

Format for Submission of Technical Bid

To
Dy General Manager(C)
Indian Oil Corporation Ltd
Mumbai ATF, JNPT Complex

- a.. Name of the owner(s):
- b. Father/ Spouse Name (s)
- c. Address (permanent)
- d.. Address for Correspondence
- e. Age
- f.. Male/female
- g.. Aadhaar no
- h.. Yard No or Survey no. offered for rent-
- i.. Yard bounded by plots (East.....,West.....,North.....and South.....)
- j. Size / Area of Yard - (in sq. ft.)
- k. Freehold/ Lease hold
- l. In case of Lease hold (mention years of lease i.e. Lease)
- m.. Lease Renewable: YES/NO
- n. If Yes, then No. of years for which the same is renewable
- o.. Lease Cancellable: YES/NO
- p.. Title Deed / Lease Deed No and date
- q. Mutation No and date
- r. Current rent/tax paid receipt No and Date

I hereby declare that all the information mentioned in the application are true.

**(Signature or Left-hand Thumb impression -to be attested by Gazetted officer/
Registered Medical Practitioner)**

List of documents to be attached as below:

1. Consent of agreement to rent out with details of Yard
2. PAN No. of the owner/ establishment/ firm (Copy of PAN card to be enclosed with the offer)
3. GST Registration No. of the owner/ establishment/ firm if applicable (Copy to be submitted)
4. Ownership details of the property:
Freehold/Lease hold/ Ancestral
Any other details
5. Details of proof of property & ownership like copy of Record of Rights of land/Lease deed/Revenue receipts/ Non encumbrance certificate/ Sale deed/Holding Tax receipt/approved building plan/Electricity Bill etc. to be enclosed
Copy of Power of Attorney (if applicable):
6. Full address of the property being offered for rent including Mouza, survey no. etc.

Documents need to be provided by Owner as and when required by the Corporation. Non-submission of such documents as such would render the bid non-responsive.

Note: To be submitted in sealed separate envelope, named as Technical