



IndianOil

(A Government of India Enterprise)



EASTERN REGION PIPELINES, HALDIA — P.O. SHIBRAMNAGAR, DIST. PURBA MEDINIPUR, PIN: 721635
OFFICE REQUIRED ON LEASE IN DURGAPUR

Indian Oil Corporation Ltd. (Eastern Region Pipelines, Haldia) is seeking applications in Two Bid System i.e., Technical Bid (Part – I) and Price Bid (Part-II) from interested property owners who are willing to rent their space for Office in **Durgapur City on lease basis.**

Area requirement	Location of Property/Area	District
Offered premises should have approx. 2000-2500 Sq. ft. floor area	Durgapur City (near City centre/ Bidhan Nagar/ Muchipara)	Paschim Bardhaman

Pre-Requisites:

1. The offered premises area of approx. 2000-2500 sq.ft. should be available in single form on the same floor.
2. The building/premises should be located in or around City Centre / Bidhan Nagar / Muchipara area, having well connectivity through public transport / National Highway, and ready for occupation.
3. The building/premises should have good approach and visibility and not be in dilapidated condition.
4. The provision of lift within the premises is desirable, if it is located above ground floor.
5. The premises may preferably be furnished / semi furnished and ready to use.
6. The premises should have sufficient space for seating of 10/12 employees with provision for cabin and cubicles.
7. The premises should have availability of at least 3 toilets (including separate toilets for Male and Female) and 1 kitchen/ pantry.
8. The building/premises should not fall in water-logged area occurring mainly in rainy season.
9. The premises offered should have sufficient earmarked/reserved covered/open parking space for independent parking for minimum 7-8 cars and 2-3 bikes.
10. It should have provision of service water system along with sufficient water for canteen/pantry, housekeeping, toilets, washbasins, other cleaning purposes for 24 hrs.
11. It should have 3 phase main power supply with preferably LTDC power supply backup.
12. It should have safe, healthy, comfortable, durable and aesthetically pleasing ambience with provision of cross ventilation. Proper staircase and firefighting system should be available.
13. The premises shall be in Grade 'A' or Grade 'B' building with all statutory permission available for rent on commercial basis.
14. It must be able to accommodate the specific space and equipment needs as per the requirement of IOCL.
15. It should be readily accessible by all means of transport etc.
16. Office/property shall be rented for 03 years initially. The same can be extended for another 03 years as per requirement and mutual agreement on the same terms and conditions.

Interested owners are required to apply with the following details in two bid system as below:

Technical Bid (Part – I): As per prescribed format to be submitted in separate sealed envelope.

Price Bid (Part – II): As per prescribed format to be submitted in separate sealed envelope.

The above two sealed envelopes containing the Technical Bid (Part-I) & Price Bid (Part-II) should be put together in a large envelope duly sealed with Name and Address inscribed on it.

The monthly lease offered by the party shall not appear in any manner in the Technical Bid (Part – I). The expression of Interest would be liable for rejection if cost appears in Part –I. Technical and final evaluation will be done by IOCL. IOCL reserves the right to accept or reject any or all offers in full / part without assigning any reason whatsoever.

Interested parties may download the EOI document directly from <https://www.iocl.com/suppliers-notice>.
EOI should reach within 14 days from the date of issue of this advertisement. Last date for submission of Bid is _____. It should be submitted in sealed envelope with relevant details at below mentioned address:

Shri Rakesh Mahato, COM
Indian Oil Corporation Limited,
Paradip-Haldia Durgapur Pipelines (Inside LPG Bottling Plant)
1, Lenin Sarani, Durgapur, Pin – 713201 (West Bengal)