the address mentioned in the tender documents) on the date mentioned in the tender or informed later by the IOCL office.
  12. Such bidders shall be considered for award of work, only on successfully completion of document verification with originals.
  13. In the event of failure of the bidder(s) to get the documents verified as per the specified time schedule, action shall be initiated as deemed fit by IOCL.
  14. IOCL shall issue LOI/LOA in the name of applicant/owner(s) on approval of the proposal by the competent authority.
  15. Subsequently a Lease Deed shall be executed on fulfilment of all required conditions such as all required Statutory and Legal Compliances to the best satisfaction of the IOCL.
  16. Payment of the above shall be made on Monthly basis through E-Payment Mode.

17. IOCL will ensure that the payment will be settled within the due date. However, in case of any delay in making the payment, IOCL shall not be liable for any compensation to the successful bidder.
18. Necessary tax deduction at source (TDS) & Education Cess etc. will be deducted from the bill amount and IOCL will give TDS certificate within reasonable time. Successful bidder should submit docs ( as per officer – Incharge instruction) along with invoice for payment on monthly basis.
19. The bidder can offer extra facilities but no extra payment shall be made. Tenderer should quote the rate in price bid (Annexure-C) only after considering all the land tax, statutory payment on account of property etc. and any expected major maintenance during the lease period. Electricity and water payment shall be made by IOCL directly to authorities as actuals.
20. IOC reserves the right to appoint third party supervision/ inspection agency for supervision of works on behalf of IOC.

### **SPECIAL TERMS AND CONDITIONS**

1. The offered premises should be within the municipal limits of Chittaurgarh. However, nothing contained in this clause shall prohibit IOCL to accept the proposal of premises at farther locations, if the terms and the facilities/features are found to be attractive, meeting the requirement.
2. The offered facilities should preferably be independently offered to IOCL without being made it for any common use by others.
3. The accommodation offered should preferably be on a single floor. In case multiple floors are offered, it should be on continuous floors.
4. If the accommodation offered is in a multi-storey building, there should be provision of lift of appropriate capacity.
5. Space for parking for a minimum of 2 nos. of vehicles should be available.
6. The accommodation should have provision for adequate water supply.
7. The Property offered should be easily accessible.



8. Possession of the premises will be handed over to IOCL within 30 days from signing of the agreement and rent shall be payable from the date of possession. Accordingly, the lease period shall deem to have commenced from the date of possession of the premises.
9. The premises offered should have adequate fire safety measures installed as per the statutory requirements.
10. The space offered should be free from any liability and litigation with respect to its ownership, lease/renting and there should be no pending payments against the same.
11. The premises offered must be officially allowed for Officer's Transit Accommodation use. Necessary approvals will be the sole responsibility of the owner.
12. All taxes, levies, dues, liabilities or any other statutory payment on account of the premises shall be liability of the owner and the same shall be paid promptly by him/them on demand from any of the concerned authorities.
13. In case, the corporation is required to pay any of the above dues, the same shall be adjusted against the rent payable to the owner.
14. Property tax and any other statutory taxes levied by Govt. of Rajasthan shall be borne by Owner/Lessor and not to be paid by Lessee (IOCL).
15. Indian Oil Corporation Limited shall pay electricity and water charges according to the actual bills raised by the respective Corporation / Departments. Any recovery made by the Department subsequently for the period prior to Indian Oil's occupation shall be treated as liability of the house owner and the same shall be adjusted against the rent payable to the owner.
15. Small repair jobs required in the premises for the convenience of IOC's living shall be done by IOCL.
16. The Lessor shall arrange for major repairs & maintenance as & when informed by the lessee.
17. The Lease Deed Agreement shall have to be entered by the Lessor (owner) with IOCL.
18. IOCL shall be free to take telephone, cables, internet or any other such connection for its use in the leasehold premises and shall be free to have the electricity load extended as per its requirement.
19. List of fixtures and fittings shall be jointly signed at the time of taking possession of the house.
20. Payment of the lease rentals shall be made on or before the end of the second week of the current month by RTGS/B2B (online payment).
21. One month notice shall be served by the lessee before vacation of the leased premises.
22. During the lease period, the owner shall not construct any structure in offered area without permission from IOCL.
23. OTHER POINTS:
  - a) Legal dispute, if any, arising during the evaluation of the tender shall be within the jurisdiction of local courts.

- (i) For disputes up to issuance of LOA – Chittaurgarh
- (ii) For disputes during execution stage – Chittaurrgarh

24. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, the interpretation of the clauses by IOCL shall be final and binding on all parties.

25. **Period of contract:** The contract will be for a period of 3 years and lease rent price per month will remain fixed for 3 years. However, in case of unsatisfactory performance of the party, the contract can be terminated by giving 01 (One) month advance notice by IOCL. However, if the lessors wish to terminate the contract before completion of contract period, they have to give a prior 3 months notice and not before end of 1st year of contract, else, Security Deposit will be forfeited.

I/We here by confirm having accepted the above terms and conditions and confirm that the property offered by me/us meets all the above requirements and would be ready for leasing out to IOCL.

**(Signatures of Property Owner(s)/Constituted attorney of the owner)**

Name

Address

Contact No.

### Evaluation Methodology

1. All offered properties shall be evaluated based on marking scheme of different selection criteria and shall be ranked in order of merit based on marks achieved in technical evaluation (T1 (highest marks), T2, T3...)
2. Marking scheme shall be as under:

Facility Parameter	Max Marks	Evaluation Criteria
Bedroom - 1	40	Bedrooms with attached L/B will only be considered. 10 marks each for bedroom meeting the required minimum area of 130 sqft each.
Bedroom - 2		
Bedroom - 3		
Bedroom - 4		
Drawing Room	10	10 marks each for Drawing room and dining hall provided cumulative area is min area 300 sq ft.
Dining Hall	10	
Kitchen with store	10	10 marks for Kitchen with store with min area 120 sq ft.
Caretaker room	5	5 marks for a caretaker room
Parking Area	10	5 marks for each car parking space
Lawn	5	5 marks for lawn
Open sit out/balcony	5	5 marks for balcony
Any other	5	Suitability of the property, access to road, overall look and ambience as decided by Evaluation committee.
Total Marks	100	Offer securing maximum marks will be termed as T-1

3. Negotiation shall be carried out by an approved committee with T1 Property owner. In case of failed negotiation, the next best suitable property offer (T2) shall be considered for negotiation and so on.

\*\*\*\*\*

## Format for Submission of Technical Bid

(TO BE SUBMITTED SEPARATE IN SEALED ENVELOPE – I)

Details of Property to be leased out to IOCL with reference to EOI for “Hiring of an Independent House/Villa/ Bungalow/ Residential Flat/ Apartment having 04 rooms with attached L/B, drawing cum dining hall, Kitchen, etc. on lease rent basis for establishing IOCL’s Transit Camp at Chittaurgarh (Rajasthan)”:

Sl. No.	Details of Owner/ Builder/ Firm/ Vendor (called hereby as Lessor)	Applicant to give details in the column without any overwriting or use of correction fluid/white fluid. Correction(s) if any should be neatly cut and duly initiated
<b>1.0</b>	<b>Details of the Lessor/ the legal owner(s)</b>	
<b>1.1</b>	Name of the Lessor/ the legal owner(s) (If more than one, the bidder has to give all the names of owners)	
<b>1.2</b>	Address of the Lessor  Phone no. Mobile no. E-Mail ID	
<b>1.3</b>	PAN No. of the Lessor (Copy of PAN card to be enclosed with the offer)	
<b>1.4</b>	AADHAR No. of the Lessor (Copy of PAN card to be enclosed with the offer)	
<b>1.5</b>	GST Registration No. of the owner if applicable (Copy to be submitted)	
<b>1.6</b>	Name of the contact person duly authorised Constituted attorney of the owner(s) and contact details	
<b>2.0</b>	<b>Details of the property</b>	
<b>2.1</b>	Name of the building	

<b>2.2</b>	Address of Property	
<b>2.3</b>	Location of offered premises within the property	
<b>2.4(a)</b>	Undertaking stated that property is free from any kind of legal disputes	
<b>2.4(b)</b>	Details of encumbrances, if any.	
<b>2.5</b>	Location & name of the property	
<b>2.6</b>	Usage of the property (as approved by the Competent Authority) a) Residential b) Commercial c) Residential cum commercial d) Shopping centre	
<b>2.7</b>	Whether the proposal for transit camp in a multi-storied building a) No. of floor in the building b) At which floor, the office premises are offered	
<b>2.8(a)</b>	Whether the plot is free hold or lease hold?	
<b>2.8(b)</b>	If lease hold, please mention the details of i) Name of the title Holder/ Lessor ii) Tenure of the land iii) Residual lease period	
<b>2.9</b>	Whether the property is mortgaged? If yes, mention the details of i) Name of the organisation where the property is mortgaged ii) Address of the organisation with phone no. iii) Amount of loan availed iv) Residual mortgaged period	

<b>2.10</b>	Character/ type of locality a) Residential b) Commercial c) Residential-cum- commercial d) Industrial e) Slum	
<b>2.11</b>	Area of the plot in sqft/ sq meter	
<b>2.12</b>	Size of the plot a) Frontage in meters b) Depth in meters	
<b>2.13</b>	Schedule of the plot i.e. boundaries of the plot on North East South West	
<b>2.14</b>	Whether the locality has protection from adverse influence such as a) Encroachment b) Industrial nuisance, noise etc.	
<b>2.15</b>	Please enclose copy of property card or <i>Patta</i> etc.	
<b>2.16</b>	Date on which office premises can be handed over to IOCL after finalisation of the deal.	
<b>2.17</b>	Built-up area of the premises being offered now for office usage on lease basis	
<b>3.0</b>	<b>Specifications</b>	
<b>3.1</b>	Type of building (Residential, Commercial, Residential-cum-Commercial)	
<b>3.2</b>	Details of flooring	
<b>3.3</b>	Details/ type of door frames/ window frames	
<b>3.4</b>	No. of toilets on each floor	
<b>4.0</b>	<b>Services</b>	
<b>4.1</b>	If lift facilities available, please give details of No. of lifts, capacity, make and the year of installation.	
<b>4.2</b>	Please indicate source of water supply.	
<b>4.3</b>	Is Bore well provided? If so, what is the yield?	
<b>4.4</b>	Capacity of the overhead tanks feeding to the office premises under	

	consideration for leasing.	
<b>4.5</b>	Whether the building and surrounding area is prone to flooding?	
<b>5.0</b>	<b>Electricity</b>	
<b>5.1</b>	a) What is the connected load to the building in KW/KVA b) Type of electric connection	
<b>5.2</b>	Whether ELCB is provided?	
<b>6.0</b>	Common Services	
<b>6.1</b>	Car Parking	
<b>6.2</b>	Two wheeler parking	
<b>6.3</b>	Power/Electricity supply available	
<b>6.4</b>	24 hrs water/overhead tanks available	
<b>7.0</b>	<b>Other information</b>	
<b>7.1</b>	Whether any ready built flats/office premises have been constructed and sold by the Builder to any Government/Semi Government bodies? If so, please give names and addresses of such clients.	
7.3	Details of water connection: a) Municipal connection b) Bore well c) Details of Sewage outlet d) Details about water tanks i) Underground ii) Overhead tank iii) Pumping facility for filling water in overhead tank	
7.5	Approach road size width :	
<b>7.6</b>	Distances of the premises from nearest: a) Airport b) Railway Station c) Town Bus Stand d) Main Road	
<b>8.0</b>	<b>Details of any additional facilities other than those mentioned in bid/Technical Bid (e.g. interior furnishings, air conditioning etc.) provided by the bidder/Lessor</b>	

The following criteria, with or without modifications, shall be adopted for short-listing of the property for Transit Camp at Chittaurgarh (Rajasthan):–

**DETAILS OF THE OFFERED PROPERTY AS PER EVALUATION CRITERIA:**

	Size (ft x ft)	Attached Toilet Bath (Yes/No)	T/B Size (ft x ft)	Remarks if any
Bedroom - 1				
Bedroom - 2				
Bedroom - 3				
Bedroom - 4				
Drawing Room				
Dining Hall				
Kitchen with store				
Caretaker room				
Parking Area				
Lawn				
Open sit out/balcony				
Any other				

I/We hereby declare and confirm that the aforesaid premises are free from any legal dispute, vacant and ready for possession of IOCL. I/We also declare and certify that the above information is correct and true to the best of my knowledge. I also acknowledge that in case of submitting any incorrect information and/or withholding any information about the premises, bid offer shall be liable for rejection, without further reference to me.

Thanking you,

Yours faithfully,

**Signatures of Owner(s)/Constituted attorney of the owner**

**Enclosures (Mention the details of enclosures):**

1. Copy of the layout of the house with offered premises indicated therein
2. Copy of Registration Deed/ patta / any other document showing proof of the property in his/her/their name/names indicating ownership



**Format for Submission of Price Bid**  
(TO BE SUBMITTED SEPARATELY IN SEALED ENVELOPE – II)

To  
Indian Oil Corporation Limited,  
Western Region Pipelines, Chittaurgarh

Dear Sir,

In response to EOI advertisement for “Hiring of an Independent House/Villa/ Bungalow/ Residential Flat/ Apartment having 04 rooms with attached L/B, drawing cum dining hall, Kitchen, etc. on lease rent basis for establishing IOCL’s Transit Camp at Chittaurgarh (Rajasthan)” by IOCL the undersigned hereby offer following premises of which undersigned is/are owner(s)/constituted attorney:

1. Full Address:

2. Total Built-up area of offered premises:

I/We hereby offer the above premises on lease to IOCL on following financial terms:

Item Description	Quantity (No. of months)	Unit	Rate per Month in figures (Rs)	Rate per Month in words (Rs)
Rent for property offered on lease for establishing IOCL’s Transit Camp at Chittaurgarh	36	Month		
Total for <b>Three years</b> including all taxes but excluding GST:				
In figures Rs.....				
In words Rupees.....				
<b>APPLICABLE GST (%)</b>	<b>in figures</b>		<b>in words</b>	

Note:

1. The amount is exclusive of GST on rental services as applicable but inclusive of all other taxes, society charge, maintenance fee (if any), etc
2. TDS, as applicable, will be deducted from the monthly rent.
3. GST, as applicable, shall be paid extra upon submission of documentary evidences.
4. Offer validity: 06 (Six) months from the date of offer.

**Signature(s) of the Property Owner(s)/ /Constituted attorney of the owner(s)**